SOUTHERN CALIFORNIA
ASSOCIATION of GOVERNMENTS

Main Office
818 West Seventh Street
12th Floor
Los Angeles, California
90017-3435

t (213) 236-1800
f (213) 236-1825

www.scag.ca.gov

Officers
President
Glen Becerra, Simi Valley

First Vice President
Greg Pettis, Cathedral City

Second Vice President
Carl Morehouse, San Buenaventura

Immediate Past President
Pam O'Connor, Santa Monica

Executive/Administration Committee Chair
Glen Becerra, Simi Valley

Policy Committee Chairs
Community, Economic and Human Development
Paula Lantz, Pomona

Energy & Environment
Cheryl Viegas-Walker, El Centro

Transportation
Keith Millhouse, Ventura County Transportation Commission

MEETING OF THE

COMMUNITY, ECONOMIC & HUMAN DEVELOPMENT COMMITTEE

Thursday, February 7, 2013
10:00 a.m. – 11:00 a.m.

SCAG Main Office
818 W. 7th Street, 12th Floor
Policy Committee Room B
Los Angeles, CA 90017
(213) 236-1800

If members of the public wish to review the attachments or have any questions on any of the agenda items, please contact Lillian Harris-Neal at (213) 236-1858 or via email harris-neal@scag.ca.gov

Agendas & Minutes for the Community, Economic, and Human Development Committee are also available at: www.scag.ca.gov/committees/cehd.htm

SCAG, in accordance with the Americans with Disabilities Act (ADA), will accommodate persons who require a modification of accommodation in order to participate in this meeting. SCAG is also committed to helping people with limited proficiency in the English language access the agency's essential public information and services. You can request such assistance by calling (213) 236-1858. We require at least 72 hours (three days) notice to provide reasonable accommodations. We prefer more notice if possible. We will make every effort to arrange for assistance as soon as possible.

This Page Intentionally Left Blank

SOUTHERN CALIFORNIA ASSOCIATION of GOVERNMENTS

Community, Economic, and Human Development Committee

February 2013

		Members	Representing	
Chair*	**1.**	**Hon. Paula Lantz**	**Pomona**	**District 38**
Vice Chair*	**2.**	**Hon. Margaret Finlay**	**Duarte**	**District 35**
	3.	Hon. Sam Allevato	San Juan Capistrano	OCCOG
	4.	Hon. Josue Barrios	Cudahy	GCCOG
	5.	Hon. James Butts, Jr.	Inglewood	SBCCOG
	6.	Hon. Don Campbell	Brawley	ICTC
	7.	Hon. Carol Chen	Cerritos	GCCOG
	8.	Hon. Steven Choi	Irvine	OCCOG
	9.	Hon. Debbie Franklin	Banning	WRCOG
	10.	Hon. Ron Garcia	Brea	OCCOG
*	11.	Hon. James Gazeley	Lomita	District 39
	12.	Hon. Joseph J. Gonzales	South El Monte	SGVCOG
	13.	Hon. Julie Hackbarth-McIntyre	Barstow	SANBAG
	14.	Hon. Tom Hansen	Paramount	GCCOG
*	15.	Hon. Jon Harrison	Redlands	District 6
*	16.	Hon. Steven Hofbauer	Palmdale	District 43
*	17.	Hon. Bill Jahn	Big Bear Lake	District 11
	18.	Hon. Mike Leonard	Hesperia	SANBAG
*	19.	Hon. Bryan A. MacDonald	Oxnard	District 45
	20.	Hon. Charles Martin		Morongo Band of Mission Indians
*	21.	Hon. Larry McCallon	Highland	District 7
*	22.	Hon. Kathryn McCullough	Lake Forest	District 13
	23.	Hon. Susan McSweeney	Westlake Village	LVMCOG
	24.	Hon. John Mirisch	Beverly Hills	WSCCOG
*	25.	Hon. Carl Morehouse	Ventura	District 47
	26.	Hon. Gene Murabito	Glendora	SGVCOG

SOUTHERN CALIFORNIA ASSOCIATION of GOVERNMENTS

Community, Economic, and Human Development Committee
February 2013

	Members	Representing	
*	27. Hon. Kris Murray	Anaheim	District 19
	28. Hon. Ray Musser	Upland	SANBAG
*	29. Hon. John Nielsen	Tustin	District 17
	30. Hon. Laura Olhasso	La Cañada/Flintridge	Arroyo Verdugo Cities
	31. Hon. John Palinkas		Pechanga Band of Luiseño Indians
*	32. Hon. Linda Parks	Ventura County	VCCOG
	33. Hon. R. Rex Parris	Lancaster	North Los Angeles County
*	34. Hon. Jan Perry	Los Angeles	District 56
*	35. Hon. Andy Quach	Westminster	District 20
*	36. Hon. Ed P. Reyes	Los Angeles	District 48
	37. Hon. Bob Ring	Laguna Woods	OCCOG
*	38. Hon. Deborah Robertson	Rialto	District 8
	39. Hon. Sonny R. Santa Ines	Bellflower	GCCOG
	40. Hon. Becky Shevlin	Monrovia	SGVCOG
	41. Hon. Michael Wilson	Indio	CVAG

*Regional Council Member

COMMUNITY, ECONOMIC AND HUMAN DEVELOPMENT COMMITTEE AGENDA

FEBRUARY 7, 2013

The Community, Economic and Human Development (CEHD) Committee may consider and act upon any of the items listed on the agenda regardless of whether they are listed as Information or Action Items.

CALL TO ORDER & PLEDGE OF ALLEGIANCE
(Hon. Paula Lantz, Chair)

PUBLIC COMMENT PERIOD – Members of the public desiring to speak on items on the agenda, or items not on the agenda, but within the purview of the Committee, must fill out and present a speaker's card to the Assistant prior to speaking. Comments will be limited to three (3) minutes. The Chair may limit the total time for all comments to twenty (20) minutes.

REVIEW AND PRIORITIZE AGENDA ITEMS

		Time	Page No.
CONSENT CALENDAR			
Approval Items			
1. Minutes of the January 3, 2013 Meeting	**Attachment**		**1**
Receive and File			
2. Summary Report from Subcommittees	**Attachment**		**5**
ACTION / DISCUSSION ITEMS			
3. California Department of Housing and Community Development (HCD) Housing Element Update Guidance Streamlined Review Option ***(Ma'Ayn Johnson, SCAG Staff)*** **Recommended Action:** For Discussion.	**Attachment**	**30 mins.**	**8**
4. Process to Consider Regional Housing Needs Assessment (RHNA) and Housing Element Reform ***(Huasha Liu, Director of Land Use & Environmental Planning)*** **Recommended Action:** Discuss and consider options relative to the request to continue to have CEHD review/discuss the workplan described in this report; or to recommend to the Regional Council to continue the RHNA Subcommittee for six (6) months and fund additional costs (staffing, stipends, mileage, meals, etc.) with General Fund reserves.	**Attachment**	**10 mins.**	**44**

COMMUNITY, ECONOMIC AND HUMAN DEVELOPMENT COMMITTEE AGENDA
FEBRUARY 7, 2013

ACTION/DISCUSSION ITEMS - *continued*		**Time**	**Page No.**
5. Information regarding Local Input Process for 2016-40 RTP/SCS and Growth Forecast Development ***(Huasha Liu, Director of Land Use & Environmental Planning)***	**Attachment**	**10 mins.**	**47**

Recommended Action: For information only.

SUSTAINABILITY SUBCOMMITTEE REPORT

CHAIR'S REPORT
(Hon. Paula Lantz, Chair)

STAFF REPORT
(Frank Wen, SCAG Staff)

FUTURE AGENDA ITEM(S)

ADJOURNMENT

The next CEHD Committee meeting is scheduled for Thursday, March 7, 2013, at the SCAG Los Angeles Office.

AGENDA ITEM NO. 1

COMMUNITY, ECONOMIC & HUMAN DEVELOPMENT COMMITTEE
of the
SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS

January 3, 2013
Minutes

THE FOLLOWING MINUTES ARE A SUMMARY OF ACTIONS TAKEN BY THE COMMUNITY, ECONOMIC & HUMAN DEVELOPMENT COMMITTEE. AN AUDIO RECORDING OF THE ACTUAL MEETING IS AVAILABLE FOR LISTENING.

The Community, Economic & Human Development Committee held its meeting at SCAG's downtown Los Angeles office.

Members Present

Hon. Don Campbell, Brawley	ICTC
Hon. Steven Choi, City of Irvine	District 14
Hon. Margaret Finlay, Duarte **(Vice-Chair)**	District 35
Hon. James Gazeley, Lomita	District 39
Hon. Joseph Gonzales, South El Monte	SGVCOG
Hon. Steve Hofbauer, Palmdale	District 43
Hon. Bill Jahn, Big Bear Lake	District 11
Hon. Randon Lane, Murrieta	WRCOG
Hon. Paula Lantz, Pomona **(Chair)**	District 38
Hon. Bryan MacDonald, Oxnard	District 45
Hon. Kathryn McCullough, Lake Forest	OCCOG
Hon. Carl Morehouse, San Buenaventura	District 47
Hon. Linda Parks, Ventura	VCOG
Hon. Bob Ring, Laguna Woods	OCCOG
Hon. Deborah Robertson, Rialto	District 8
Hon. Sonny R. Santa Ines, Bellflower	GCCOG
Hon. Becky Shevlin, Monrovia	SGVCOG

Members Not Present

Hon. Sam Allevato, City of San Juan Capistrano	OCCOG
Hon. Josue Barrios, Cudahy	GCCOG
Hon. James Butts, Inglewood	SBCCOG
Hon. Carol Chen, Cerritos	GCCOG
Hon. Ron Garcia, Brea	OCCOG
Hon. Elba Guerrero, Huntington Park	GCCOG
Hon. Tom Hansen, City of Paramount	GCCOG
Hon. Jon Harrison, Redlands	District 6
Hon. Mike Leonard, Hesperia	SANBAG
Hon. Charles Martin	Morongo Band of Mission Indians
Hon. Larry McCallon, Highland	District 7
Hon. Julie Hackbarth-McIntyre, Barstow	SANBAG

Members Not Present (Cont'd)

Hon. Susan McSweeney, Westlake Village	LVMCOG
Hon. John A. Mirisch, Beverly Hills	WSCCOG
Hon. Gene Murabito, Glendora	SGVCOG
Hon. Kris Murray, Anaheim	District 19
Hon. Ray Musser, Upland	SANBAG
Hon. John Nielsen, Tustin	District 17
Hon. Laura Olhasso, La Canada-Flintridge	Arroyo Verdugo COG
Hon. John Palinkas	Pechanga Band of Luiseno Indians
Hon. Rex Parris, Lancaster	North Los Angeles County
Hon. Jan Perry, Los Angeles	District 56
Hon. Andy Quach, Westminster	District 20
Hon. Ed Reyes, Los Angeles	District 48
Hon. Michael Wilson, Indio	CVAG

CALL TO ORDER & PLEDGE OF ALLEGIANCE

Hon. Paula Lantz, Chair, called the meeting to order at approximately 10:05 AM. Hon. Bill Jahn led the Committee in the Pledge of Allegiance.

