



NO. 652
MINUTES OF THE MEETING
EXECUTIVE/ADMINISTRATION COMMITTEE (EAC)
WEDNESDAY, MARCH 1, 2023

THE FOLLOWING MINUTES IS A SUMMARY OF ACTIONS TAKEN BY THE EXECUTIVE/ADMINISTRATION COMMITTEE (EAC). AN AUDIO RECORDING OF THE ACTUAL MEETING IS AVAILABLE AT: <http://scag.iqm2.com/Citizens/>.

The Executive/Administration Committee (EAC) of the Southern California Association of Governments (SCAG) held its regular meeting both in person and virtually (telephonically and electronically). A quorum was present.

Members Present

Hon. Jan Harnik, President

Hon. Art Brown, 1st Vice President

Hon. Clint Lorimore, Imm. Past President

Hon. Frank Yokoyama, Chair, CEHD

Hon. David J. Shapiro, Vice Chair, CEHD

Hon. Deborah Robertson, Chair, EEC

Hon. Ray Marquez, Chair, TC

Hon. Patricia Lock Dawson, Vice Chair, LCMC

Hon. Margaret Finlay, President’s Appt.

Hon. Kathleen Kelly, President’s Appt.

Hon. Larry McCallon, President’s Appt.

Hon. Jose Luis Solache, Chair, LCMC

Hon. Andrew Masiel, Sr.

Hon. Lucy Dunn

Buena Park

Eastvale

Cerritos

Calabasas

Rialto

Chino Hills

Riverside

Duarte

Palm Desert

Highland

Lynwood

Pechanga Dev. Corp.

RCTC

District 21

District 4

District 23

District 44

District 8

District 10

District 68

District 35

District 2

District 7

District 26

TGRP Representative

Business Representative

Members Not Present

Sup. Curt Hagman, 2nd Vice President

Hon. Luis Plancarte, Vice Chair, EEC

Hon. Tim Sandoval, Vice Chair, TC

Hon. Nithya Raman, President’s Appt.

Pomona

Los Angeles

San Bernardino County

Imperial County

District 38

District 51

Staff Present

Kome Ajise, Executive Director
Darin Chidsey, Chief Operating Officer
Debbie Dillon, Chief Strategy Officer
Cindy Giraldo, Chief Financial Officer
Sarah Jepson, Chief Planning Officer
Javiera Cartagena, Chief Government and Public Affairs Officer
Carmen Flores, Chief Human Resources Officer
Julie Shroyer, Chief Information Officer
Michael Houston, Chief Counsel/Director of Legal Services
Ruben Duran, Board Counsel
Maggie Aguilar, Clerk of the Board
Cecilia Pulido, Deputy Clerk of the Board

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The Honorable Jan Harnik called the meeting to order at 3:01 p.m. President Harnik asked Immediate Past President Clint Lorimore, Eastvale, District 4, to lead the Pledge of Allegiance.

PUBLIC COMMENT PERIOD

President Harnik opened the Public Comment Period and outlined instructions for public comments. She noted this was the time for persons to comment on any matter pertinent to SCAG's jurisdiction that were not listed on the agenda. She reminded the public to submit comments via email to ePublicComment@scag.ca.gov.

Ruben Duran, Board Counsel, acknowledged there no written public comments received before or after the deadline.

Seeing no public comment speakers, President Harnik closed the Public Comment Period.

REVIEW AND PRIORITIZE AGENDA ITEMS

There was no prioritization of agenda items.

ACTION ITEM

1. Approval of the Fiscal Year 2023-24 Draft Comprehensive Budget

There were no public comments on this item.

Kome Ajise, Executive Director, provided a brief introduction of the budget presentation and stated this budget was 130% higher than any previous budget in SCAG's history. He explained the higher budget amount was due to resources totaling \$238 million from the State, however, \$231 million of those funds would be passing straight through to member agencies. He also noted that the budget grew in size and complexity with 33 different work programs and 80% of resources going to work programs.

Cindy Giraldo, Chief Financial Officer, provided an overview of the draft budget stating that the proposed budget supports the goals of SCAG and complies with SCAG's primary responsibilities. She noted that the budget total was approximately \$349 million, which was up nearly 133% from the current fiscal year. She indicated that the increase was due to the full funding of REAP 2.0 programs totaling just over \$238 million. She also noted that the overall work program total was just under \$341 million. She explained that the funding of the overall work program was spread across 33 different agency programs, with the largest programs being REAP 2.0, REAP 1.0 projects, MSRC Last Mile freight program, and the Sustainable Communities program. She indicated that collectively, these 4 programs represent over 80% of the total overall work program. She also noted that total salaries and benefit costs amount to \$45.2 million, which is an \$8.3 million increase over the current year. She explained this increase was predominately attributed to the full-year funding of the limited-term positions brought on in support of REAP 2.0, the addition of seven new permanent positions offset by a net decrease of 2 limited-term positions, projected staff merit increases, and the cost of implementing phase 2 of the class and compensation study which includes changes in employee benefits. She also called out a correction as noted on attachment 2 of the draft budget which incorrectly labels the Human Resources (HR) position as an HR Analyst 2 and should be listed as Senior HR Analyst. She further explained that the proposed budget also includes about \$1.1 million in employee benefit enhancements and from a cost perspective, 88% of the total increase in benefit cost was attributable to the increase in employer medical contributions and the employer 457 match for non-management employees. Lastly, she noted that the general fund revenues include membership dues of nearly \$2.5 million.

