



SOUTHERN CALIFORNIA
ASSOCIATION OF GOVERNMENTS
900 Wilshire Blvd., Ste. 1700
Los Angeles, CA 90017
T: (213) 236-1800
www.scag.ca.gov

REGIONAL COUNCIL OFFICERS

President
Curt Hagman
County of San Bernardino

First Vice President
Cindy Allen, Long Beach

Second Vice President
Ray Marquez, Chino Hills

Immediate Past President
Art Brown, Buena Park

COMMITTEE CHAIRS

Executive/Administration
Curt Hagman
County of San Bernardino

Community, Economic &
Human Development
David J. Shapiro, Calabasas

Energy & Environment
Luis Plancarte
County of Imperial

Transportation
Tim Sandoval, Pomona

MEETING OF THE

**EXECUTIVE/
ADMINISTRATION
COMMITTEE**

***Members of the Public are Welcome to Attend
In-Person & Remotely***

Wednesday, June 5, 2024

3:00 p.m. – 4:00 p.m.

To Attend In-Person:

**SCAG Main Office – Policy B Meeting Room
900 Wilshire Blvd., Ste. 1700
Los Angeles, CA 90017**

To Attend and Participate on Your Computer:

<https://scag.zoom.us/j/86058062864>

To Attend and Participate by Phone:

Call-in Number: 1-669-900-6833

Meeting ID: 860 5806 2864

PUBLIC ADVISORY

If members of the public wish to review the attachments or have any questions on any of the agenda items, please contact Maggie Aguilar at (213) 630-1420 or via email at aguilarm@scag.ca.gov. Agendas & Minutes are also available at: <https://scag.ca.gov/meetings-leadership>.

SCAG, in accordance with the Americans with Disabilities Act (ADA), will accommodate persons who require a modification of accommodation in order to participate in this meeting. SCAG is also committed to helping people with limited proficiency in the English language access the agency's essential public information and services. You can request such assistance by calling (213) 630-1420. We request at least 72 hours (three days) notice to provide reasonable accommodations and will make every effort to arrange for assistance as soon as possible.



Instructions for Attending the Meeting

To Attend In-Person and Provide Verbal Comments: Go to the SCAG Main Office located at 900 Wilshire Blvd., Ste. 1700, Los Angeles, CA 90017 or any of the remote locations noticed in the agenda. The meeting will take place in the Policy B Meeting Room on the 17th floor starting at 3:00 p.m.

To Attend by Computer: Click the following link: <https://scag.zoom.us/j/86058062864>. If Zoom is not already installed on your computer, click “Download & Run Zoom” on the launch page and press “Run” when prompted by your browser. If Zoom has previously been installed on your computer, please allow a few moments for the application to launch automatically. Select “Join Audio via Computer.” The virtual conference room will open. If you receive a message reading, “Please wait for the host to start this meeting,” simply remain in the room until the meeting begins.

To Attend by Phone: Call **(669) 900-6833** to access the conference room. Given high call volumes recently experienced by Zoom, please continue dialing until you connect successfully. Enter the **Meeting ID: 860 5806 2864**, followed by #. Indicate that you are a participant by pressing # to continue. You will hear audio of the meeting in progress. Remain on the line if the meeting has not yet started.

Instructions for Participating and Public Comments

Members of the public can participate in the meeting via written or verbal comments.

- In Writing:** Written comments can be emailed to: ePublicComment@scag.ca.gov. Written comments received **by 5pm on Tuesday, June 4, 2024** will be transmitted to members of the legislative body and posted on SCAG’s website prior to the meeting. You are **not** required to submit public comments in writing or in advance of the meeting; this option is offered as a convenience should you desire not to provide comments in real time as described below. Written comments received after 5pm on Tuesday, June 4, 2024, will be announced and included as part of the official record of the meeting. Any writings or documents provided to a majority of this committee regarding any item on this agenda (other than writings legally exempt from public disclosure) are available at the Office of the Clerk, at 900 Wilshire Blvd., Suite 1700, Los Angeles, CA 90017 or by phone at (213) 630-1420, or email to aguilarm@scag.ca.gov.
- Remotely:** If participating in real time via Zoom or phone, please wait for the presiding officer to call the item for which you wish to speak and use the “raise hand” function on your computer or *9 by phone and wait for SCAG staff to announce your name/phone number.
- In-Person:** If participating in-person, you are invited but not required, to fill out and present a Public Comment Card to the Clerk of the Board or other SCAG staff prior to speaking. It is helpful to indicate whether you wish to speak during the Public Comment Period (Matters Not on the Agenda) and/or on an item listed on the agenda.

General Information for Public Comments

Verbal comments can be presented in real time during the meeting. Members of the public are allowed a total of 3 minutes for verbal comments. The presiding officer retains discretion to adjust time limits as necessary to ensure efficient and orderly conduct of the meeting, including equally reducing the time of all comments.

For purpose of providing public comment for items listed on the Consent Calendar, please indicate that you wish to speak when the Consent Calendar is called. Items listed on the Consent Calendar will be acted on with one motion and there will be no separate discussion of these items unless a member of the legislative body so requests, in which event, the item will be considered separately.

In accordance with SCAG’s Regional Council Policy, Article VI, Section H and California Government Code Section 54957.9, if a SCAG meeting is “willfully interrupted” and the “orderly conduct of the meeting” becomes unfeasible, the presiding officer or the Chair of the legislative body may order the removal of the individuals who are disrupting the meeting.

OUR MISSION

To foster innovative regional solutions that improve the lives of Southern Californians through inclusive collaboration, visionary planning, regional advocacy, information sharing, and promoting best practices.

OUR VISION

Southern California’s Catalyst for a Brighter Future

OUR CORE VALUES

Be Open | Lead by Example | Make an Impact | Be Courageous



EXECUTIVE/ADMINISTRATION COMMITTEE MEETING AGENDA

TELECONFERENCE AVAILABLE AT THESE ADDITIONAL LOCATIONS*

Cindy Allen City of Long Beach – City Hall 411 W. Ocean Boulevard, 11th Floor Long Beach, CA 90802	Wendy Bucknum Murrow Development Consultants 16800 Aston Street, Suite 200 Irvine, CA 92606
Jenny Crosswhite City of Santa Paula – City Hall 970 Ventura Street Santa Paula, CA 93060	Curt Hagman Chino Hills District Office 14010 City Center Drive Chino Hills, CA 91709
Ray Marquez 15922 Old Carbon Canyon Road Chino Hills, CA 91709	Tim Sandoval City of Pomona - City Hall 505 S. Garey Avenue Chuck Bader Conference Room Pomona, CA 91767
Alan Wapner City of Ontario - City Hall Conference Room 1 303 East B Street Ontario, CA 91764	

* Under the teleconferencing rules of the Brown Act, members of the body may remotely participate at any location specified above.