PUBLIC COMMENT PERIOD

Charles Lau, Caltrans District 7, announced that the 2012-2013 Transportation Planning Grant Programs Workshop will be held on January 23, 2013, from 8:00 AM to 1:00 PM at SCAG's Los Angeles office.

REVIEW AND PRIORITIZE AGENDA ITEMS

There was no reprioritization of the agenda.

CONSENT CALENDAR

Approval Item

1. Minutes of the October 4, 2012 Meeting

2. Minutes of the November 1, 2012 Meeting

Receive and File

3. Summary Report from Subcommittees

4. Information Regarding Receipt of Transfer Agreement Related to the 4th Cycle Regional Housing Needs Assessment (RHNA)

5. Information Regarding Receipt of Transfer Agreement Related to the 5th Cycle Regional Housing Needs Assessment (RHNA)

A MOTION was made (Jahn) to approve the Consent Calendar. The MOTION was SECONDED (Morehouse). The MOTION passed with a majority vote, with two (2) abstentions (Ring, Choi).

INFORMATION ITEM

6. Eligibility of Jurisdictions to Take Housing Activity Credit as Part of the 5th Cycle Housing Element Update

A written report was provided.

Hon. Bill Jahn and Hon. Linda Parks expressed appreciation to HCD for its sound decision-making, which supports the jurisdictions, cities, and counties. They also thanked SCAG staff for their diligence in sorting through the process.

SUSTAINABILITY SUBCOMMITTEE REPORT
A written report was provided.

CHAIR'S REPORT
There was no report provided.

STAFF REPORT
Frank Wen, Manager of Research & Analysis, announced that the nomination packet for the 7th Annual Compass Blueprint Recognition Awards is available and the deadline for submitting the application is Tuesday, February 19, 2013. Dr. Wen stated that the Compass Blueprint Recognition Awards present an excellent opportunity for cities to showcase their projects and be recognized for their achievements.

FUTURE AGENDA ITEMS
Hon. Bill Jahn requested that the RHNA Reform be agendized for the next CEHD meeting to address modifications to the process and legislation.

ANNOUNCEMENTS
Chair Paula Lantz introduced two new CEHD members, Dr. Steven Choi, Mayor of Irvine, representing District 14 and Hon. Sonny R. Santa Ines representing Gateway Cities COG.

ADJOURNMENT
The Chair adjourned the meeting at approximately 10:17 AM.

Minutes Approved By:

Frank Wen, Manager
Research & Analysis

Community, Economic & Human Development Committee Attendance Report

2013

X = County Represented | X = Attended | = No Meeting | NM = New Member | EA = Excused Absence

Member (including Ex-Officio) LastName, FirstName	Representing	IC	LA	OC	RC	SB	VC	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Allevato, Sam	OCCOG			X															
Barrios, Josue	Gateway Cities		X																
Butts, James	SBCCOG		X																
Campbell, Don*	ICTC	X						X											
Chen, Carol	Gateway Cities		X																
Choi, Steven	City of Irvine (District 14)			X				NM											
Finlay, Margaret* **(Vice-Chair)**	Duarte (District 35)		X					X											
Garcia, Ron	OCCOG			X															
Gazeley, James*	Lomita (District 39)		X					X											
Gonzales, Joseph J.	SGVCOG		X					X											
Guerrero, Elba	Gateway Cities		X																
Hansen, Tom	Gateway Cities																		
Harrison, Jon	District 6					X													
Hofbauer, Steve	Palmdale (District 43)		X					X											
Jahn, Bill*	SANBAG (District 11)					X		X											
Lane, Randon	WRCOG				X			X											
Lantz, Paula* **Chair**	Pomona (District 38)		X					X											
Leonard, Mike	SANBAG					X													
MacDonald, Bryan*	Oxnard (District 45)						X	X											
Martin, Charles	Morongo Indians				X														
McCallon, Larry*	Highland (District 7)					X													
McCullough, Kathryn	OCCOG			X				X											
Hackbarth-McIntyre, Julie	SANBAG																		
McSweeney, Susan	Las Virgenes/Malibu COG		X																
Mirisch, John A.	WSCCOG		X																
Morehouse, Carl*	VCOG (District 47)						X	X											
Murabito, Gene	SGVCOG		X																
Murray, Kris*	Anaheim (District 19)																		
Musser, Ray	SANBAG					X													
Nielsen, John*	Tustin (District 17)			X															
Olhasso, Laura	Arroyo Verdugo		X																
Palinkas, John	Pechanga Indians				X														
Parks, Linda*	Ventura County						X	X											
Parris, Rex	North L.A. County Subregion		X																
Perry, Jan	Los Angeles		X																
Quach, Andy*	Westminster (District 20)			X															
Reyes, Ed*	Los Angeles		X																
Ring, Bob	OCCOG			X				X											
Robertson, Deborah*	Rialto (District 8)					X		X											
Santa Ines, Sonny	GCCOG		X					NM											
Shevlin, Becky	SGVCOG		X					X											
Wilson, Michael	CVAG	X																	
Regional Council Member*																			

REPORT

AGENDA ITEM NO. 2

DATE: February 7, 2013

TO: Community Economic and Human Development (CEHD) Committee
Energy Environment Committee (EEC)
Transportation Committee (TC)
Regional Council (RC)

FROM: Michele Martinez, Chair, Active Transportation Subcommittee
Barbara Messina, Chair, Goods Movement Subcommittee
Pam O' Connor, Chair, Sustainability Subcommittee
Gary Ovitt, Chair, Transportation Finance Subcommittee
Deborah Robertson, Chair, Public Health Subcommittee
Karen Spiegel, Chair, High-Speed Rail and Transit Subcommittee

SUBJECT: Summary Report from Subcommittees

EXECUTIVE DIRECTOR'S APPROVAL:

RECOMMENDED ACTION:
For Information Only - No Action Required.

EXECUTIVE SUMMARY:
The Active Transportation, Goods Movement, High-Speed Rail and Transit, Public Health, Transportation Finance, and Sustainability Subcommittees have been meeting since September 2012. Presentations by SCAG staff, industry professionals, and other stakeholders have provided background information and input on issues facing the region relevant to each Subcommittee to facilitate implementation of the 2012-2035 Regional Transportation Plan/Sustainable Communities Strategy (RTP/SCS) and develop policy recommendations for the next RTP/SCS. In an effort to keep all Regional Council and Policy Committee members informed, a monthly report will be provided summarizing the work and progress of the Subcommittees.

STRATEGIC PLAN:
This item supports SCAG's Strategic Plan, Goal 1: Improve regional decision-making providing leadership and consensus building on key plans and policies.

BACKGROUND:
At its April 5, 2012 meeting, the Regional Council approved the formation of Subcommittees as part of the implementation strategy for the 2012-2035 RTP/SCS. Charters for each Subcommittee were approved by the Regional Council in July 2012, and SCAG President Glen Becerra thereafter appointed to each of the six (6) Subcommittees both Regional Council and Policy Committee members representing the six SCAG counties as subcommittee members and representatives from the private sector (including non-profit organizations) and stakeholder groups as ex-officio members. The Active Transportation, Goods Movement, High-Speed Rail and Transit, and Transportation Finance Subcommittees report to the Transportation Committee (TC). The Public Health Subcommittee reports to the Energy and Environment Committee (EEC). The Sustainability Subcommittee reports to the Community, Economic and Human

Development Committee (CEHD). The Subcommittees began meeting in September 2012 with a goal of completing their discussions by February 2013 so that policy recommendations may be presented to TC, EEC and CEHD, and thereafter to the Regional Council as well as to the General Assembly as part of the annual meeting in May 2013.

The following represents a summary of the recent Subcommittee meetings:

Active Transportation, Public Health and Sustainability Subcommittees

4th Meeting, January 14, 2013
This meeting was a joint meeting of the three subcommittees: Active Transportation, Public Health, and Sustainability. At this meeting, draft consolidated subcommittee policy recommendations were presented to the Subcommittees by Huasha Liu, Director of Land-Use and Environmental Planning who noted that the next step would be for each subcommittee to review the recommendations separately.

Alan Thompson, Senior Regional Planner, presented information about SCAG's Active Transportation and Safety Monitoring Program, noting the number of fatalities and injuries in the region, and primary collision factors. Several Safety Policy recommendations were provided for review. Allison Mannos, Multicultural Communities for Mobility (MCM) discussed the active transportation needs for disadvantaged communities, including low-income and immigrant communities. Ms. Mannos noted that bicycles are heavily relied upon in disadvantaged communities as cars are unavailable or unaffordable and that specific policies should be developed to consider the needs of these disadvantaged communities.

Ping Chang, Program Manager II, Compliance & Performance Monitoring, presented the history, current status, and future development of SCAG's performance monitoring plan. This item was in direct response to member and stakeholder interest in how performance indicators will be used to forward the goals of this RTP/SCS and future plans. The last item of the day was a joint presentation between Manal Aboelata of the Prevention Institute, and Tracy Delaney of the Southern California Chronic Disease Institute. Their presentation highlighted the need for direct and early collaboration between public health agencies and metropolitan planning agencies.

Goods Movement Subcommittee

4th Meeting, January 28, 2013
This will be a Joint Meeting of the Goods Movement and Transportation Finance Subcommittees focusing on public-private-partnerships, innovative financing and funding strategies for goods movement. A summary report will be included in the next update.

High-Speed Rail & Transit Subcommittee

4th Meeting, January 18, 2013
The fourth Subcommittee meeting focused on the nexus between transit and land use. Items for discussion included: 1) a presentation on SCAG and Metro's First Mile/Last Mile Strategic Plan by SCAG Planner Alan Thompson, 2) a presentation on historical transportation and land use interactions by Professor Genevieve Giuliano, USC Price School of Public Policy, 3) a presentation on planning for transit oriented

development in the post-redevelopment environment by Cecilia Estolano of Estolano LeSar Perez Advisors, LLC, 4) a presentation on Metro's joint TOD programs by Roger Moliere, Chief of Real Property Management & Development at Metro, 5) a presentation on the City of Fullerton's streetcar project by Jay Eastman, Mobility Planner for the City of Fullerton, and 6) a presentation on the economic development aspects of transit oriented development by Ron Golem of Bay Area Economics. The Subcommittee also received a draft technical memorandum on best practices in public transit service delivery and a draft outline for a regional passenger rail vision element for the 2016 RTP/SCS update.

Transportation Finance Subcommittee

4th Meeting, January 28, 2013

At the time this report was written, the fourth meeting of the Subcommittee had not yet occurred. As previously noted, this fourth meeting will be a Joint Meeting of the Goods Movement and Transportation Finance Subcommittees with presentations regarding public-private-partnerships, innovative financing and funding strategies for goods movement. A summary report will be included in the next update.

