

Application Checklist

Attachment 1. Online Application Requirements Checklist

Online applications will be accepted beginning October 31, 2025 and will run through January 30, 2026. Rebate recipients will be publicly announced no later than February 28, 2026. The program may reopen in July 2026 if funding remains available.

All application requirements must be met to be considered.

1. GENERAL VEHICLE INFORMATION

- ✓ Vehicle Class
- ✓ Vehicle identifier (unit name/number used by applicant)
- ✓ Vocation/use type (e.g., last-mile delivery, freight, public fleet operations)
- ✓ Number of vehicles requested for rebate
- ✓ Number of vehicles offered for trade-up/replacement

2. DIESEL VEHICLE DOCUMENTATION

- ✓ Vehicle Class
 - Must be Class 4, 5, or 6 for replacement
 - Must be Class 4 or 5 for conversion
- ✓ Vehicle Identification Number (VIN) and license plate number
- ✓ Truck model year, engine model year (2010 or newer), and fuel type
- ✓ Truck Usage
 - Odometer readings documenting mileage for the previous 12 months (documenting at least 5,000 miles of use in that period)
 - Current odometer reading
- ✓ 12 months of registration and insurance records (continuous, as required by California law)
- ✓ Photos of vehicle (front, side, license plate, VIN/GVWR tag, engine tag)
- ✓ Proof of ownership (title with no liens)
- ✓ Proof of domicile and operation within either or both of the two MSAs

3. NEW VEHICLE / CONVERSION DOCUMENTATION

- ✓ Vehicle Class (must be Class 4 or 5)
- ✓ Vendor quote (dated within 90 days of application) showing:
 - Quoted date
 - Total cost (including eligible taxes and fees) – itemized
 - Warranty terms
- ✓ Make, model, model year, and GVWR of the new or converted vehicle
- ✓ CARB Executive Order or verification of CARB approval for battery-electric configuration

4. GEOGRAPHIC ELIGIBILITY

- ✓ Proof of business location in Los Angeles, Orange, Riverside, or San Bernardino County

5. OPERATIONAL USE CASE VERIFICATION

- ✓ Brief description of intended use and how these operations qualify as last mile freight, including:
 - Primary type of goods/materials moved
 - Typical operating environment (e.g., urban last-mile, regional freight)
 - Estimated trips or miles per week in eligible Metropolitan Statistical Areas (MSAs)

6. OEM / DEALERSHIP VETTING (OPTIONAL BUT HIGHLY RECOMMENDED)

While SCAG will not require Original Equipment Manufacturers (OEMs) or dealerships to undergo a formal vetting process as part of the LMFP rebate program, applicants are strongly encouraged to conduct due diligence to ensure they are working with reliable partners who can deliver their vehicles on time and meet performance expectations. SCAG may use its discretion to prioritize awarding rebates for applications demonstrating higher degrees of performance across the areas listed below to reduce the risk of delays, unmet performance commitments, or other issues. Please reach out to SCAG for any questions or clarifications needs throughout the online application open period.

Applicants are encouraged to consider the following when selecting an OEM or dealership:

OEM Standards

- ✓ Demonstrated experience producing and delivering Class 4–5 battery-electric vehicles in the U.S.
- ✓ Adequate warranty coverage (minimum of 3 years) for battery and drivetrain components
- ✓ Evidence of operational and financial stability to support delivery and service obligations
- ✓ CARB certification (Executive Orders) for vehicles offered

Vehicle Performance & Safety Standards (FMVSS / NHTSA)

- ✓ Verified compliance with Federal Motor Vehicle Safety Standards (FMVSS) and National Highway Traffic Safety Administration (NHTSA) safety requirements
- ✓ Performance testing results demonstrating reliable range, safety, and durability under typical operating conditions