EAC - Executive/Administration Committee
Members – June 2024

- 1. Sup. Curt Hagman**
President, San Bernardino County
- 2. Hon. Cindy Allen**
1st Vice President, Long Beach, RC District 30
- 3. Hon. Ray Marquez**
2nd Vice President, Chino Hills, RC District 10
- 4. Hon. Art Brown**
Imm. Past President, Buena Park, RC District 21
- 5. Hon. David J. Shapiro**
CEHD Chair, Calabasas, RC District 44
- 6. Hon. Rocky Rhodes**
CEHD Vice Chair, Simi Valley, RC District 46
- 7. Sup. Luis Plancarte**
EEC Chair, Imperial County
- 8. Hon. Jenny Crosswhite**
EEC Vice Chair, Santa Paula, RC District 47
- 9. Hon. Tim Sandoval**
TC Chair, Pomona, RC District 38
- 10. Hon. Mike Judge**
TC Vice Chair, VCTC
- 11. Hon. Patricia Lock Dawson**
LCMC Chair, Riverside, RC District 68
- 12. Hon. Jose Luis Solache**
LCMC Vice Chair, Lynwood, RC District 26
- 13. Hon. Wendy Bucknum**
Mission Viejo, RC District 13, Pres. Appt.
- 14. Hon. Jan C. Harnik**
RCTC Representative, Pres. Appt.
- 15. Hon. Alan Wapner**
SBCTA Representative, Pres. Appt.

OUR MISSION

To foster innovative regional solutions that improve the lives of Southern Californians through inclusive collaboration, visionary planning, regional advocacy, information sharing, and promoting best practices.

OUR VISION

Southern California's Catalyst for a Brighter Future

OUR CORE VALUES

Be Open | Lead by Example | Make an Impact | Be Courageous



- 16. Hon. Andrew Masiel**
Tribal Govt Regl Planning Board Representative

- 17. Ms. Lucy Dunn**
Business Representative - Non-Voting Member

OUR MISSION

To foster innovative regional solutions that improve the lives of Southern Californians through inclusive collaboration, visionary planning, regional advocacy, information sharing, and promoting best practices.

OUR VISION

Southern California's Catalyst for a Brighter Future

OUR CORE VALUES

Be Open | Lead by Example | Make an Impact | Be Courageous



EXECUTIVE/ADMINISTRATION COMMITTEE MEETING AGENDA

Southern California Association of Governments
900 Wilshire Boulevard, Suite 1700 - Policy B Meeting Room
Los Angeles, CA 90017
Wednesday, June 5, 2024
3:00 PM

The Executive/Administration Committee may consider and act upon any of the items on the agenda regardless of whether they are listed as Information or Action items.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE *(The Honorable Curt Hagman, Chair)*

PUBLIC COMMENT PERIOD (Matters Not on the Agenda)

This is the time for public comments on any matter of interest within SCAG's jurisdiction that is *not* listed on the agenda. For items listed on the agenda, public comments will be received when that item is considered. Although the committee may briefly respond to statements or questions, under state law, matters presented under this item cannot be discussed or acted upon at this time.

REVIEW AND PRIORITIZE AGENDA ITEMS

ACTION ITEMS

1. Approval of Amendment No. 3 to Executive Director's Employment Agreement
(Ruben Duran, BB&K Board Counsel)

PPG. 7

RECOMMENDED ACTION:

Approve the attached Amendment No. 3 to the Employment Agreement between SCAG and Kome Ajise to adjust the Executive Director's Salary in response to positive performance review, and approve the Annual Work Plan for 2024-25.

2. Approve SCAG Participation in the 2024 Paris Olympic Games Observation Program and Study Tour
(Darin Chidsey, Chief Operating Officer)

PPG. 24

RECOMMENDED ACTION:

That the Executive Administration Committee (EAC) recommend that the Regional Council approve:

1. Participation of up to two Regional Council members, in accordance with Article VIII, Section F of the Regional Council Policy Manual, and up to four SCAG staff in accordance with the SCAG Employee Travel Policy, in the 2024 Paris Olympic Games Observation Program and Study Tour in the early part of August, and after the Games to meet with the Paris delegation on lessons learned in preparation for the LA28 Olympic Games;
2. Delegation of authority to the Executive Director to approve international travel, specific to the 2024 Paris Olympic Games, for any needed additional SCAG international travel related to the 2024 Paris Olympic Games; and



EXECUTIVE/ADMINISTRATION COMMITTEE MEETING AGENDA

3. Expenditure of approximately \$45,000 to cover travel expenses which will be allocated from SCAG's General Fund, Project Number 800-0160.01, and the expenditure of additional funds to cover travel expenses for any additional international travel authorized by the Executive Director. Per SCAG Travel Policy, foreign travel requires Regional Council approval.

CONSENT ITEMS

Approval Items

3. Minutes of the Meeting – May 1, 2024 PPG. 28
4. Contract 18-002-SS1 Amendment 13, Legal Services PPG. 38
5. Contract 20-002-C01 Amendment 7, Board Counsel Services PPG. 47
6. Contract 20-035-C01 Amendment 6, Information Technology (IT) Managed Services PPG. 56
7. AB 2535 (Bonta) - TCEP Funding for Zero-Emission Freight PPG. 65

Receive and File

8. Update on U.S. Environmental Protection Agency's Proposed Action on South Coast Air Quality Management District's Plan to Meet the 1997 Ozone Standard PPG. 69
9. Purchase Orders, Contract and Amendments below Regional Council Approval Threshold PPG. 80
10. CFO Monthly Report PPG. 92

CFO REPORT

(Cindy Giraldo, Chief Financial Officer)

PRESIDENT'S REPORT

(The Honorable Curt Hagman, Chair)

EXECUTIVE DIRECTOR'S REPORT

(Kome Ajise, Executive Director)

FUTURE AGENDA ITEMS

ANNOUNCEMENTS

ADJOURNMENT



AGENDA ITEM 1
REPORT

Southern California Association of Governments
June 6, 2024

To: Executive/Administration Committee (EAC)
Regional Council (RC)

From: Jeffery Elder, Chief Counsel/Director of Legal Services
(213) 630-1478, elder@scag.ca.gov

Subject: Approval of Amendment No. 3 to Executive Director's Employment Agreement

**CHIEF COUNSEL'S
APPROVAL**

RECOMMENDED ACTION:

Approve the attached Amendment No. 3 to the Employment Agreement between SCAG and Kome Ajise to adjust the Executive Director's Salary in response to positive performance review, and approve the Annual Work Plan for 2024-25.

STRATEGIC PLAN:

This item supports the following Strategic Plan Goal 2: Advance Southern California's policy interests and planning priorities through regional, statewide, and national engagement and advocacy. 4: Provide innovative information and value-added services to enhance member agencies' planning and operations and promote regional collaboration.