FISCAL IMPACT:

Funding for the Subcommittees is included in the FY 2012-2013 Budget.

ATTACHMENT:

None

This Page Intentionally Left Blank

REPORT

AGENDA ITEM NO. 3

DATE: February 7, 2013

TO: Community, Economic and Human Development (CEHD) Committee
Regional Council (RC)

FROM: Ma'Ayn Johnson, Senior Regional Planner, 213-236-1975, johnson@scag.ca.gov

SUBJECT: California Department of Housing and Community Development (HCD) Housing Element Update Guidance Streamlined Review Option

EXECUTIVE DIRECTOR'S APPROVAL:

RECOMMENDED ACTION:
For Discussion.

EXECUTIVE SUMMARY:
HCD has recently implemented a program intended to assist local governments and stakeholders with streamlined updates and HCD review for the fifth cycle housing element. Use of the streamlined update is voluntary and there are no implications in HCD's review of housing element compliance for not using the streamlined update. However, use of the streamlined update can potentially reduce time and resources dedicated to developing the housing element and minimize the number of draft housing element submittals by the jurisdiction to HCD. Moreover, the review schedule for draft housing elements that use the streamlined update is anticipated to be less than the 60 days prescribed by statute under standard review and jurisdictions using the streamlined update will be granted priority.

STRATEGIC PLAN:
This item supports SCAG's Strategic Plan; Goal 1: Improve Regional Decision Making by Providing Leadership and Consensus Building on Key Plans and Policies; Objective a: Create and facilitate a collaborative and cooperative environment to produce forward thinking regional plans.

BACKGROUND:
At the last Regional Council meeting, Mr. Linn Warren, HCD Director, and his staff made an excellent presentation on their activities, including commitment to provide additional administrative expediting where feasible. Since that time, updated guidelines were published and a summary is provided below. The SCAG Regional Council adopted the 5th cycle Final Regional Housing Needs Assessment (RHNA) Allocation Plan on October 4, 2012. The RHNA Allocation Plan represents the projected household growth for all SCAG jurisdictions for the January 1, 2014 to October 1, 2021 projection period. Jurisdictions are required by State housing law to update their respective housing element by assessing existing housing need and accommodating their assigned RHNA allocation through a sites and zoning analysis. Jurisdictions must adopt the updated 5th cycle housing element by October 15, 2013. While SCAG is responsible for developing the Final RHNA Allocation, housing elements are prepared by local jurisdictions and reviewed and certified by HCD.

In addition to the staffing and resources required to update a housing element, significant time can be required during the review process since it can involve responding to HCD comments, re-drafting of the housing element, and additional public hearings before a housing element is certified by HCD. To reduce the number and scope of housing element submittals per jurisdiction and thus reducing staffing and

resources required to complete a housing element, HCD has set forth a streamlined update and review process in the document entitled Housing Element Update Guidance (December 2012).

Highlights of the streamlined update and review process include:

1. *Use of the streamlined update is voluntary and there are no implications in HCD's review of housing element compliance for not using the streamlined update.*
   Although certain sections such as quantified objectives and public participation must be newly addressed and cannot be updated, this streamlined review will potentially reduce the submittals by jurisdictions since the review will be much more focused than a standard review. If a housing element does not qualify for the streamlined update, HCD will review the housing element in its entirety rather than focusing its review on changes.
2. *HCD will not review sections that have not changed since their content continues to be sufficient to meet statutory requirements.*
   Jurisdictions must still complete and submit all housing element sections, but rather than reviewing certain sections in their entirety HCD will focus its review on only those updated portions.
3. *Changes or updates to the sites and zoning list can be noted by the jurisdiction and HCD will focus its review on those changes.*
   Due to the economic downturn, a number of jurisdictions currently have the same amount of suitable land for housing as was included in their 4th housing element update (which was due on June 30, 2008). Under the streamlined update process, jurisdictions in these circumstances may use the same sites and zoning analysis section of the 5th housing element as they did in their 4th housing element.
4. *The review schedule for draft housing elements that use the streamlined update is expected to be less than 60 days and jurisdictions using the streamlined update will be granted priority.*
   SCAG staff encourages the use of the streamlined update Guidance for jurisdictions that are eligible for the opportunity. Potential benefits include reduced time and resources spent on developing sections of the housing element and decreasing the number of required submittals with HCD.

Use of the streamlined Update Guidance is not mandatory. However, in order to be eligible, a jurisdiction must meet the following requirements:

1. Have an adopted 4th cycle housing element found in-compliance with State housing law by HCD;
2. Changes from the 4th to the 5th cycle housing element must be indicated when submitted to HCD; Changes can be shown through a variety of mechanisms, either electronically or manually;
3. Submittal of completed checklists and template designated by HCD (attached); and
4. Have implemented its programs in the jurisdiction's 4th housing element, as determined by HCD.

The complete Guidance document for streamlined housing element update and review is attached to this report. The Update Guidance, along with technical resources for housing element development, is also available on HCD's website at www.hcd.ca.gov/hpd.

Staff attended 5th cycle housing element update workshops held by HCD in the SCAG region where this item was discussed with local jurisdictions and other stakeholders. No areas for further clarification or concern specific to the streamlining program were raised at those workshops. Staff will continue to inform and collaborate with HCD staff regarding any items of concern to our members and stakeholders associated with the Update Guidance as they arise. Staff suggests discussion of the Update Guidance and consideration of transmitting a thank you letter to HCD for their efforts on developing a streamlined housing element review process.

FISCAL IMPACT:
Work associated with this item is included in the current FY 12-13 General Fund Budget (13-800.0160.03:RHNA).

ATTACHMENT:
HCD Housing Element Update Guidance

This Page Intentionally Left Blank

HOUSING ELEMENT UPDATE GUIDANCE

December 2012

Introduction

An effective housing element provides the necessary conditions to support the development and the preservation an adequate supply of housing, including housing affordable to seniors, families and workers. As the housing element is required to be regularly revised pursuant to a statutory schedule, the update process provides a vehicle for establishing and updating housing and land-use strategies reflective of changing needs, resources, and conditions. The housing element update can provide a mechanism to adopt land-use strategies such as infill, mixed-use, or downtown revitalization. It can also provide a vehicle for local governments to adopt effective housing and land-use strategies while addressing climate change and the reduction of greenhouse gas emissions.

As local governments begin the process to update their housing elements, the following are a few over-arching suggestions:

- Start with the existing plan. The update can build on what has been effective in the past.
- Immediately engage all critical stakeholders including tenants and homeowners, special needs populations, businesses, and real estate and housing providers and developers to ensure participation of all economic segments of the community.
- While the housing element must address specific State statutory requirements, including the local jurisdictions' fair share of the regional housing need, it is ultimately a local plan and should reflect the vision and priorities of the community.

The housing element update can also provide various opportunities for local governments, the state and stakeholders to collaborate on housing and land use plans. By promoting more transparency and partnerships in the process, for example, HCD can promote the efficient use of limited resources. By providing stakeholders with clarity in the update process such as making changes to the housing element available, local governments can better collaborate on key policy issues and save time in the update process.

This Update Guidance is intended to assist local governments and stakeholders with streamlined updates and HCD review for the fifth cycles of the housing element. HCD recognizes all levels of governments and stakeholders are facing resource challenges and HCD is seeking ways to create efficiencies and clarity for all parties in the housing element update process. While all local governments are still required to complete a housing element update, the Update Guidance is designed to reduce the number and scope of housing element submittals per jurisdiction and to focus resources on providing assistance to jurisdictions to ensure compliance and effectively addressing housing needs. For example, the Update Guidance provides clarity on the necessary contents for a complete housing element, necessary steps for updating a housing element and certainty on what will be reviewed by the Department where contents have changed. Further, to provide efficiencies when using the Update Guidance, the Department intends to review draft housing elements in less than 60 days (See Attachment 4) and grant priority for those jurisdictions utilizing the Streamlined Review process.

The Update Guidance is divided into two parts:

1. A Completeness Checklist; and
2. Streamlined Update template (for eligible jurisdictions as described below).

The Department will continue efforts to improve efficiencies and increase clarity such as improving technical assistance, particularly the Building Blocks, to provide more clarity in meeting statutory requirements. For example, technical assistance regarding the adequate sites requirement will be expanded to clarify statutory requirements and include tools and samples to assist meeting statutory requirements. Other efforts will include expanded regional coordination such as pre-approved data packets in coordination with Councils of Government for meeting some requirements under the housing needs assessment (See pages 25 and 26 of the Streamlined Update). Additional tools to assist in the housing element update process are available on the Department's website, including:

- Housing Element Law at:
  http://www.leginfo.ca.gov/cgi-bin/displaycode?section=gov&group=65001-66000&file=65580-65589.8
- Building Blocks for Effective Housing Elements at:
  http://www.hcd.ca.gov/hpd/housing_element2/index.php
- Links to model housing elements at:
  http://www.hcd.ca.gov/hpd/housing_element2/BP_home.php
- Various technical assistance memos regarding statutory amendments and other relevant topics at:
  http://www.hcd.ca.gov/hpd/
- Housing Element Update schedules, review letters and status information at:
  http://www.hcd.ca.gov/hpd/hrc/plan/he/

Housing Element Completeness Checklist Review

Jurisdictions requesting Streamlined Update review (see below for explanation) must complete the Housing Element Completeness Checklist, and all jurisdictions are strongly encouraged to use the Checklist. The Checklist is provided to ensure that the updated element includes all components required by State housing element law. The purpose of the Checklist is to reduce subsequent submittals of draft housing elements by providing a guide for local governments to ensure the updated elements include all statutory components. The Checklist is also intended to be a useful mechanism for informing the public about the various statutory requirements of housing element law. The Checklist is included as Attachment 2 to this document.

HCD will conduct an initial completeness review of the draft housing element based on the contents of the Checklist. HCD's initial review for completeness will be limited to whether the element addresses each component required by the Housing Element statute. This initial completeness review will not evaluate the adequacy of information but merely whether the component was addressed. If HCD review staff finds that a housing element submittal does not include information addressing one or more of the statutory components, HCD will seek to notify the jurisdiction within 2 weeks (See Attachment 4) for immediate revision without further review. HCD will accept revisions within 7 days of notifications and complete its review of the contents of the housing element. If revisions are not received, HCD will complete its review, focusing specifically on those areas where information was provided to address the statutory components as outlined in the Completeness Checklist. Statutory components which are missing will be noted in the Department's letter without further review and the element will be out of compliance with statute. These missing components will be subject to review for content when complete in subsequent review(s) of the housing element.

Streamlined Update

For many local governments, much of the information in housing elements found to be in compliance with the statute for the previous planning period is still current and/or particular conditions and circumstances have not significantly changed since the last update. To provide a streamlined approach, both in the preparation of the updated element as well as in HCD's review, jurisdictions that adopted a housing element in the fourth cycle that HCD found in substantial compliance with State law may opt to use the Streamlined Update template (Attachment 3) to show where changes were made in the previously adopted housing element.[1] The Streamlined Update is a voluntary option and there are no implications in the Department's review of compliance for not using the Streamlined Update. For jurisdictions not choosing to use the Streamlined Update process or not eligible for the Streamlined Update process, the template (Attachment 3) can still be used as a valuable tool for outlining the necessary steps to update a housing element.

