



U.S. Department
of Transportation
**Federal Highway
Administration**

California Division

February 7, 2018

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In Reply Refer To:
HDA-CA

Mr. Hasan Ikhata
Executive Director
Southern California Association of Governments
900 Wilshire Blvd., Ste. 1700
Los Angeles, CA 90017

Attention: Mr. Kome Ajise, Director of Planning & Programs

SUBJECT: FISCAL YEAR 2018 SCAG CERTIFICATION REVIEW

Dear Mr. Ikhata:

The Federal Highway Administration (FHWA) and the Federal Transit Administration (FTA) will conduct the quadrennial Federal certification review of the Southern California Association of Governments' (SCAG) transportation planning process during Fiscal Year (FY) 2018. Coordination of the review will occur during February 2018 to incorporate at minimum a desk audit, site visit, and public listening session.

The Federal Review Team will be led by Michael Morris of the FHWA and Adam Stephenson of the FTA. We have invited Caltrans to attend the review and engage as applicable.

As the Federal Review Team prepares for the site visit we will review key metropolitan planning organization (MPO) documents, agreements, and background information. Attachment A includes the list of items the review team will examine during the desk audit phase. SCAG is requested to use an electronic submittal (i.e. web-links, CD-ROM, flash drive, etc.) for response to Attachment A. As documentation and related products for Attachment A are completed we ask that you give this information to the FHWA and the FTA by March 8, 2018.

The review team's leaders will work with you in coordinating the site visit's details to occur April 3 – 5, 2018. Preliminary logistics for the site visit are to include roundtable discussions with SCAG staff and specific timings to meet with SCAG local elected officials, transit operators, and public members.

For the public listening session we respectfully request SCAG to post a Notice of Public Listening Session in accordance with the MPO's Public Participation Plan (PPP) for allowing the

public and area stakeholders to be aware of the FHWA/FTA-led public listening session. We additionally request for the public listening session to be advertised through other means including SCAG's regional newsletter and website.

At conclusion of the certification review process and when the final report is issued we will be available to present the review's findings to SCAG's Policy Board. If you have questions on SCAG's 2018 certification review or Attachment A feel free to contact Michael Morris of the FHWA California Division's Cal-South Office at (213) 894-4014, or by email at michael.morris@dot.gov; or Adam Stephenson of the FTA's Los Angeles Metro Office at (213) 202-3957, or by email at adam.stephenson@dot.gov.

Sincerely,



Tashia Clemons
Director, Program Development

Enclosure

Attachment A

Provide web-links or electronic copies of the most current documentation for the items below:

Core MPO Elements

Regional Transportation Plan (RTP)
 Federal Transportation Improvement Program (FTIP)
 Overall Work Program (OWP)
 Public Participation Plan (PPP)/Public Involvement procedures
 Title VI, Americans with Disabilities (ADA), and Environmental Justice (EJ)
 documents/procedures
 Congestion Management Process (CMP)
 List of Obligated Projects
 Travel Demand Forecast information
 Air Quality Conformity processes
 Self-Certification procedures
 Financial Controls and Procurement procedures
 Performance Measures information (i.e. how SCAG is implementing the Fixing America's
 Surface Transportation (FAST) Act's mandate of performance management and performance
 based planning and programming)
 Financial Planning/Fiscal Constraint processes
 Organizational Structure, Board Membership, and Planning Boundaries
 Metropolitan Planning Agreements and Contracts (including those with Transit Agencies)
 Consultation and Coordination with Federal, State, and local agencies (i.e. formal memoranda or
 agreements)
 Program Delivery/Project Monitoring procedures
 Intelligent Transportation Systems (ITS) and ITS Architecture information
 Environmental Mitigation procedures
 Safety in the Transportation Planning Process
 Security in the Transportation Planning Process
 Freight in the Transportation Planning Process
 Visualization Techniques
 Land Use and Livability implementations
 Pedestrian and Non-Motorized/Active Transportation

Responses are requested to give significant changes and updates within the last four (4) years for each item above, as applicable.

Other

Provide copies of any financial audits and results conducted on SCAG's stewardship of federal planning funds since the last certification review.