EXECUTIVE SUMMARY:

In accordance with SCAG's Bylaws and the Executive Director's Employment Agreement, the Executive/Administration Committee (EAC) conducted an annual performance evaluation of the Executive Director. The EAC recommended that the RC approve an amendment to the Agreement to reflect a merit increase in the Executive Director's annual salary of 3%. The attached amendment makes only that change; the remaining terms of the Agreement remain in full force and effect.

BACKGROUND:

SCAG's Executive Director, Kome Ajise, was hired on April 5, 2019. His employment agreement, as amended and attached hereto, sets forth the terms of employment, including an annual salary of \$382,000, customary employee benefits such as health and life insurance, and various other terms.

Section 2.03 of the agreement provides for an annual performance evaluation of the executive director by SCAG's Executive/Administrative Committee; that process was completed in accordance with SCAG's Bylaws prior to the 2024 General Assembly. The EAC recommended that the RC approve a three percent merit increase to base salary, in recognition of a positive performance review.



Additionally, in accordance with Article V, Section C(3)(b) of SCAG's Bylaws, the EAC shall review and approve the Executive Director's Annual Work Plan, subject to ratification by the Regional Council.

Accordingly, Board Counsel has prepared the attached Amendment No. 3 to the employment agreement for consideration; additionally, the Executive Director's proposed Annual Work Plan is attached for review and approval as required by the Bylaws.

FISCAL IMPACT:

This action adjusts the Executive Director's annual salary by three percent (3%) pursuant to a positive performance review.

ATTACHMENT(S):

1. Original Employment Agreement as Amended
2. Proposed Amendment No.3
3. Executive Director's Proposed Annual Work Plan 2024-25

AMENDMENT NO. 2

**EMPLOYMENT AGREEMENT BETWEEN
SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS
AND KOME AJISE**

The EMPLOYMENT AGREEMENT BETWEEN SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS AND KOME AJISE, dated May 2, 2019, is hereby amended as follows:

1. **Section 1.01. (Specified Term):** This section is hereby amended in its entirety to read as follows:

The Employer hereby employs Employee and Employee hereby accepts employment with Employer for the period from April 5, 2019 to April 4, 2027.

2. Except as expressly amended herein, all other terms and conditions of the Agreement shall remain in full force and effect.

This amendment has been mutually agreed upon and shall become effective upon approval of this Amendment by the Regional Council.

SOUTHERN CALIFORNIA
ASSOCIATION OF GOVERNMENTS

EMPLOYEE

By: 
Art Brown, President

By: 
Kome Ajise, Executive Director

DATE: 7/6/2023

APPROVED AS TO FORM


Ruben Duran, Board Counsel

AMENDMENT NO. 1

EMPLOYMENT AGREEMENT BETWEEN
SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS
AND KOME AJISE

The EMPLOYMENT AGREEMENT BETWEEN SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS AND KOME AJISE, dated May 2, 2019, is hereby amended as follows:

- Section 2.03. (Performance Evaluation):** This section shall be revised, as follows:

Employee's performance will be evaluated in accordance with Article V, section C(3)(b) of SCAG's Bylaws.
- Section 3.02. (Employee Base Salary):** The base salary shall be increased to Three Hundred and Eighty-Two Thousand Dollars (\$382,000) per year.
- Section 3.03. (Cost of Living Adjustment):** This section shall be removed in its entirety.
- Except as expressly amended herein, all other terms and conditions of the Agreement shall remain in full force and effect.

These amendments have been mutually agreed upon and shall become effective upon approval of this Amendment by the Regional Council.

SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS

By: Jan C. Harnik
Jan C. Harnik, President

By: Kome Ajise
Kome Ajise, Executive Director

DATE: 10/6/2022

APPROVED AS TO FORM

Ruben Duran
Ruben Duran, Board Counsel

EMPLOYMENT AGREEMENT

FOR

KOME AJISE

This Employment Agreement (hereinafter referred to as "Agreement") is entered into by and between the Southern California Association of Governments, a California Joint Powers Agency (hereinafter referred to as the "Employer" or "SCAG") and Kome Ajise (hereinafter referred to as the "Employee"), each individually referred to as "Party" and collectively referred to as the "Parties," in consideration of the mutual promises as set forth herein.

RECITALS

WHEREAS, the position of Executive Director is a "Director" level and "at-will" position;

WHEREAS, it has been determined that it is in the best interest of SCAG that all "Director" level positions and their terms of employment be set forth in an employment contract between SCAG and the Executive Director;

WHEREAS, the Regional Council has given authority to the SCAG President to enter into this Agreement on behalf of Employer; and

WHEREAS, SCAG intends that this Agreement set forth all obligations, rights and privileges it may owe to Employee and which Employee may owe to SCAG as a result of the employment relationship.

NOW THEREFORE, the Parties agree to enter into this Agreement under the terms and the conditions set forth below.

ARTICLE 1. TERM OF EMPLOYMENT

Section 1.01 -- Specified Term

The Employer hereby employs Employee and Employee hereby accepts employment with Employer for the period from April 5, 2019 to April 4, 2024, hereinafter referred to as the "Term" of the Agreement.

~ 1 ~

Section 1.02 -- Earlier Termination

This Agreement may be terminated earlier as hereinafter provided under Article 4.

ARTICLE 2. DUTIES AND OBLIGATIONS OF EMPLOYEE

Section 2.01 -- Title and Description of Performance Goals

Employee shall serve as the Executive Director of SCAG. In that capacity, Employee shall do and perform all services, acts, or things necessary or advisable to fulfill the duties of an Executive Director pursuant to the provisions of Article VII of SCAG's Bylaws. However, Employee shall at all times be subject to the direction of the Regional Council and the policies of the Regional Council.

Section 2.02 -- Loyal and Conscientious Performance of Duties

Employee agrees that to the best of his ability and experience, he will at all times loyally and conscientiously perform all of the duties and obligations required of him either expressly or implicitly by the terms of this Agreement. Said required duties and obligations are set forth in Article VII of SCAG's Bylaws.

Section 2.03 -- Performance Evaluation

Employee's performance will be evaluated annually by SCAG's Executive / Administration Committee (EAC) and ratified by SCAG's Regional Council in accordance with the Bylaws of SCAG. This annual performance evaluation shall occur on or before April 30th of each year during the Term of this Agreement. Informal performance evaluations by the EAC may be undertaken as determined by the EAC. Each annual performance evaluation shall be based on Employee's performance as measured against both the required duties and obligations of the Executive Director and an annual Work Plan developed by Employee and the EAC and agreed to by the Regional Council. The EAC shall also have the authority to seek input from SCAG's Executive Management staff in assessing Employee's performance.

Section 2.04 -- Employer's Personnel Rules

Employee agrees to comply with all of the provisions set forth within the Personnel Rules of SCAG that are applicable to this Agreement, as they are adopted and periodically amended.