[1] If the Completeness Checklist (Attachment 2) and the Streamlined Update template (Attachment 3) are submitted to HCD or, as part of an agenda packet to a governing body or Planning Commission, they are considered public records.

The eligibility requirements to use the Streamlined Update are:

- A housing element for the previous planning was adopted and found to be in compliance with State housing element law by the Department (Housing Element compliance status for all jurisdictions is available on the Department's website at http://www.hcd.ca.gov/hpd/hrc/plan/he/status.pdf).
- A complete updated housing element is submitted showing all changes. The changes can be shown through a variety of mechanisms as long as the changes can be identified such as by using strikeout, underline, redline, highlighting or other designation.
- Submittal of a Completeness Checklist (Attachment 2) and Streamlined Update template (Attachment 3).
- Answer Yes (or N/A as appropriate) to all questions in the Implementation Review (Attachment 1).
- Completion of the Streamlined Update template (Attachment 3), making revisions to the housing element, as necessary, to analyze changes in conditions, processes and program implementation actions. If it is determined no changes are necessary to a specific section, the Streamlined Update template must indicate such.

Use of the Streamlined Update does not relieve the jurisdiction of its obligation to address all statutory requirements of State housing element law, but rather provides a guide to updating the necessary portions of the housing element and facilitates State review of housing element submittals. For eligible jurisdictions, HCD review will rely upon the element in compliance in the prior planning period and will be limited to changes that have occurred since the prior planning period as indicated in the Streamlined Update template of Attachment 3. HCD will not review areas that have not changed since their content continues to be sufficient to meet statutory requirements. For example, a sites inventory and analysis includes a listing of sites and various analyses demonstrating suitability of those sites for development, among other requirements. The listing may only have minor changes and the various analyses such as how residential capacity is calculated can continue to be used in the updated housing element. HCD will not review the areas that have not changed and will focus its review on the minor updates, if any, to the inventory and analyses. However, any changes to the required analyses must be included for HCD review. HCD will also consider public comments as part of this review. See Attachment 4 for steps in the HCD review process and the process for submitting and considering public comments. Specifically, the Streamlined Update template option is applicable to the following areas only:

- Sites Inventory and Analysis
- Analysis of Governmental and Non-Governmental Constraints
- Housing Needs Assessment, including special needs groups (excluding the quantification and analysis of homeless individuals and families)
- Units At-Risk of Conversion to Market Rate
- General Plan Consistency
- Coastal Zone Housing

A jurisdiction may utilize the Streamlined Update process for any and all of these requirements as detailed in the Streamlined Update Template (Attachment 3). Part of the purpose of the Streamlined Update template is to provide guideposts for the necessary steps to update the housing element. For example, under Governmental Constraints there are several different types of constraints to be identified and analyzed including, but not limited to, fees, permit processing and land use controls. To update the Governmental Constraints section, a jurisdiction should evaluate if changes have occurred and whether the analyses require revision to analyze those changes. The guideposts in the Streamlined Update template show the necessary steps to evaluate changes. For instance, if a jurisdiction has not adopted changes to its permit processing procedures or land use controls, then the Streamlined Update should indicate that no changes have been made. If fees were increased since the adoption of the previous element, the Streamlined Update should indicate such by filling in the appropriate response in the applicable section and including the location of red lined or other highlighted revisions made to describe and analyze the fee schedule increases, if necessary. In some cases, the conclusion and analysis might not change. In this case, the Streamlined Update template would simply need to indicate Not Applicable (N/A).

Please note, however, the statute requires certain areas to be completely updated. These areas must be newly addressed every planning period. For example, a jurisdiction cannot simply update a public participation process from 8 years ago. It must be started again. For the following areas, the Streamlined Update is not available:

- Review and Revise
- Public Participation
- Programs and Quantified Objectives
- Any new statutory requirements since the prior update, including:

  - ✓ Government Code Section 65584.09 (Unaccommodated Need). See the Department's memo at http://www.hcd.ca.gov/hpd/hrc/plan/he/ab_1233_final_dt.pdf. *

  - ✓ Government Code Section 65583 (a)(1) and others (Extremely Low Income Households).*

  - ✓ Government Code Sections GC 65583(a)(4) and others (Emergency Shelters and Transitional and Supportive Housing). See the Department's memo at http://www.hcd.ca.gov/hpd/sb2_memo050708.pdf. *

  - ✓ Government Code Sections 65583(f), 65588(e) (SB 375 Rezoning and Update Schedule). See the Department's website at http://www.hcd.ca.gov/hpd/hrc/plan/he/he_review_adoptionsteps110812.pdf.

  - ✓ Government Code Section 65583.1 (Alternative Adequate Sites). See the Department's memo at http://www.hcd.ca.gov/hpd/hrc/plan/he/alt_adeq_sites082412.pdf

  - ✓ Government Code Section 65583(e) (Persons with Development Disabilities). See the Department's memo at http://www.hcd.ca.gov/hpd/NoticeCoverLttrSB812.pdf.

* These requirements may not be new for most jurisdictions. However, as these sections were enacted during the 4th cycle update for some jurisdictions, particularly those in San Diego County, they may not have been addressed in the 4th cycle updates.

Using the Streamlined Update Template

As noted above, the Streamlined Update template is intended to show the necessary steps for updating a housing element. To use the template, relevant page numbers need to be entered where changes have been made. Where no changes have been made or no changes in circumstances have been identified, the jurisdiction should indicate "N/A." Additional documentation, description or other narration is not necessary. For example, below is a sample section of a Streamlined Update template (Refer to Attachment 3 for the complete Streamlined Update Template form):

Potential Governmental and Non-governmental Constraints (Section 65583(a)(5 and 6)) (See Building Blocks at http://www.hcd.ca.gov/hpd/housing_element2/CON_home.php)		
	Page(s) Where Changes Made	Indicate N/A If No Changes
Land Use Controls • Update to show changes to land use controls including changes in residential zoning and/or development standards (e.g., heights and lot coverage, parking requirements, minimum unit sizes)	Page 12	
• Update to describe changes to growth controls or similar measures such as population caps or voter required general plan re-designations or voter required approval of changes in land use laws or regulations	N/A	N/A

Identifying Changes in the Housing Element: For jurisdictions using the Streamlined Update template, the housing element must indicate where changes have been made. The changes can be identified in a variety of ways. For example, the element could highlight changes, electronically or manually. An asterisk or other indicator can be placed in the margin. Redlining/strikeout and underline is not required. Some elements might re-format tables or recalculate percentages due to updating data. In this case, redlining might not appear very useful. An alternative approach could be to simply highlight the table title or include a highlight in the margin or bold new text. The same approach would also be acceptable for jurisdictions re-formatting the entire document. Contact HCD for feedback on approaches to identifying changes.

Implementation Review

As noted above, jurisdictions must answer Yes (or N/A as appropriate) to all questions in the Implementation Review (Attachment 1) to be eligible for the Streamlined Update. The Implementation Review will be conducted by HCD to determine if jurisdictions are eligible for the Streamlined Update and will be completed within 2 weeks of receipt (See Attachment 4). Jurisdictions may contact HCD for feedback on meeting the Implementation Review requirements prior to submittal of the housing element.

The Implementation Review is not intended to result in additional analysis or evaluation than already required under housing element law nor is additional documentation required to complete the Implementation Review. Only Yes, No or N/A, program numbers and page numbers need to be entered into Attachment 1 and submitted to HCD. The Implementation Review should reference the relevant portions of the Review and Revise section which is already included in the housing element update (See Attachment 1, page 18). However, as required by statute, HCD will consider public comment on the Review and Revise section of the housing element.

To be eligible for the Streamlined Update, jurisdictions should complete the pertinent programs prior to submittal of the draft housing element. In some cases, jurisdictions may still be processing zoning amendments or other actions to meet the eligibility criteria under the Implementation Review. HCD will consider unique circumstances where amendments or actions are still in process but the jurisdictions would need to provide adequate documentation to ensure completion of the amendments prior to the housing element due date.

HCD will allow flexibility in meeting the rezoning and density bonus ordinance criteria under the Implementation Review. Specifically, for the density bonus ordinance, the jurisdiction must only have adopted an ordinance after January 1, 2005 (although agencies may want to update their ordinance to meet the latest 2008 amendments).

For rezoning, in some cases, a jurisdiction might not have completed rezoning precisely as envisioned in the program. In these cases, the jurisdictions will continue to meet the eligibility criteria in the Implementation Review as long as the statutory requirements for rezoning were met pursuant to Government Code Sections 65583(c)(1) and 65583.2(h) and (i) or if the shortfall of adequate sites was by some other means or action met such as sufficient units being built to accommodate the entire regional housing need for lower income households. In these cases, the jurisdiction must provide documentation in the Review and Revise section to demonstrate the objectives of the Implementation Review have been met.

Standard Review

If a housing element does not qualify for the Streamlined Update, HCD will review the housing element in its entirety rather than focusing its review on changes. However, HCD's goal is to provide more efficient housing element review of all housing elements and the Checklist and Streamlined Update are useful tools for all local governments, HCD and stakeholders to reduce time necessary to update, review and comment on a housing element. For example, use of the Checklist can reduce multiple reviews by ensuring all the statutory components are included and the Streamlined Update provides a useful guide to update the housing element and to highlight the changes made to the element from the 4th cycle.