The comprehensive staff report was included in the agenda packet and posted on the SCAG website. The meeting video is also available on the SCAG website.

A MOTION was made (Solache) that the Executive/Administration Committee (EAC) recommend that the Regional Council (RC): 1) Approve the Fiscal Year 2023-24 (FY 2023-24) Draft Comprehensive Budget in the amount of \$348,972,434; 2) Authorize the release of the FY 2023-24 Draft Overall Work Program (OWP) to initiate the 30-day public comment period; 3) Approve the FY 2023-24 General Fund Budget and Membership Assessment and transmit to the General Assembly; and the correction on Attachment 2 to list the correct title for the Senior Human Resources Analyst. Motion was SECONDED (Finlay) and passed by the following votes:

AYES: Finlay, Harnik, Kelly, Lock Dawson, Lorimore, Marquez, Masiel, McCallon, Shapiro, Solache and Yokoyama (11)

NOES: None (0)

ABSTAIN: None (0)

CONSENT CALENDAR

There were no public comments on the Consent Calendar.

Approval Items

2. Minutes of the Meeting – February 1, 2023
3. Resolution Delegating Authority to Chief Financial Officer (CFO) with Respect to Approving Certain 457(b) Deferred Compensation Plan & Trust (Plan) Amendments
4. Contract Amendment Greater Than 30% of the Contract’s Original Value and \$150,000 or Greater: Contract No. 21-012- C01, Amendment No. 2, Microsoft Enterprise Software License Agreement
5. Approval of Guidelines and Authorization to Release the Call for Fellowship Providers
6. SCAG Memberships and Sponsorships

Receive and File

7. Fiscal Year 2021-22 External Financial Audit
8. Purchase Orders, Contract and Amendments below Regional Council Approval Threshold
9. CFO Monthly Report

A MOTION was made (Finlay) to approve Consent Calendar, Items 2 through 6; and Receive and File Items 7 through 9. Motion was SECONDED (Shapiro) and passed by the following votes:

AYES: Finlay, Harnik, Kelly, Lock Dawson, Lorimore, Marquez, Masiel, McCallon, Shapiro, Solache and Yokoyama (11)

NOES: None (0)

ABSTAIN: None (0)

CFO REPORT

Cindy Giraldo, Chief Financial Officer, reported on the major milestones that were reached such as the presentation of the FY 2024 budget, completion of the Annual Comprehensive Financial Report for FY 2022 and pursuing new opportunities to bring funding into the SCAG region. She also reported that staff submitted three new grant applications this month which were the grant renewal application for year three of the Clean Cities Network Outreach, Education, and Performance Tracking Program to the Department of Energy and two grant applications to the California Office of Traffic Safety, totaling just over \$2.2 million for the Pedestrian and Bike Safety program.

PRESIDENT'S REPORT

President Harnik reported that the SCAG Sacramento Summit would be taking place on April 17-18, 2023 and would provide an opportunity to share regional policy priorities with State Legislature. She also reported that they would focus their legislative advocacy efforts on four priorities which included: 1) protecting transportation budget priorities that the Governor proposed cutting in his January budget; 2) communicating our region's Housing Progress; 3) recognizing the important role that regions play in helping the State achieve our shared climate goals; and 4) asking the Legislature to establish a statewide Task Force to evaluate comprehensive modernization of CEQA. She announced SCAG will be hosting a mobile workshop in Palm Desert on March 10 and the event would feature a tour of the Sunline Transit Agency and their Hydrogen Fuel Cell facility, as well as the Go Human-supported San Pablo Avenue and CV Link/PD-Link Bicycle and Pedestrian Project. She also reported that registration for the Regional Conference and General Assembly taking place on May 4-5 was open. Lastly, she noted the next meeting of the EAC was scheduled for Wednesday, April 5, 2023, at 3 p.m.