ARTICLE 3. OBLIGATIONS OF EMPLOYER

Section 3.01 -- General Description

Employer shall provide Employee with the compensation, incentives, and benefits as set forth below, and reasonable business expense reimbursement in accordance with SCAG's policies.

Section 3.02 -- Employee Base Salary

Commencing the starting date (Term) of this Agreement (April 5, 2019) and as compensation for the services to be rendered by Employee under this Agreement, Employer shall pay Employee a base salary of Three Hundred and Thirty Five Thousand Dollars (\$335,000.00) per year paid in equal biweekly amounts during the period of his employment and prorated for any partial employment period. During the Term of this Agreement and subject to the terms of this Article 3, the EAC shall have the authority to recommend the adjustment and increase of the base salary of Employee, with any such base salary adjustment and increase subject to the ratification of the Regional Council.

Section 3.03 -- Annual Cost of Living Increases

At the sole discretion of SCAG, and commencing on April 5, 2019 and continuing each year thereafter, provided that the Regional Council and General Assembly approve salary adjustments for SCAG employees through the annual budget approval process, Employee shall receive a cost of living increase paid consistent with any cost of living increase made available to SCAG staff and only if a cost of living increase is made available to SCAG staff. The amount of any such cost of living increase for Employee must be determined using a process that is consistent with that used for SCAG staff. Any such cost of living increase must be authorized by the SCAG President before it takes effect, and will be effective on the same date as it is effective for SCAG staff.

Section 3.04 -- Discretionary Merit Increase

At the sole discretion of SCAG and commencing on April 5, 2019 and continuing each year thereafter, provided that the Regional Council and General Assembly approve salary adjustment for SCAG employees through the annual budget approval process, Employee shall receive a merit salary adjustment based on the EAC' s review of Employee's performance of duties and obligations and achievement, as well as the achievement of performance objectives/desired outcomes as provided in a Work Plan to be subsequently approved and agreed upon between Employee and the EAC. Any merit salary increase, if any, must be consistent with any merit salary increase available to

SCAG staff and, after authorization by the SCAG President, will be effective on the same date as it is effective for SCAG staff.

Section 3.05 -- Limitation on Increases

Notwithstanding Sections 3.03 and 3.04 above, in years when there is no cost of living increase, merit salary adjustment or other form of compensation adjustment provided to SCAG staff, Employee will not receive any such increases, payments or adjustments. .

Section 3.06 -- Employee Benefits

(a) Employee is entitled to sick leave, all retirement, health, vision and dental insurance, life insurance, deferred compensation, and disability benefits and other work related programs offered to all non-exempt SCAG employees. In addition, life insurance with an increased coverage level of \$150,000.00 is provided. The Employer shall pay the full premium of this coverage; but the Employee shall be responsible for the taxable value of this benefit. Also, the Employer agrees to match Employee's annual contribution to SCAG's 457 deferred compensation retirement plan(s) provider, except that matching amount from Employer, not to exceed IRS limits in any given year.

(b) Employee will be entitled to accumulate annual vacation leave at the rate of 160 hours or at such accumulation rate as provided in the Personnel Rules as they are adopted and periodically amended, whichever is greater. Utilization of such leave and restrictions on the accumulation of such leave shall be governed by the provisions of the Personnel Rules.

(c) Employee will be entitled to receive ~~\$10,500 annually~~ ^{KA} or \$750 monthly for an auto allowance. This supplemental allowance will be paid as part of a non-accountable plan in accordance with applicable regulations of the United States Treasury Department, Internal Revenue Service, and all such payments will be reported as income.

(d) Employee shall receive a monthly allowance equal to cost of monthly parking in SCAG's Downtown Los Angeles headquarters.

(e) Employee shall receive \$250 monthly as reimbursement for the acquisition and use of a Cellular Telephone and for unrestricted Internet home use; and any hardware accessories.

(f) Employee shall also be entitled to receive, each year, Personal Floating Holidays to be used in accordance with the provisions set forth in the Personnel Rules of SCAG, as they are adopted and periodically revised.

(g) In addition to the vacation leave described in Section 3.06(b) above, Employee shall also be entitled to receive each year 80 hours of executive leave accrued annually on a calendar year basis, and whatever portion is unused as of December 31st of the calendar year, shall be paid out in cash upon Employee's request in the following calendar year.

(h) All sick leave, vacation, retirement and other benefits accrued by Employee as of the Effective Date of this Agreement shall be carried forward under this Agreement.

ARTICLE 4. TERMINATION OF EMPLOYMENT

Section 4.01 -- Automatic Termination

This Agreement shall automatically terminate, with or without notice, and without the severance payment set forth in Article 4.03(a) (2), upon the occurrence of the following events:

- (a) the death of the Employee;
- (b) the inability of the Employee to perform the essential functions of his employment;
- (c) the voluntary or involuntary dissolution of Employer; or
- (d) the expiration of the Term of this Agreement.

This Agreement will also automatically terminate, after sixty (60) days written notice, in the event that Employee's position is eliminated due to work reduction caused by budgetary constraints or for any other reason; provided, however, that in this situation, severance payment may be paid to Employee in accordance with Article 4.03(a) (2) of this Agreement at the sole discretion of the Employer.

Section 4.02 -- Termination by Employee

The Employee may terminate this Agreement by providing the Employer with sixty (60) days written notice of his resignation of employment. Upon his resignation, Employee shall be entitled only to the compensation set forth in Section 4.04 and shall not be entitled to any severance payment.

Section 4.03 -- Termination by Employer

(a) **Without Cause:** The Employer may, at its sole discretion, terminate this Agreement without cause provided that Employer gives Employee at least sixty (60) days written notice of such termination without cause. Being at-will, Employee acknowledges that he has no right to the grievance procedures established by Employer.

- (1) Should Employer elect to terminate this Agreement without cause, Employer agrees to provide Employee with a severance payment as set forth in Section 4.03(a) (2) below from the date of termination.
- (2) Employee shall receive an amount equal to Employee's annual base salary as defined in Section 3.02 at the time of termination as a severance payment; except, that, in accordance with Government Code Section 53260, the maximum severance payment made to Employee cannot be more than Employee's annual base salary divided by twelve and multiplied by the number of months remaining in the Term of this Agreement (up to a maximum of twelve (12) months). In addition, Employer shall pay the life, vision, medical and dental premiums of Employee at the then current participation rate at the time of termination for the number of months remaining in the Term of this Agreement (up to a maximum of twelve (12) months).

(b) **For Cause:** The Employer shall have the right to immediately terminate Employee for cause if the Employee does any of the following:

- (1) willfully breaches or habitually neglects the duties which he is required to perform under terms of this Agreement;
- (2) commits acts of dishonesty, fraud, misrepresentation, or other acts of moral turpitude, that would prevent the effective performance of his duties or that places SCAG in an unfavorable light;
- (3) substantially fails to perform his duties or fails to meet his performance objectives based upon the annual review by the EAC;
- (4) engages in any actions that is disruptive to the workplace;
- (5) commits significant acts of insubordination to the Regional Council; or
- (6) violates any of the policies set forth in the Personnel Rules of SCAG, as adopted and periodically amended.