Attachments

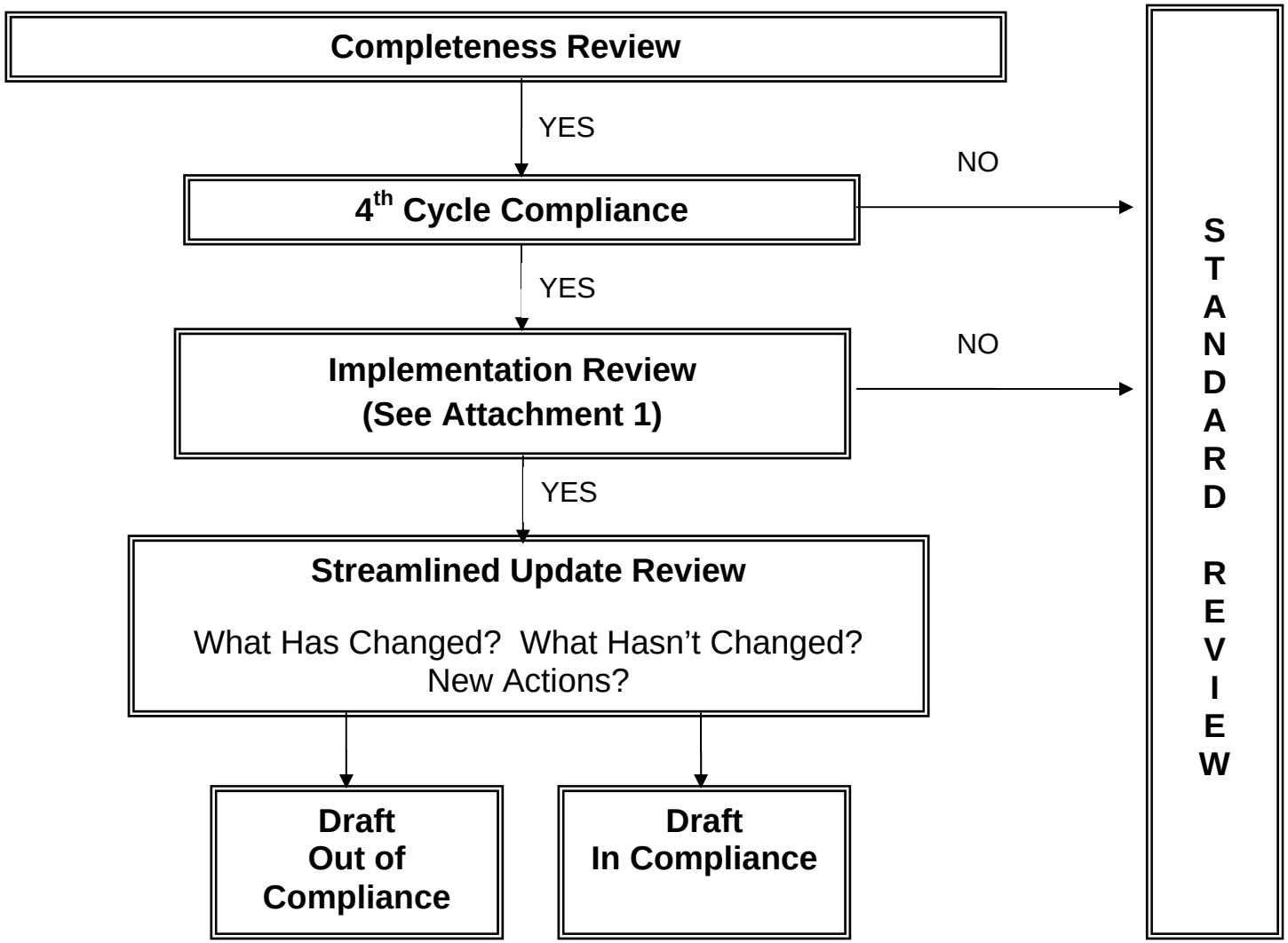
Attachment 1 – Implementation Review

Attachment 2 – Housing Element Completeness Checklist

Attachment 3 – Housing Element Streamlined Update Template

Attachment 4 – Housing Element Review Process and Timeframes

CHART 1
Review Steps for HCD Standard and Streamlined Update Draft Reviews



Housing Element Update Guidance

Attachment 1:
Implementation Review

Implementation Review			
Jurisdiction Name:			
	Implementation Status	Program Number (If Applicable)	Page(s) Where Found
If the local government's previous housing element included a rezone program pursuant to GC Sections 65583(c), 65583.2 and 65584.09 to address a shortfall of adequate sites, has the program(s) to rezone been completed?	☐ YES ☐ NO ☐ N/A		
Does zoning permit emergency shelters without discretionary action or has a multijurisdictional agreement pursuant to Section 65583(d) been approved? [1]	☐ YES ☐ NO		
Does zoning permit transitional and supportive housing as a residential use and only subject to those restrictions that apply to other residential dwellings of the same type in the same zone? [2]	☐ YES ☐ NO		
Are policies, ordinances or procedures established to allow reasonable accommodation for persons with disabilities in the application of zoning and land use policies, ordinances or procedures?	☐ YES ☐ NO		
Has a density bonus ordinance been adopted pursuant to Government Code Section 65915 (since January 1, 2005)?	☐ YES ☐ NO		

[1] These are not required where agencies adopted housing elements in the fourth cycle before the effective date of SB 2 (January 1, 2008). These agencies are primarily in San Diego County. Agencies should note "Housing Element Adopted Prior to SB 2" if this is the case.

Housing Element Update Guidance

Attachment 2:
Completeness Checklist

Public Participation (Section 65583(c)(8))

(See Building Blocks at http://www.hcd.ca.gov/hpd/housing_element2/GS_publicparticipation.php)

	Page(s)	Comments
Description of diligent effort to include all economic segments of the community and/or their representatives in the development and update of the housing element (e.g., types of outreach, meetings, appropriate languages, list of invitees and general comments and how they were incorporated)		

Review and Revise (Section 65588)

(See Building Blocks at http://www.hcd.ca.gov/hpd/housing_element2/GS_reviewandrevise.php)

	Page(s)	Comments
Progress in implementation – A description of the actual results or outcomes of the prior element's goals (i.e., what happened), objectives, policies, and programs. Include quantification of results where possible (e.g., number of units rehabilitated) and may be qualitative where necessary (e.g., mitigation of governmental constraints)		
Effectiveness of the element – For each program, include an analysis comparing significant differences between what was projected or planned in the earlier element and what was achieved. Analyze the differences to determine where the previous housing element met, exceeded, or fell short of what was anticipated		
Appropriateness of goals, objectives, policies and programs – A description of what has been learned based on the analysis of progress and effectiveness of the previous element. A description of how the goals, objectives, policies, and programs in the updated element are being changed or adjusted to incorporate what has been learned from the results of the previous element		

Housing Needs Assessment (Section 65583(a)(1 and 2))

(See Building Blocks at http://www.hcd.ca.gov/hpd/housing_element2/HN_home.php

	Page(s)	Data Source (if not identified in the housing element)	Comments
Quantification and analysis * of existing and projected housing needs			
Populations and employment trends, including documentation of projections			
Housing and Household characteristics, including: • Level of payment compared with ability to pay (overpaying households) • Housing stock conditions • Overcrowded households			
Existing and projected needs for all income levels, including: • Regional Housing Need Allocation (RHNA) • Existing housing need for extremely low income households • Projected housing need for extremely low income households based on RHNA or Census (see Section 65583(a)(1))			

* Analysis is defined as a description and evaluation of specific needs, characteristics and resources available to address identified needs

Persons with Special Needs (Section 65583(a)(7))

(See Building Blocks at http://www.hcd.ca.gov/hpd/housing_element2/HN_SHN_home.php)

Identification and analysis of any special housing needs including:*	Page(s)	Data Source (if not identified in the element)	Comments
• Elderly			
• Persons with disabilities, including developmental disabilities (See Memo at http://www.hcd.ca.gov/hpd/NoticeCoverLttrSB812.pdf)			
• Large households			
• Farmworkers (seasonal and permanent)			
• Female headed households			
• Homeless (annual and seasonal) **			
• Other			

* Analysis is defined as a description and evaluation of specific needs, characteristics and resources available to address identified needs
** See Section 65583(a)(7) for additional information regarding this requirement

At-risk Units (Section 65583(a)(9)

(See Building Blocks at http://www.hcd.ca.gov/hpd/housing_element2/EHN_atrisk.php)

	Page(s)	Comments
Inventory of at-risk units (10 years from the housing element due date) (Section 65583(a)(9)(A))		
Estimate of replacement versus preservation costs (Section 65583(a)(9)(B))		
Identification of qualified entities Section 65583(a)(9)(C))		
Identification of potential funding Section 65583(a)(9)(D))		

Note: Section 65583(a)(9) has many detailed requirements. Agencies with at-risk units should review the specific statutory requirements to ensure a complete analysis.

Potential Governmental and Non-governmental Constraints (Section 65583(a)(5 and 6))

(See Building Blocks at http://www.hcd.ca.gov/hpd/housing_element2/CON_home.php)

	Page(s)	Comments
Potential Governmental Constraints Include an analysis of actual and potential governmental constraints for each of the following:		
Land use controls (e.g., parking, lot coverage, heights, unit sizes, open space requirements, floor area ratios, growth controls (e.g., caps on units or population or voter approval requirements)		
Building codes and their enforcement (e.g., current CBC, any local amendments and local code enforcement programs)		
Site improvement requirements (e.g., street widths, etc.)		
Fees and other exactions (e.g., analyze all planning and impact fees and impact on total development costs)		
Local processing and permit procedures (e.g., typical processing times, permit types by housing type, decision-making criteria and bodies)		
Housing for persons with disabilities (e.g., definition of family, concentration requirements, reasonable accommodation procedures)		
Potential and actual constraints on the development of a variety of housing types for all income levels, including multifamily rental housing, factory-built housing, mobiles homes, housing for agricultural employees, supportive housing, single-room occupancy units, emergency shelters and transitional housing		

	Page(s)	Comments
Local efforts to remove governmental constraints that hinder the locality from meeting its share of the regional housing need		
Local efforts to remove governmental constraints that hinder meeting the need for housing for persons with disabilities, supportive housing, transitional housing and emergency shelters		
Transitional housing and supportive housing as a residential use of property and subject only to those restrictions that apply to other residential dwellings of the same type in the same zone		
<u>Potential Non-governmental Constraints</u> Include an analysis of actual and potential non-governmental constraints for each of the following:		
Availability of financing		
Price of land		
Cost of construction		

Sites Inventory and Analysis (Section 65583(a)(3) and 65583.2)) (See Building Blocks at http://www.hcd.ca.gov/hpd/housing_element2/SIA_home.php		
	Page(s)	Comments
Listing of properties by parcel number or other unique, reference showing for each parcel (Section 65583.2(b)(1) – (3): • Size • General plan designation • Zoning category • For non-vacant sites, description of existing uses • Number of units that can be accommodated on each site		
* Sites available for Above Moderate income households and not served by public sewer need not be identified on a site specific basis (Section 65583.2(b)(6))		
General description of environmental constraints to the development of housing (Section 65583.2(b)(4)		
General description of infrastructure (planned/available) including water, sewer and other dry utilities, including availability and access to distribution facilities (Section 65583.2(b)(5)		
In determining the number of units on each site, indicate how the number of units was determined. • If development is required at minimum density, indicate the number of units at the minimum density. No further analysis is required. • If development is not required at minimum density, demonstrate how the number of units were determined and adjust, if necessary, for local land use controls.		