Dealership Standards

- ✓ At least 2 years in business selling medium-duty commercial vehicles
- ✓ Ability to handle necessary trade-up/replacement vehicle documentation (if applicable)
- ✓ Capacity to provide service or coordinate warranty repairs within a reasonable distance of the applicant's operations

7. PUBLIC RECORDS ACT

- The application is subject to the provisions of the California Public Records Act (California Government Code §7920.000 et seq.).
- Applicant must state whether the application contains proprietary information that constitutes a trade secret pursuant to California Civil Code section 3426.1. Trade secrets may be marked as confidential only to the extent they meet the requirements of section 3426.1.
- If the application includes trade secret data that applicant does not want disclosed for any purpose other than the application process, the title page must include the following language:

USE AND DISCLOSURE OF DATA

The trade secret information in this application shall not be duplicated, used, or disclosed in whole or in part for any purpose other than the application process; provided, that if a contract or partnership agreement is executed with applicant as a result of or in connection with submission of this data, SCAG and South Coast AQMD shall have the right to duplicate, use, or disclose the data to the extent provided in the contract. This restriction does not limit South Coast AQMD or SCAG's right to use information contained in the data if it is obtainable from another source without restriction. The data subjected to this restriction are contained in Page(s) [insert page numbers] of the offer.

- The applicant also shall mark each restricted page with the following:
Use or disclosure of data in sections or paragraphs [insert section or paragraph numbers] on this page is trade secret and is therefore subject to the restriction on the title page of this offer.
- Applications will be returned if marked with a different disclaimer than that provided above. To the extent that the application is marked in its entirety as confidential or a trade secret, such designations

will not be effective. The applicant will be informed that the application cannot be reviewed because it is impracticable for SCAG to comply with the applicant's requirements. The applicant shall also be informed, however, that the application may be considered if it is resubmitted with the language provided above.

- Application material protected by law from public disclosure will not be disclosed by SCAG if clearly marked as described above. Only information claimed to be a trade secret at the time of submittal to SCAG and marked as required will be treated as a trade secret. SCAG will use its best efforts to inform the applicant of any request for any financial records or documents marked "Trade Secret," "Confidential" or "Proprietary" provided by applicant to SCAG. SCAG will not advise as to the nature or content of documents entitled to protection from disclosure under the California Public Records Act.
- Notwithstanding the foregoing, any information provided to SCAG will be shared with South Coast AQMD and SCAG cannot control how South Coast AQMD uses the information. Please note that South Coast AQMD is bound by its own Guidelines for Implementing the California Public Records Act, which can be found here: [South Coast AQMD PRA Guidelines \(2013\)](#). Please refer to Section D of these Guidelines for instructions regarding the procedures required by South Coast AQMD to claim exemption from the Public Records Act.
- To the extent that an applicant marks any information as either confidential or a trade secret, the applicant thereby agrees to defend and indemnify SCAG and/or South Coast AQMD in the event that their non-disclosure is challenged in any legal action. In the event of litigation concerning the disclosure of any records, SCAG and South Coast AQMD's sole involvement will be as stakeholders, retaining the records until otherwise ordered by a court. The applicant, at its sole expense and risk, shall be fully responsible for any and all fees for prosecuting or defending any action concerning the records and shall indemnify and hold SCAG and South Coast AQMD harmless from all costs and expenses, including attorney's fees, in connection with, any such action.

8. DISCLAIMER

Applicant certifies that the information contained in this application is true and correct to the best of their knowledge. Any information provided that is found to be false, incomplete or misrepresented in any respect, will be sufficient cause to eliminate applicant from further consideration for rebate(s) or any other benefit(s) and may result in immediate and future exclusion from this and other program(s).

Submission of an application does not guarantee funding. SCAG cannot promise or ensure a specific positive outcome or result.

Applications are subject to review and approval and shall be conditioned on executing a formal written agreement with SCAG. In no event shall SCAG be liable or held responsible for any applicants' damages, injuries, reliance, expectations, or any claims if intended outcomes are not achieved.