If the Employee is terminated by Employer for cause, Employee shall not be entitled to any severance payment from Employer, unless the EAC in its sole discretion authorizes severance payment and the decision by the EAC is ratified by a majority vote of the Regional Council.

(c) Notice of For Cause Termination: Should the Employer terminate Employee pursuant to Section 4.03(b), Employer agrees to provide Employee with written notice detailing the specific grounds leading to his for cause termination, provided that such written notice of termination for cause may be effective immediately.

Section 4.04 -- Effect on Compensation

In the event that this Agreement is terminated, for any of the reasons set forth in this Article, Employee shall be entitled to his base salary owed and benefits earned by and vested in Employee prior to the date of his termination, computed pro rata up to and including that date. Except for the provisions in this Agreement allowing for severance payment, and except for the payment of life, vision, medical and dental premiums as discussed in Section 4.03(a) (2), Employee shall be entitled to no further compensation as of the date of termination.

ARTICLE 5: GENERAL PROVISIONS

Section 5.01 -- Notices

Any notices to be given by either Party to the other shall be in writing and maybe transmitted either by personal delivery or by mail, registered or certified, postage prepaid with return receipt requested. Mailed notices shall be addressed to the Parties at the addresses appearing below. Each Party may change that address by written notice in accordance with this section. Notices delivered personally shall be deemed communicated as of the date of actual receipt; mailed notices shall be deemed communicated as of the date of mailing.

Notice to Employer

Human Resources Department
SCAG
900 Wilshire Boulevard
Suite 1700
Los Angeles, California 90017

Notice to Employee

Kome Ajise
900 W. Temple Street #407
Los Angeles, CA 90012

Section 5.02 -- Attorney's Fees and Costs

If any action is necessary to enforce or interpret the terms of this Agreement, the prevailing Party shall be entitled to reasonable attorney's fees, costs, and necessary disbursements in addition to any other relief to which that Party may be entitled. This provision shall be construed as applicable to the entire contract.

Section 5.03 -- Entire Agreement

This Agreement supersedes any and all other agreements, either oral or in writing, between the Parties with respect to the employment of Employee by Employer, and contains all of the covenants and agreements between the Parties with respect to that employment in any manner whatsoever. Each Party to this Agreement acknowledges that no representations, inducements, promises, or agreements, orally or otherwise, have been made by any Party, or anyone acting on behalf of any Party, which are not embodied herein, and that no other agreement, statement; or promise not contained in this Agreement shall be valid or binding.

Section 5.04 -- Modification

Any modification or amendment of this Agreement will be effective only if it is in writing signed by both the President of SCAG acting on behalf of SCAG's Regional Council and the Employee. However, changes to the Personnel Rules of SCAG, except for those addressing compensation or benefits, are applicable to this Agreement.

Section 5.05 -- Partial Invalidity

If any provision in this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions shall nevertheless continue in full force without being impaired or invalidated in any way.

Section 5.06 -- Governing Law

This Agreement shall be governed by and construed in accordance with the laws of the State of California.

Executed on May 2nd, 2019 at Los Angeles, California.

EMPLOYER

Southern California Association of Governments


By  _____
Alan Wapner, SCAG President

EMPLOYEE

Kome Ajise

By  _____
Executive Director

Approved as to Form:

 _____
Legal Counsel

AMENDMENT NO. 3

**EMPLOYMENT AGREEMENT BETWEEN
SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS
AND KOME AJISE**

The EMPLOYMENT AGREEMENT BETWEEN SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS AND KOME AJISE, dated May 2, 2019, is hereby amended as follows:

- 1. Section 3.02. (Employee Base Salary):** The base salary shall be increased to Three Hundred Ninety-Three Thousand Four Hundred and Sixty Dollars (\$393,460.00) per year.
- 2.** Except as expressly amended herein, all other terms and conditions of the Agreement shall remain in full force and effect.

This amendment has been mutually agreed upon and shall become effective upon approval of this Amendment by the Regional Council.

SOUTHERN CALIFORNIA
ASSOCIATION OF GOVERNMENTS

EMPLOYEE

By: _____
Curt Hagman, President

By: _____
Kome Ajise, Executive Director

Date: _____

APPROVED AS TO FORM

Ruben Duran, Board Counsel

Attachment: Proposed Amendment No.3 (Approval of Amendment No. 3 to Executive Director's Employment Agreement)

GOAL 1: Produce innovative plans that increase sustainability and improve the quality of life for Southern Californians

- Unite and elevate the region's voice on transit recovery, goods movement, and a smooth transition to clean transportation technologies as key Presidential Priorities. Work with the incoming President to also prioritize regional policy conversations on emerging technologies bringing the work of the Emerging Technology Committee into sharper focus within Policy Committees and at the Regional Council.
- Complete amendment to the Connect SoCal-2024 Regional Transportation Plan/Sustainable Communities Strategy
- Deliver guidelines and project selection processes for Federal and State funding programs administered by SCAG including public release and approval of the 2025 Federal Transportation Improvement Program (FTIP) and development of the 2027 FTIP guidelines.
- Deliver and implement program guidelines for the 2024 Sustainable Communities Program, including identifying categories and funding sources to support a series of Calls for Projects to provide resources to meet the diverse planning needs of local communities and support implementation of regional planning policies and strategies.
- Continue implementation of REAP 2021 funding programs and project lists including advocacy and engagement with the board and stakeholders to prioritize and phase delivery as necessary in response to potential budget reductions.
- Initiate development of the region's Comprehensive Sustainable Freight Plan (Plan Update). The Plan Update is designed to ensure that the region can continue to play a critical role in the global supply chain while meeting regional economic goals, addressing critical mobility challenges, preserving the environment, and contributing to community livability and quality of life. The Plan Update is anticipated to include a multi-year effort to collect data, conduct analyses, and engage with regional, statewide, and national stakeholders covering multiple aspects of the region's goods movement system.
- Develop the Regional Safety Action Plan (SS4A), detailing strategies that align with the goal of zero roadway fatalities and serious injuries, providing a roadmap for new and ongoing activities. The Plan will identify effective projects and policies informed by demonstration activities and ongoing local engagement; support supplemental planning and demonstration activities led by local jurisdictions to enhance the Regional Safety Action Plan; and expand eligibility among the estimated 170+ local jurisdictions in the region without a Safety Plan for future SS4A investments.