	Page(s)	Comments
For Non-vacant sites, specify the additional development potential for each site within the planning period and provide an explanation of the methodology to determine development potential considering factors, including the extent to which existing uses may constitute an impediment to additional residential development, development trends, market conditions and regulatory or other incentives to encourage additional residential development (Section 65583.2(b)(7))		
Demonstration of zoning to accommodate the housing need for lower income households (Section 65583.2(c)(3)) and (d) – (f))		
• Indicate those sites that can accommodate lower income households • Indicate those sites where the density allowed is at the "deemed appropriate" [default] density (65583.2(c)(3)(B)) • For sites that can accommodate lower income households, but with allowed densities less than the "deemed appropriate" density, provide analysis demonstrating how the adopted densities accommodate the need for lower income housing. The analysis must include: o Market demand o Financial feasibility o Project experience within a zone providing housing for lower income households (65583.2(c)(3)(A))		
Map of Sites included in the inventory (Section 65583.2(b)(7))		
Number of units built between the start of the projection period and the deadline for adoption of the housing element (Government Code Section 65583.1(d)		
Number of units proposed using alternative provisions such as rehabilitation, conversion, preservation or second units (Section 65583.1). See checklist at http://www.hcd.ca.gov/hpd/housing_element2/examples/655831Checklist.pdf)		

	Page(s)	Comments
Identification of zoning for a variety of types:		
Multifamily rental housing		
Factory-built housing		
Mobilehomes		
Housing for agricultural employees		
Emergency shelters (See Section 65583(a)(4) and the Department's memo at http://www.hcd.ca.gov/hpd/sb2_memo050708.pdf)		
Transitional and supportive housing (See Section 65583(a)(5) and the Department's memo at http://www.hcd.ca.gov/hpd/sb2_memo050708.pdf)		
Carryover obligation (AB 1233: Section 65584.09 – See memo at http://www.hcd.ca.gov/hpd/hrc/plan/he/ab_1233_final_dt.pdf)		

Quantified Objectives and Housing Programs (Section 65583(b) and (c)(1 through 6)) (See Building Blocks at http://www.hcd.ca.gov/hpd/housing_element2/PRO_home.php)		
	Page(s)	Comments
Provide statement of quantified objectives (Section 65583(b)):		
Maximum number of units, by income group, including extremely low-income of: • new construction; • rehabilitation; and • conservation.		
Include programs (Section 65583(c) and (c)(7)) with:		
• Schedule of specific actions; • Timeline for implementation with a beneficial impact in the planning period; and • Identification of agencies and officials responsible for implementing each program.		
Program(s) providing adequate sites (Section 65583(c)(1)):		
Programs to rezone and any other programs needed to address a shortfall of sites to accommodate the regional housing need, if applicable, and any programs included pursuant to Section 65583.2(h) and (i) or carryover obligation pursuant to Section 65584.09		
Programs to rezone and any other programs needed to address a shortfall of capacity for housing for farmworkers that could not be accommodated on sites identified in the inventory, if applicable.		
If applicable, programs to facilitate a variety of housing types, including multifamily rental, factory-built housing, mobilehomes, housing for agricultural employees, supportive housing, single room occupancy, emergency shelters and transitional and supportive housing		

	Page(s)	Comments
Programs to assist in the development of housing for extremely low, very low, low and moderate income households (Section 65583(c)(2))		
Program(s) to address governmental constraints (Section 65583(c)(3)):		
Programs to address governmental constraints and where appropriate and legally possible, to remove constraints to the maintenance, improvement and development of housing		
Program to remove constraints on housing for persons with disabilities and provide reasonable accommodation for housing for persons with disabilities		
Program(s) to conserve and improve the condition of the existing affordable housing stock (Section 65583(c)(4))		
Program(s) to promote housing opportunities for all persons (Section 65583(c)(5))		
Program(s) to preserve at-risk units (Section 65583(c)(6))		

Other Requirements (See Building Blocks at http://www.hcd.ca.gov/hpd/housing_element2/OR_home.php) and http://www.hcd.ca.gov/hpd/housing_element2/SIA_conservation.php)		
	Page(s)	Comments
Description of general plan consistency (Section 65583(c)(7))		
Analysis of construction, demolition and conversion of housing for lower income households in the Coastal Zone (Section 65588)		
Description of opportunities for energy conservation in residential development (Section 65583(a)(8))		
Water and Sewer Priority (Section 65589.7) See the HCD Memo at http://www.hcd.ca.gov/hpd/memo_sb1087.pdf. *		
SB 5 and AB 162 (Flood Hazard Land Management) See the HCD Memo at http://www.hcd.ca.gov/hpd/hrc/plan/he/ab_162_stat07.pdf *		
SB 244 (Disadvantaged Communities) See Governor's Office of Planning and Research for technical assistance at http://opr.ca.gov/ *		
* These are not required for a complete housing element and are not required to be part of the housing element and have been include as an information item to assist local governments in meeting requirements triggered by the housing element update schedule.		

Housing Element Update Guidance

Attachment 3:
Streamlined Update Template

Housing Needs Assessment (Section 65583(a)(1 and 2))

(See Building Blocks at http://www.hcd.ca.gov/hpd/housing_element2/HN_home.php

	Revised Page(s)	Indicate N/A If No Changes Were Necessary
Update quantification of population, employment, and housing stock needs including:		
• Population		
• Employment		
• Households		
• Overpayment (including lower-income)		
• Overcrowding		
• Extremely Low Income Households		
• Housing conditions		

Sources of information:

- 2010 Census at http://factfinder2.census.gov/faces/nav/jsf/pages/searchresults.xhtml?refresh=t
- American Community Survey at http://factfinder2.census.gov/faces/nav/jsf/pages/searchresults.xhtml?refresh=t
- Department of Finance at http://www.dof.ca.gov/research/demographic/
- Applicable Federal Consolidated Plan
- Available local and regional data (e.g., local census of homeless persons or shelter beds)

Special Note: If a jurisdiction has utilized a data packet pre-approved by HCD such as in SANDAG, SCAG and SACOG, mark N/A above where appropriate and indicate the data packet has been utilized. The Department will not review the portions noted in the applicable correspondence to the Council of Governments. Contact HCD for more details or questions.

Update analysis and conclusions as necessary due to changes in population and households characteristics or other dynamics for population, employment, households, overpayment, overcrowding, extremely low income households and housing conditions		
Update policies and programs as necessary to reflect changes in the analysis and conclusions and other pertinent assessments of need such as the federal Consolidated Plan		

Persons with Special Needs (Section 65583(a)(7))

(See Building Blocks at http://www.hcd.ca.gov/hpd/housing_element2/HN_SHN_home.php)

	Revised Page(s)	Indicate N/A If No Changes Were Necessary
Update quantification of special housing needs groups, including:		
• Persons with disabilities, including developmental		
• Elderly		
• Large households		
• Farmworkers (seasonal and permanent)		
• Female headed households		
• Homeless Individuals and Families		

Sources of information:

- 2010 Census at http://factfinder2.census.gov/faces/nav/jsf/pages/searchresults.xhtml?refresh=t
- American Community Survey at http://factfinder2.census.gov/faces/nav/jsf/pages/searchresults.xhtml?refresh=t
- Department of Finance at www.dof.ca.gov/research/demographic
- CA Department of Developmental Services at www.dds.ca.gov
- Agricultural Census at http://www.agcensus.usda.gov/Publications/index.php
- Applicable Federal Consolidated Plan and local and regional data (e.g., local census of homeless persons or shelter beds)

Special Note: If a jurisdiction has utilized a data packet pre-approved by HCD such as in SANDAG, SCAG and SACOG, mark N/A above where appropriate and indicate the data packet has been utilized. The Department will not review the portions noted in the applicable correspondence to the Council of Governments. Contact HCD for more details or questions.

Update analyses and conclusions, as necessary, due to changes in housing needs or other dynamics, for persons with special needs		
Quantify and analyze persons with developmental disabilities as required by Government Code Section 65583 (e) (See the Department's memo at http://www.hcd.ca.gov/hpd/NoticeCoverLttrSB812.pdf)		
Revise programs as appropriate including pursuant to Section 65583(e) (Developmental Disabilities) to address need based on revised data/analyses		

At-risk Units (Section 65583(a)(9) (See Building Blocks at http://www.hcd.ca.gov/hpd/housing_element2/EHN_atrisk.php)		
	Revised Page(s)	Indicate N/A If No Changes Were Necessary
Update the inventory of at-risk units , removing units no longer at risk and adding any additional units that are at-risk of conversion within 10 years from the start of the housing element planning period		
Special Note: If a jurisdiction has utilized SACOG's Housing Element Data to update the inventory, mark N/A where appropriate above and indicate the data has been used. The Department will not review the updated inventory. Contact HCD for more details.		
Analyze risk of updated inventory of at-risk units		
Evaluate the loss of any at-risk units		
Revise policies and programs as appropriate based on update analysis and conclusions		

Potential Governmental and Non-governmental Constraints (Section 65583(a)(5 & 6)) (See Building Blocks at http://www.hcd.ca.gov/hpd/housing_element2/CON_home.php)		
	Revised Page(s)	Indicate N/A If No Changes Were Necessary
Land Use Controls • Update to show changes to land use controls including changes in residential zoning and/or development standards (e.g., heights and lot coverage, parking requirements, minimum unit sizes, floor area ratios, density limits,)		
• Update to describe changes to growth controls or similar measures such as population or unit caps or voter required general plan re-designations or voter required approval of changes in land use laws or regulations		

	Revised Page(s)	Indicate N/A If No Changes Were Necessary
<u>Building Codes and Enforcement</u> • Update to describe changes to local building code, amendments and enforcement programs		
<u>Site Improvements</u> • Describe changes to site improvement requirements		
<u>Permitting Processes and Procedures</u> • Update to show revisions to processing and permit procedures for residential development (e.g., design review process, change in level of review (administrative vs. legislative review: ministerial vs. discretionary review))		
<u>Fees and Exactions</u> • Update changes to fee schedules • Update changes to other exactions		
<u>Housing for Persons with Disabilities</u> Update to describe any new restrictions or revisions regarding approval of housing for persons with disabilities such as concentration requirements, limits on the number of unrelated persons or provisions for making reasonable accommodations		
<u>Non-governmental Constraints</u> Update land costs, financing availability and construction costs as necessary and consider other potential non-governmental constraints, such as resident or business opposition to development, as appropriate		

	Revised Page(s)	Indicate N/A If No Changes Were Necessary
General (Changed Circumstances) For each category above, update analyses, as needed, to reflect changes in conditions or circumstances such as market conditions, land costs, financing availability, and construction costs that effect the conclusions of the analyses on potential governmental constraints in the prior element		
Programs to Mitigate Identified Constraints • Describe programs to mitigate identified constraints in the prior housing element • Revise policies and programs as appropriate to address identified constraints		

Sites Inventory and Analysis (Section 65583(a)(3) and 65583.2))

(See Building Blocks at http://www.hcd.ca.gov/hpd/housing_element2/SIA_home.php

	Revised Page(s)	Indicate N/A If No Changes Were Necessary
Identify any changes to the sites inventory		
Update or include analysis or description as necessary to demonstrate zoning appropriate to accommodate housing for lower income households pursuant to Section 65583.2(c)(3) and (d) – (f)		
Update or include analysis or description as necessary to demonstrate the potential for redevelopment pursuant to Section 65583.2(b)(7)		
Analyze any new known environmental constraints or changed conditions and circumstances such as market conditions that affect the suitability of identified sites		
Update methodologies as necessary to estimate the residential capacity on identified sites		