EXECUTIVE DIRECTOR'S REPORT

Executive Director Kome Ajise provided an update on the Greenprint Technical Advisory Committee (TAC) and reemphasized that the Regional Council approved the Regional Advanced Mitigation Planning Policy Framework. He noted that the TAC was created to advise staff on the development of SoCal Greenprint, a tool to help stakeholders make decisions about infrastructure, growth, and conservation, and would help ensure it will align with policy objectives identified in the approved framework. He indicated that the committee was expected to convene in the Spring and recruitment for representatives would begin next month. He indicated that SCAG staff had initiated a competitive procurement process for a consultant to facilitate the TAC and complete the SoCal Greenprint tool. He noted that the SoCal Greenprint tool would be presented to the Energy and Environment Committee and the Regional Council for final review and approval. He also reported



that the Regional Council was set to approve the REAP 2.0 PATH Program application. He noted that the PATH program was one of three major funding areas in REAP 2.0. He indicated that the first two, the Notice of Funding Availability and Housing Infill on Public and Private Lands programs, were expected to open in April, following state approval of SCAG's REAP 2.0 application. The third opportunity, the Regional Utilities Supporting Housing program was anticipated to open this Summer.

FUTURE AGENDA ITEMS

There were no future agenda items.

ANNOUNCEMENTS

President Harnik announced the New Member Orientation which was recently held and stated that SCAG staff did a great job. Kome Ajise thanked past presidents for being in attendance as mentors to the new members during the New Member Orientation.

ADJOURNMENT

There being no further business, President Harnik adjourned the Meeting of the Executive Administration Committee at 3:41 p.m.

[MINUTES ARE UNOFFICIAL UNTIL APPROVED BY THE EAC]

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Executive / Administration Committee Attendance Report

MEMBERS	CITY	Representing	2022-23														Total M Attend To Dat	
			JUN	30-Jun	1-Jul	JULY	AUG	15-Aug	31-Aug	OCT	NOV	30-Nov	JAN	FEB	MAR	APR		MAY
Hon. Jan Harnik, Chair, President, Chair		RCTC	1	1	1	1	1	1	1	1	1	1	1	1	1	1	13	
Hon. Art Brown, 1st Vice Chair	Buena Park	District 21	1	0	0	1	1	1	1	1	1	1	1	0	1		10	
Hon. Curt Hagman		San Bernardino County											1	1	0		4	
Hon. Clint Lorimore, Imm. Past President	Eastvale	District 4	1	0	1	1	1	0	1	1	1	1	1	1	1		11	
Hon. Frank Yokoyama, Chair, CEHD	Cerritos	District 23	1	1	1	1	1	1	1	1	1	1	1	1	1		13	
Hon. David J. Shapiro, Vice Chair, CEHD	Cerritos	District 44	1	1	1	1	1	1	1	1	1	1	1	1	1		13	
Hon. Deborah Roberston, Chair, EEC	Rialto	District 8	0	1	1	1	1	1	1	1	1	1	1	1	1		12	
Hon. Luis Plancarte, Vice Chair, EEC		Imperial County	1	1	1	1	1	1	1	1	1	1	1	1	0		12	
Hon. Ray Marquez, Chair, TC	Chino Hills	District 10	1	1	1	1	0	1	1	1	1	1	1	1	1		12	
Hon. Tim Sandoval, Vice Chair, TC	Pomona	District 38	0	1	0	0	0	0	0	0	0	0	1	0	0		2	
Hon. Jose Luis Solache, Chair, LCMC	Lynwood	District 26	1	1	0	0	0	1	0	1	0	1	0	1	1		7	
Hon. Patricia Lock Dawson, Vice Chair, LCMC	Riverside	District 68													1	1	3	
Hon. Margaret Finlay, President's Appt.	Duarte	District 35	1	1	1	1	1	1	1	0	1	0	1	1	1		11	
Hon. Kathleen Kelly, President's Appt.	Palm Desert	District 2	1	1	1	1	1	1	1	1	1	1	1	1	1		13	
Hon. Larry McCallon, President's Appt.	Highland	District 7	1	1	1	1	1	1	1	1	1	1	1	1	1		13	
Hon. Nithya Ramen, President's Appt.	Los Angeles	District 51	1	1	1	1	1	0	1	0	1	0	0	0	0		7	
Hon. Andrew Masiel, Sr.	Pechanga Dev. Corporation	Tribal Government Regional Planning Board	0	1	1	1	0	1	1	0	0	1	1	0	1		8	
Ms. Lucy Dunn, Ex-Officio Member	Lucy Dunn Strategic Issues Mar	Business Representative	1	1	1	1	1	1	1	1	0	0	1	1	1		11	
			13	14	13	14	12	13	14	12	13	13	16	14	14	0	0	1

Attachment: EAC Attendance Sheet 2022-23 (Minutes of the Meeting - March 1, 2023)