GOAL 2: Be the foremost data information hub for the region

- Provide oversight and help champion the use of data tools available through the RDP to enhance local planning capacity in support of regional goals.
- Continue evolution of SCAG's hybrid cloud strategy in support of regional data sharing, Connect SoCal modeling efforts, and enterprise business systems.
- Continue to develop and maintain strong professional relationships with strategic big data partners in academia, private sector and all levels of government.

GOAL 3: Provide innovative information and value-added services to enhance member agencies' planning and operations and promote regional collaboration

- Continue to bring elected leaders and community partners together to advance Regional Planning Policies and develop a shared understanding of challenges and solutions through site visits, mobile workshops and trainings.
- Continue to shape good public policy by hosting and convening thought leaders at the General Assembly, Economic Summit and the Demographic Workshop.
- Continue to develop new members on-boarding program to facilitate effective orientation and education of new members to maximize their participation and leadership.
- Continue to enhance information databases, access to innovative software and tools, training and programs to better serve SCAG member cities and their participation in regional planning.
- Continue strategic regional grant programs to encourage member jurisdictions to implement SCAG adopted regional policies.
- Continue to develop, enhance and broadcast a cohesive and collaborative communication strategy.

GOAL 4: Advance Southern California's policy interests and planning priorities through regional, statewide, and national engagement and advocacy

- Continue to provide regional leadership on important transportation policy and budgetary issues to protect the SCAG region's ability to implement Connect SoCal.
- Provide regional leadership and support to protect Regional Early Action Planning (REAP) 2.0 funding.
- Provide regional leadership on substantive Regional Housing Needs Assessment (RHNA) reform, including support for Assembly Bill 2485 (Carrillo) to improve accuracy and transparency in the development of RHNA determination.
- Continue to work with fellow metropolitan planning organizations (MPO) on possible SB375 reform.
- Provide opportunities for SCAG leadership to act as ambassadors and champions of SCAG's local planning programs and information services to increase awareness, reach and impact of SCAG services to advance regional plans and policies.
- Continue regular meetings with relevant government officials and host specific industry roundtables with leaders in labor and business.
- To improve legislation on behalf of SCAG at the local, state, and federal level, provide regular testimony, presentations, and speeches during official city, county, state and federal proceedings including, but not limited to, meetings, hearings, and committees.

GOAL 5: Recruit, support, and develop a world-class workforce and be the workplace of choice

- Continue to cultivate an excellent employee experience journey that allows individuals to understand their importance and value, purpose, and role as they progress in their tenure with the organization and that is anchored to diversity, equity, inclusion and belonging.
- Utilize workforce planning strategies to align classifications and development opportunities to match the organization's future needs.
- Pursue information technology and business process innovations that support SCAG's core business functions and improves efficiency, communication, and effectiveness across the organization.

- Continuous improvement of SCAG’s performance management process to advance employee development and performance and support managers setting employee goals.
- Foster a positive and supportive employee experience for new employees by continuously improving the orientation and onboarding program that familiarizes employees with SCAG’s vision and assists new employees with understanding their roles and responsibilities.

GOAL 6: Deploy strategic communications to further organization priorities and foster public understanding of long-range regional planning

- Complete update of SCAG Strategic Plan and ensure implementation includes a communication plan reflecting stakeholder input.
- Advance the brand identity and communication outreach of SCAG through timely strategic messaging, increased media exposure and expanded use of new media and technologies.
- Enhance outreach opportunities in the development and implementation of the Connect SoCal through SCAG Working Groups, Technical Advisory Committees, and various Sub-regional Leadership Group Meetings.
- Continue to enhance SCAG’s overall website and communications strategy to foster stakeholder understanding and engagement with SCAG.

GOAL 7: Secure ample funding to support organization priorities and use best practices to effectively and efficiently deliver work products

- Pursue Infrastructure Investment and Jobs Act (IIJA) and Inflation Reduction Act (IRA) resources for SCAG and partner led efforts to implement Connect SoCal and support regional capacity building to increase local competitiveness for federal and state grants.
- Align SCAG resources to newly adopted Strategic Plan’s Priorities and Objectives while balancing expected reduced revenue projections to ensure long-term financial sustainability.
- Deliver excellent customer service through high quality, effective, efficient, and scalable business practices focused on continuous improvement.
- Continue to implement organization-wide project management standardization and best practices to enhance organizational responsiveness and effectiveness through portfolio visibility.
- Ensure risks identified by the Audit Committee are addressed and the committee is regularly updated on how staff is managing these risks.



AGENDA ITEM 2
REPORT

Southern California Association of Governments
June 5, 2024

To: Executive/Administration Committee (EAC)
Regional Council (RC)

**EXECUTIVE DIRECTOR'S
APPROVAL**

From: Annie Nam, Deputy Director
(213) 236-1827, Nam@scag.ca.gov

Subject: Approve SCAG Participation in the 2024 Paris Olympic Games
Observation Program and Study Tour

RECOMMENDED ACTION FOR EAC:

That the Executive Administration Committee (EAC) recommend that the Regional Council approve:

1. Participation of up to two Regional Council members, in accordance with Article VIII, Section F of the Regional Council Policy Manual, and up to four SCAG staff in accordance with the SCAG Employee Travel Policy, in the 2024 Paris Olympic Games Observation Program and Study Tour in the early part of August, and after the Games to meet with the Paris delegation on lessons learned in preparation for the LA28 Olympic Games;
2. Delegation of authority to the Executive Director to approve international travel, specific to the 2024 Paris Olympic Games, for any needed additional SCAG international travel related to the 2024 Paris Olympic Games; and
3. Expenditure of approximately \$45,000 to cover travel expenses which will be allocated from SCAG's General Fund, Project Number 800-0160.01, and the expenditure of additional funds to cover travel expenses for any additional international travel authorized by the Executive Director. Per SCAG Travel Policy, foreign travel requires Regional Council approval.

RECOMMENDED ACTION FOR RC:

That the Regional Council approve:

1. Participation of up to two Regional Council members, in accordance with Article VIII, Section F of the Regional Council Policy Manual, and up to four SCAG staff in accordance with the SCAG Employee Travel Policy, in the 2024 Paris Olympic Games Observation Program and Study Tour in the early part of August, and after the Games to meet with the Paris delegation on lessons learned in preparation for the LA28 Olympic Games;
2. Delegation of authority to the Executive Director to approve international travel, specific to the 2024 Paris Olympic Games, for any needed additional SCAG international travel related to the 2024 Paris Olympic Games; and

3. Expenditure of approximately \$45,000 to cover travel expenses which will be allocated from SCAG's General Fund, Project Number 800-0160.01, and the expenditure of additional funds to cover travel expenses for any additional international travel authorized by the Executive Director. Per SCAG Travel Policy, foreign travel requires Regional Council approval.

STRATEGIC PLAN:

This item supports the following Strategic Plan Goal 1: Produce innovative solutions that improve the quality of life for Southern Californians.