	Revised Page(s)	Indicate N/A If No Changes Were Necessary
Revise analysis of existing and/or planned infrastructure capacity (e.g., water and sewer) to accommodate the regional housing need, if needed (e.g., capacity or availability has changed)		
Include a summary table of sites included in the inventory by income category in comparison to the RHNA and, if applicable, any carryover obligation (Section 65584.09)		
Add programs to rezone and any other programs needed to address a shortfall of sites to accommodate the regional housing need, if applicable, and any programs included pursuant to Section 65583.2(h) and (i) or carryover obligation pursuant to Section 65584.09		
Update analysis as necessary to demonstrate sufficient capacity to accommodate the need for emergency shelters		

Other Requirements

(See Building Blocks at http://www.hcd.ca.gov/hpd/housing_element2/OR_home.php) and http://www.hcd.ca.gov/hpd/housing_element2/SIA_conservation.php)

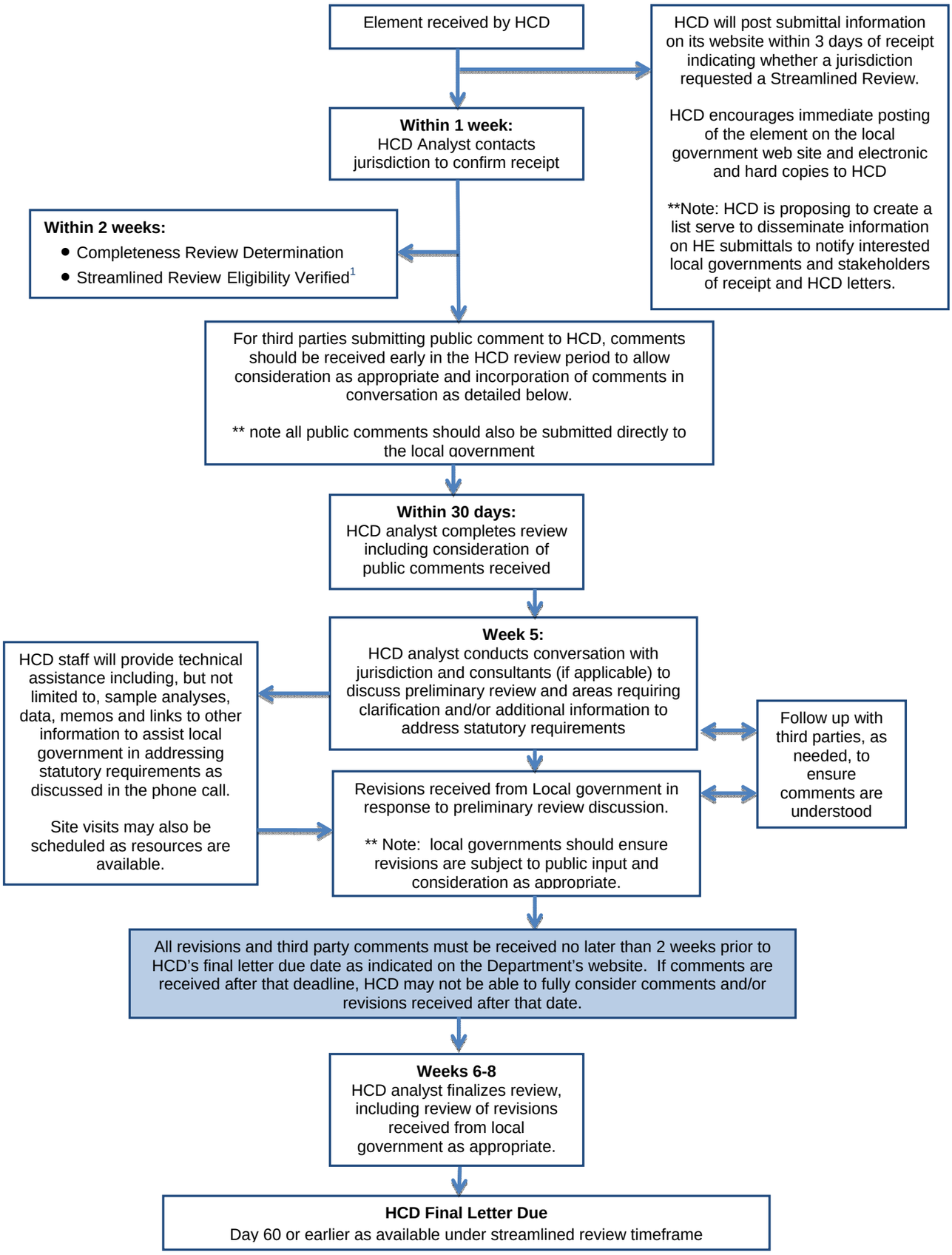
	Revised Page(s)	Indicate N/A If No Changes Were Necessary
Update description to ensure consistency with other elements of the general plan if policies or programs have been adopted in other elements of the general plan affecting internal consistency		
Update to describe, as necessary, housing for lower or moderate income households that has been constructed, demolished or converted in the Coastal Zone		

Housing Element Update Guidance

Attachment 4:
HCD Housing Element Review Process

HCD Housing Element Review Process

The chart below is provided to detail general steps and applicable timeframes for typical draft housing element submittals and is meant to complement the flow chart provided in HCD's Housing Element Update Guidance detailing review steps for standard and streamlined draft reviews. The statute provides 60 days for HCD's review of draft housing element submittals. Uncertainty of workload and the number of submittals under review at a given time makes it difficult to commit to shorter timeframes for review of streamlined reviews. The Department will, however, grant priority review status for elements eligible to receive a streamlined update based on the criteria provided in the Department's Update Guidance. Provided resources are available, the Department anticipates streamlined reviews would be completed in less time than the timeline presented below.



[1] HCD is available to verify Streamlined Update eligibility in advance of submittal. If advance eligibility determination has been made, initial review step would consist of completeness review only.

This Page Intentionally Left Blank

REPORT

AGENDA ITEM NO. 4

DATE: February 7, 2013

TO: Community, Economic and Human Development (CEHD) Committee

FROM: Huasha Liu, Director, Land Use and Environmental Planning, 213-236-1838, liu@scag.ca.gov

SUBJECT: Process to Consider Regional Housing Needs Assessment (RHNA) and Housing Element Reform

EXECUTIVE DIRECTOR'S APPROVAL:

RECOMMENDED ACTION:
Discuss and consider options relative to the request to continue to have CEHD review/discuss the workplan described in this report; or to recommend to the Regional Council to continue the RHNA Subcommittee for six (6) months and fund additional costs (staffing, stipends, mileage, meals, etc.) with General Fund reserves.

EXECUTIVE SUMMARY:
As a follow up to the adoption of the 5th cycle RHNA Plan and HCD Director Linn Warren's presentation to the Regional Council at its January 3, 2013 meeting, SCAG staff is providing follow up to the CEHD Committee to discuss developing a process for RHNA and housing element reform.

STRATEGIC PLAN:
This item supports SCAG's Strategic Plan; Goal 1: Improve Regional Decision Making by Providing Leadership and Consensus Building on Key Plans and Policies; Objective a: Create and facilitate a collaborative and cooperative environment to produce forward thinking regional plans.

BACKGROUND:
Per Government Code Section 65584, SCAG is required to develop and adopt a RHNA Plan that represents projected household growth for each jurisdiction in the region for a designated planning period. Jurisdictions are required by state housing law to update their respective housing element to demonstrate where they will accommodate their assigned projected household growth.

SCAG completed its 5th RHNA cycle with the adoption of the Final RHNA Allocation Plan by the Regional Council on October 4, 2012 and approval of the Final Allocation Plan by HCD on November 26, 2012. The Final RHNA Allocation Plan was the result of a two-year process involving the work and coordination of HCD, RHNA Subcommittee, CEHD Committee, Regional Council, and local jurisdictions.

During the 5th cycle RHNA process, the RHNA Subcommittee reviewed and provided guidance to SCAG staff that culminated in the adoption of the Final RHNA Plan in October 2012. A number of issues pertaining to the RHNA, housing element process, and the corresponding state law were raised, including:

- Translation of AB 2158 factors into housing need
- Low and very low income households default densities

- Land use density for mixed use projects
- Definition of affordable unit
- Excluding growth on Tribal (Sovereign Nation) lands from jurisdictional RHNA allocation
- Use of Council of Government's growth forecast vs. Department of Finance projections with a 3% margin
- Lack of funding for building affordable units

The RHNA Subcommittee and several CEHD Committee members expressed a desire to reconvene the Subcommittee to review and possibly clarify these issues after the adoption of the Final RHNA Plan. Since that time, SCAG was apprised by Caltrans of a significant operating budget cut for FY13 and FY14. Costs to administratively support continuation of the Subcommittee were not included in the workplan. Staff suggests CEHD discuss two (2) options:

- Continue to have CEHD review/discuss the below workplan; or
- Recommend to the Regional Council to continue the RHNA Subcommittee for six months and fund additional costs (staffing, stipends, mileage, meals, etc.) with General Fund reserves.

Proposed workplan follow up:

1. <u>RHNA Subcommittee if Continued</u>
   SCAG staff recommends that the RHNA Subcommittee be reconvened to discuss concerns raised during the 5th RHNA cycle and provide guidance to SCAG staff to address these issues. To better reflect the recommended purview of the Subcommittee, it is also suggested that the Subcommittee be re-titled as the "RHNA and Housing Element Reform Subcommittee." Staff also recommends that the RHNA and Housing Element Reform Subcommittee rank priorities for RHNA and housing element reform.

2. <u>Collaborate with HCD on Administrative Changes to RHNA and Housing Element Processes</u>
   At the January 3, 2013 Regional Council meeting, HCD Director Linn Warren described recent administrative changes being implemented by HCD, including a streamlined process for Housing Element updates. Mr. Warren emphasized the importance of the partnership between HCD and local jurisdictions and COGs such as SCAG, and expressed his appreciation of the working relationship between SCAG staff and HCD to resolve implementation issues. Mr. Warren further indicated that he did not see RHNA legislation being passed in the next session due to other State priorities.

   Staff recommends that the RHNA and Housing Element Reform Subcommittee further collaborate with HCD on administrative changes to improve the RHNA and Housing Element update processes. SCAG staff will assist the Subcommittee with facilitating collaborative meetings with HCD to better understand the scope of the administrative changes currently being implemented by HCD or in the planning stage.

3. Pursue Legislative Reform, if Necessary
   Based on the effectiveness and scope of the current administrative changes being implemented by HCD and potential future changes, the Subcommittee may recommend to the Legislative/Communications & Membership Committee future legislative clarifications.

FISCAL IMPACT:
Staff and legal support for the proposed workplan were not included in the FY13-14 workplan. Staff will need to reduce man hours committed to other 2012-2035 RTP implementation activities in order to accommodate the workplan activities. Additional direct costs if the RHNA Subcommittee were to be continued, the six month (six meetings) cost for stipends, meals, mileage and parking would be $14,868. These expenditures could be drawn from the General Fund reserves.

ATTACHMENT:
None.