EXECUTIVE SUMMARY:

In preparation for the 2028 Summer Olympic Games in Los Angeles, SCAG staff is seeking approval to participate in the 2024 Paris Olympic Games Observation Program and Study Tour, for up to two Regional Council members and four SCAG staff in the early part of August, and after the Games to meet with the Paris delegation on lessons learned in preparation for the LA28 Olympic Games. Additionally, SCAG staff is seeking delegation authority to the Executive Director to approve international travel, specific to the 2024 Paris Olympic Games, for any additional SCAG international travel as may be needed. There are emerging learning opportunities related to the Olympics that are not clearly known at this time. As RC approval is required for international travel and the RC is not meeting again until August or possibly later, delegation of authority to the Executive Director would allow for SCAG participation as needed.

The cost of the Observation Program and Study Tour is estimated to be about \$7,500 per person, for a total approximate budget of \$45,000 to cover travel expenses. For any additional international travel authorized by the Executive Director related to the Olympic Games, additional funds will be needed to cover travel expenses. Funding will be allocated from SCAG's General Fund, Project Number 800-0160.01. Per SCAG Travel Policy, foreign travel requires Regional Council approval.

The SCAG delegation will join other leaders from Southern California, in addition to state, and federal representatives. Two of the SCAG staff members Sarah Jepson, Chief Planning Officer and Annie Nam, Deputy Director of Planning for Transportation, will be participating in the LA28 led 2024 Paris Olympics Observation Program, from August 3 through 7, 2024. Program participants will learn from and engage with experts from Paris to gain firsthand knowledge about the preparations and on the ground operations during the 2024 Summer Olympic Games in Paris.

BACKGROUND:

In anticipation of the 2028 Olympic and Paralympic Games ("the Games"), SCAG staff have been working in partnership with LA28, Metro, Caltrans, the Los Angeles Department of Transportation (LADOT), the City of Los Angeles Mayor's Office, and Metrolink, a group collectively known as the Games Mobility Executives (GME), to develop mobility plans/strategies and pursue state and

federal funds in support of the transportation infrastructure needed for the region, including mobility during the Games. This year is a critical year in planning for the LA28 Games as staff anticipates that after the Paris 2024 Games this summer, the International Olympic Committee's (IOC) focus will turn to Los Angeles, elevating the need for more coordination and planning across the region.

The Games are expected to have venues in at least three Southern California counties and given the huge number of expected spectators and participants, broader multi-county coordination will be critical to ensure safe and efficient travel. As SCAG will be supporting several mobility strategies, including freight transportation demand management and overall transportation demand management efforts across the SCAG region, participation in ongoing technical learning exchanges with other Olympic cities (as well as World Cup cities), will be important. Accordingly, two SCAG staff members, including Sarah Jepson, Chief Planning Officer and Annie Nam, Deputy Director of Planning for Transportation, will be participating in the official 2024 Paris Olympics Observer Program, scheduled from August 3 to 7, 2024, to learn from and engage with experts to gain firsthand knowledge about the preparations and on the ground operations in Paris. The 2024 Paris Olympics Observer Program is being coordinated and led by LA28 with staff participants from each of the GME partner agencies along with state and federal agencies. As additional observation and learning opportunities are anticipated following the official Observer Program in early August (as well as after the Paris Games) a SCAG delegation will join other local and regional leaders from Southern California to participate.

SCAG staff is seeking approval to participate in the 2024 Paris Olympic Games Observation Program and Study Tour, for up to two Regional Council members and four SCAG staff in the in the early part of August, and after the Games to meet with the Paris delegation on lessons learned in preparation for the LA28 Olympic Games. Additionally, SCAG staff is seeking delegation authority to the Executive Director to approve international travel, specific to the Olympic Games, for any additional SCAG international travel as may be needed. There are emerging learning opportunities related to the Olympics that are not clearly known at this time. As RC approval is required for international travel and the RC is not meeting again until August or possibly later, delegation of authority to the Executive Director would allow for SCAG participation as needed.

The cost of the Observation Program and Study Tour is estimated to be about \$7,500 per person, for a total approximate budget of \$45,000. The price assumes up to 7 nights hotel accommodation, ground transportation, meals, airfare, parking and incidentals, all subject to SCAG's allowable travel expense rates and requirements. For any additional international travel authorized by the Executive Director related to the Olympic Games, additional funds will be needed to cover travel expenses. Funding will be allocated from SCAG's General Fund, Project Number 800-0160.01. Per SCAG Travel Policy, foreign travel requires Regional Council approval.



FISCAL IMPACT:

The proposed expenditure of approximately \$45,000, and the expenditure of additional funds to cover travel expenses for any additional international travel related to the Olympics authorized by the Executive Director, will be allocated from the General Fund, Project Number 800-0160.01.



MINUTES OF THE MEETING
EXECUTIVE/ADMINISTRATION COMMITTEE (EAC)
WEDNESDAY, MAY 1, 2024

THE FOLLOWING MINUTES IS A SUMMARY OF ACTIONS TAKEN BY THE EXECUTIVE/ADMINISTRATION COMMITTEE (EAC). AN AUDIO RECORDING OF THE ACTUAL MEETING IS AVAILABLE AT: <http://scag.iqm2.com/Citizens/>.

The Executive/Administration Committee (EAC) of the Southern California Association of Governments (SCAG) held its regular meeting both in person and virtually (telephonically and electronically). A quorum was present.

Members Present

Hon. Art Brown, President	<i>Buena Park</i>	District 21
Sup. Curt Hagman, 1st Vice President		San Bernardino County
Hon. Cindy Allen, 2nd Vice President	<i>Long Beach</i>	Los Angeles County
Hon. Jan Harnik, Imm. Past President	<i>RCTC</i>	Riverside
Hon. Frank Yokoyama, Chair, CEHD	<i>Cerritos</i>	District 23
Hon. David J. Shapiro, Vice Chair, CEHD	<i>Calabasas</i>	District 44
Hon. Luis Plancarte, Vice Chair, EEC		Imperial County
Hon. Mike Judge, Vice Chair, TC	<i>VCTC</i>	Ventura County
Hon. Patricia Lock Dawson, Chair, LCMC	Riverside	District 68
Hon. Clint Lorimore, President’s Appt.	Eastvale	District 4
Hon. Larry McCallon, President’s Appt.		Air District Representative
Hon. Jose Luis Solache, Vice Chair, LCMC	Lynwood	District 26
Hon. Marshall Goodman, President’s Appt.	<i>La Palma</i>	District 18
Hon. Lucy Dunn		Business Representative

Members Not Present

Hon. Andrew Masiel, Sr.	<i>Pechanga Dev. Corp.</i>	TGRP Representative
Hon. Tim McOsker, President’s Appt	<i>Los Angeles</i>	District 62
Hon. Deborah Robertson, Chair, EEC	<i>Rialto</i>	District 8
Hon. Tim Sandoval, Chair, TC	<i>Pomona</i>	District 38

Staff Present

Kome Ajise, Executive Director



Darin Chidsey, Chief Operating Officer
Cindy Giraldo, Chief Financial Officer
Erika Bustamante, Deputy Director, Finance
Julie Shroyer, Chief Information Officer
Carmen Flores, Chief Human Resources Officer
Sarah Jepson, Chief Planning Officer
Javiera Cartagena, Chief Government and Public Affairs Officer
Ruben Duran, Board Counsel
Jeffery Elder, Chief Counsel/Director of Legal Services
Richard Lam, Deputy Legal Counsel
Maggie Aguilar, Clerk of the Board
Cecilia Pulido, Deputy Clerk of the Board

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The Honorable Art Brown called the meeting to order at 3:00 p.m. President Brown asked First Vice President Curt Hagman, San Bernardino County, to lead the Pledge of Allegiance.