This Page Intentionally Left Blank

REPORT

AGENDA ITEM NO. 5

DATE: February 7, 2013

TO: Regional Council (RC)
Community, Economic and Human Development (CEHD)

FROM: Huasha Liu, Director, 213-236-1838, liu@scag.ca.gov

SUBJECT: Information regarding Local Input Process for 2016-40 RTP/SCS and Growth Forecast Development

EXECUTIVE DIRECTOR'S APPROVAL:

RECOMMENDED ACTION:
For Information Only – No Action Required

EXECUTIVE SUMMARY:
SCAG staff will provide an overview of the Draft Preliminary schedule for development of the 2016-2040 Regional Transportation Plan and Sustainable Communities Strategy (RTP/SCS). Included will be information on the local input process and other assistance that SCAG is requesting from local jurisdictions and other stakeholders necessary for the development of the 2016-2040 RTP/SCS.

STRATEGIC PLAN:
This item supports SCAG's Strategic Plan; Goal 1: Improve Regional Decision Making by Providing Leadership and Consensus Building on Key Plans and Policies; Objective a: Create and facilitate a collaborative and cooperative environment to produce forward thinking regional plans.

BACKGROUND:
SB 375 calls for the integration of transportation, land use, and housing planning and also establishes the reduction of greenhouse gas (GHG) emissions as a goal for regional planning. Briefly summarized, SB 375 requires SCAG to:

- Prepare a Sustainable Communities Strategy (SCS) as part of its Regional Transportation Plan. The SCS, if implemented, will meet the state ARB determined GHG emission reduction targets in 2020 and 2035.
- Prepare an Alternative Planning Strategy (APS) that is not part of the RTP if the SCS is unable to meet the targets.
- Allow for subregional Sustainable Communities Strategy development and prepare a framework and a set of guidelines to guide the effort.
- Develop a public participation process involving all stakeholders.

SCAG staff will present an overview of the preliminary draft schedule for development of the 2016-2040 RTP/SCS including key milestones. In addition, there will be a discussion of the anticipated input and review period; data and information to be reviewed by local jurisdictions; use(s) of the information collected and the level of approval needed for each set of elements SCAG is requesting from the local jurisdictions. SCAG will solicit input from stakeholders through a parallel process to that for local jurisdictions.

As indicated in the attachments, the major steps/milestones include the following:

- Pending input from CEHD and RC, the most immediate next step will be for SCAG staff to send a letter/email by February 2013 to local jurisdictions/stakeholders requesting information about General Plan, Zoning Map, Existing Land Use, and other SB 375 requirements, such as open space, farm lands, sphere of influence, Transit Priority Project Areas (TPP), etc. SCAG staff will track, review and process the information received and if necessary, follow up with local jurisdictions/stakeholders so as to complete this initial input process by May 2013.
- The regional growth forecasts of population, household, and employment at regional and county level will be revised by September 2013
- The growth forecasts and land use scenarios below county level will be rolled out for local review by jurisdictions and stakeholders in October 2013 and completed by March 2014.
- Staff will communicate with local jurisdictions/stakeholders to develop alternative growth and land use scenarios beginning in April 2014. Staff will conclude the local input/review process and ready for modeling analysis and plan development by September 2014.

FISCAL IMPACT:
Activities related to the 2016 RTP/SCS development are included in the SCAG budget under 13-010.SCG0170.01, 13-020.SCG1635.01, 13-055.SCG0133.025, and 13-070.SCG0130.10.

ATTACHMENTS:
1. 2016-40 RTP/SCS Preliminary Draft Milestone and Schedule
2. Data/GIS, Growth Forecasts, and SB375 Planning Considerations to be Collected, Reviewed and Approved for the Development of 2016-40 RTP/SCS

SCAG's DRAFT Preliminary Schedule for Development of the 2016-2040 RTP/SCS as of January 2013

This schedule provides a preliminary summary of development and phasing for the 2016-2040 RTP/SCS. Both the technical framework and timeline for collaboration with regional stakeholders are presented in detail. It is important to note that as development of the 2016-2040 RTP/SCS solidifies, changes may be made to account for input from our governing bodies and our partner agencies.

2012
Basic Approach/Framework and Program Set up

SEPTEMBER 2012-MARCH 2013
New SCAG Subcommittees to begin policy development around their respective emphasis areas and identify regional priorities

JULY-DECEMBER 2012
- Determine the basics: What will be the base year/horizon year? How will this match up with available data from national and state-wide resources?
- Development of Draft Framework and Approach/Methodology: How will we get there?
- Data/GIS, Model/Tool Development: What will be the tools used to quantify outcomes?
- Identify uncertainties: What factors are outside our control? (e.g. ARB GHG Target revisions, planning for jurisdictions that require 4 year housing element cycle?)

Public Outreach and Input from Local Jurisdictions

SCS Development for Delegated Subregions

Staff Actions in Relation to Policy/Plan Development

Regional Council Policy Committees/Subcommittees Milestones

2013
Establishing Technical Bases and Data Collection

JANUARY 2013-MARCH 2014
Work with local jurisdictions to collect, review, and approve data, GIS forecast for 2016-2040 RTP/SCS

JANUARY-MARCH 2013
Discuss the framework and methodology for development of the 2016-2040 RTP/SCS

JANUARY-MAY 2013
Collect and review general plan, existing land use, zoning and SB 375 planning considerations

MARCH-MAY 2013
Findings from the Subcommittees will be presented at SCAG's Regional Council, Policy Committees, and General Assembly

APRIL-JUNE 2013
Communicate with jurisdictions and stakeholders about the implementation of SCAG's work plan for the 2016-2040 RTP/SCS

JULY-SEPTEMBER 2013
Revise/update regional county level growth forecast of population, household, and employment

OCTOBER 2013
Roll out growth forecast (base year 2012 and all projection years), and review process

DECEMBER 2013
Complete preliminary calibrations to SCAG's technical models

2014
Focus on Major Policy Directions

JANUARY-SEPTEMBER 2014
Obtain input from cities and counties for SCAG's Growth Forecast and develop list of local scenario planning options, through one-on-one meetings and subregional workshops, as applicable

JANUARY 2014
Subregions sign letter of intent to accept SCS delegation and submit this document to SCAG

APRIL-MAY 2014
SCAG submits its regional GHG reduction methodology and GHG Reduction Targets to ARB (pending further discussion)

MAY 2014
SCAG's General Assembly & Regional Council

SEPTEMBER 2014
Deadlines for input from local jurisdictions on SCAG's Growth Forecast, and for County Transportation Commissions (CTCs) to provide preliminary input on all planned projects to SCAG for the RTP/SCS

OCTOBER-DECEMBER 2014
Seek policy input/direction from Policy Committees and Regional Council on: the Scope of the Program Environmental Impact Report and RTP/SCS Strategies

DECEMBER 2014
Growth Forecast, Land Use Patterns, and Preliminary Financial Assumptions for the RTP/SCS to be completed

2015
Establishing the Plan and Engaging the Public

JANUARY-MARCH 2015
Development of alternatives for achieving SCAG's regional GHG reduction targets, as set by ARB, and conformity emission budgets set in applicable State Implementation Plans

MARCH 2015
Delegated Subregions complete their Sustainable Communities Strategies and submit their plans to SCAG

MARCH 2015
Final input on planned projects from the CTCs for the Draft 2016-2040 RTP/SCS

APRIL-JUNE 2015
Conduct county-specific Draft 2016-2040 RTP/SCS Planning Workshops to fulfill SB 375 outreach requirements (16 workshops minimum, including extensive outreach for public participation)

MAY 2015
SCAG's General Assembly & Regional Council

SEPTEMBER 2015
Joint Policy Committees recommend Regional Council to release the Draft PEIR and Draft 2016-2040 RTP/SCS for public review and comment

OCTOBER 2015
RC approves the release of the Draft PEIR and Draft 2016-2040 RTP/SCS for public review and comment

OCTOBER 2015
Conduct extensive outreach to cities, counties, stakeholders, and the public on the Draft 2016-2040 RTP/SCS and PEIR to fulfill State & Federal requirements. Start of public input on the Draft RTP/SCS document

OCTOBER 2015-MARCH 2016
Conduct workshops with Elected Officials and other appropriate outreach to fulfill State & Federal outreach requirements

2016
Finalizing the 2016-2040 RTP/SCS

FEBRUARY 2016
Conclude and finalize Economic & Job Creation Analysis Component of the 2016-2040 RTP/SCS

MARCH 2016
Joint Policy Committees recommend approval to Regional Council of proposed Final PEIR, conformity determination, and 2016-2040 RTP/SCS

APRIL 2016
Regional Council certifies Final PEIR and approves conformity determination and 2016-2040 RTP/SCS

Data/GIS, Growth Forecasts, and SB375 Planning Considerations to be Collected, Reviewed and Approved for the Development of 2016-2040 RTP/SCS*

	Planning Year	Data Collection & Processing	Geographic Level	Anticipated Input/Review Period	Process and Level of Approval Needed	Data and Documents to be Reviewed by Local Jurisdiction
General Plan	2012	01/13-02/13	Parcel & Above	04/13-05/13	City Planning Staff	Shapefiles of GIS coverages, paper maps available upon request
Zoning	2012	01/13-02/13	Parcel & Above	04/13-05/13	City Planning Staff	Shapefiles of GIS coverages, paper maps available upon request
Existing Land Use	2012	01/13-02/13	Parcel & Above	04/13-05/13	City Planning Staff	Shapefiles of GIS coverages, paper maps available upon request
SB 375 Key Planning Considerations**	2012-2040	01/13-02/13	Parcel & Above	04/13-05/13	City Planning Staff	Shapefiles of GIS coverages, paper maps available upon request
Macro Level Growth Forecasts	2012-2040	03/13-06/13	Region and County	07/13-09/13	Panel of Experts/P&P Technical Advisory Committee	Population, household, and employment
Small Area Growth Forecasts	2012-2040	08/13-09/13	City, TAZ, and Others	10/13-03/14	Jurisdiction planning director / delegated subregional or COG director	Population, household, and employment
Base Land Use Scenarios	2012-2040	08/13-09/13	City, TAZ, and Others	10/13-03/14	Jurisdiction planning director / delegated subregional or COG director	Land Use Scenarios by Development Types (Density, Intensity and Uses)
Alternativel Land Use Scenarios	2020-2040	04/14-09/14	City, TAZ, and Others	04/14-09/14	Jurisdiction planning director / delegated subregional or COG director	Preferrred Alternative Scenario, RTP/SCS/EIR
* Other information may be collected and surveyed from local jurisdictions for the development of 2016-2040 RTP/SCS include:						
Open Space Strategic Planning						
TDM/TSM Measures						
Local Sustainability Plans and Measures						
Local Planning Strategies and Policies, such as urban growth boundaries, housing caps, etc. thatcould affect future growth						
Best Practices and Performance Monitoring Survey						
** GIS maps identified by SB 375: TPP areas, spheres of influence, open space and parks, farmland, endangered species and plants, flood areas, natural habitat						