PUBLIC COMMENT PERIOD

President Brown opened the Public Comment Period and outlined instructions for public comments. He noted this was the time for persons to comment on any matter pertinent to SCAG's jurisdiction that were not listed on the agenda. He reminded the public to submit comments via email to ePublicComment@scag.ca.gov.

Ruben Duran, Board Counsel acknowledged there were no written public comments received before or after the deadline.

Seeing no public comment speakers, President Brown closed the Public Comment Period.

REVIEW AND PRIORITIZE AGENDA ITEMS

There was no prioritization of agenda items.

ACTION ITEM

1. 2024 Strategic Plan
(Kome Ajise Executive Director)

There were no public comments for Item 1.

Executive Director Kome Ajise provided members background information on SCAG's Strategic Plan. He explained SCAG had adopted a Strategic Plan in 2018 and six years later, they were bringing them an update to the plan. He stated he defined this as an update as some elements of it would stay the same because they were timeless. He shared the world had shifted and the definition of their roles and responsibilities at SCAG needed to be clarified. He stated that at the June 2023 EAC retreat, they had presented the beginnings of the work. He stated they had captured many pages of input from stakeholders, Regional Council members and EAC members. He shared there had been several work sessions internally with staff. He stated the Executive team spent a lot of time going through the input received and trying to sort them into priorities, such that it would make sense for the work SCAG did. Mr. Ajise shared they created several working groups within the organization and spent a good amount of time working through and refining what their role was. He shared with members that as they were going through the existing plan, [the process] validated some things they already knew. He shared that the Vision of the organization seemed timeless and not something they needed to change. He shared the Mission, was also something they did not think needed to change. Moreover, he shared SCAG's values were also validated during this process. He stated they felt like some of the actions and policy positions taken by the Regional Council as well as everything happening around the organization and region made them feel like they needed to be more expressive about being more inclusive. He stated that the idea of inclusivity was expressed in both the Vision and Mission of the organization as they both looked to serve all Southern Californians. He explained that the only thing that changed under SCAG's Values, was adding one more value [which was Cultivating Belonging]. Executive Director Ajise then went on to detail SCAG's roles. He clarified SCAG's role as a Metropolitan Planning Organization [MPO] under federal law and also as a Regional Transportation Planning Agency [RTPA] under state law. He also discussed SCAG's role as a regional convenor and capacity builder as well as its role as an advocate. He stated given they represented all cities and six counties in their region, advocacy became part of the role because they could speak with a voice collectively. Furthermore, he shared with members SCAG was a value-added membership organization as well as a data and information services resource. He also detailed SCAG's role as a thought leader and policy maker. Mr. Ajise then turned the presentation over to Chief Operating Officer, Darin Chidsey to discuss with the EAC what SCAG's Strategic Priorities were.

Chief Operating Officer Chidsey started by discussing that a goal at SCAG was about how they could articulate a group of strategic priorities that brought interconnectedness moving forward, figuring out how all these things come together and how they could shape them together. He shared that during this process they started with many more [priorities] but they landed in a good spot that they were presenting the [members] with five.

Before Mr. Chidsey continued with the presentation, First Vice President Curt Hagman stated they did such good work but thought they did not articulate it well outside of their immediate circles. He

shared his thoughts on SCAG doing more outreach in the press, to get the branding bigger. He shared he thought they might sometimes have to pick a fight rather than just lobbying. He stated this may mean they might have to take a stance that may not be popular with the state or federal legislature. He stated they had to push more because they had a lot of weight and they needed to swing it a little more.

Mr. Chidsey stated that was a good comment and shared SCAG was looking at how to develop a plan to be better at communicating the breadth of work that they had and being more meaningful when making or changing policy at the state and local levels. He then delved into the plan, explain that a new thing about the plan was the description of each one of the priorities. He stated a lot of time was spent describing what they were trying to accomplish within each priority. He then went into detail on some of the objectives listed under each of the five priorities. With the first priority, he explained it was directly related to their work in planning for the region. He stated that with the recent adoption of Connect SoCal, the plan had information of where the region was at and where they thought it needed to be. He stated that for the second priority, they knew it was a complex region and understood it was difficult to get the issues they cared about heard. He stated that being able to reach the various stakeholders and understand what was of interest to them could be challenging therefore moving forward they needed to understand the region better and be better listeners to be better leaders. He shared that under the third priority, they did so much work in data in understanding the region and helping to explain what is going on in the region. He explained they did this not just to share information but to hope they were providing opportunities to spur innovation at the local and community level. He stated this goal focused on their data work and the research in understanding the complexity in the region. He shared they did not think anyone else understood the region the way SCAG did as it related to housing, transportation, and air quality. He shared the fourth priority was about looking towards the future, not just about attracting but about maintaining the workforce. He stated this was about ensuring the workforce was unified around a culture around the mission of the organization and be able to represent the values that were discussed earlier. He stated they wanted to add some work around the pursuit of organizational excellence, because it was not just about having the right people, but having the systems that allow people to do their jobs in the most efficient and effective way. He stated the last priority, was an opportunity to think over the long term, what other types of funding SCAG might need to continue to provide the services they have been able to provide to the membership and the region and preserve the existing funding sources they currently had. He stated the goal of this [priority] was to maximize the resources they had, spend them well and think about how they could continue to expand the work they did.

Lucy Dunn, Business Representative, stated she liked that they included artificial intelligence [in the plan], because if they did not stay ahead or worked with it, they were already lost. Additionally, she stated that under priority 2, if they read it closely, they could interpret it as being an influential voice within their system. She stated she did not see anything specifically where they call out that

they wanted to be the regional voice for state and federal and maybe even international scene. She stated they should not just advocate within a closed system because in order to be more effective they had to be outside their system as well.

Executive Director Ajise addressed member Dunn's comments stating this was why they had to talk about this openly and this was helpful. He stated that looking at fourth bullet [under priority 2] might require them to be more explicit.

Patricia Lock Dawson, LCMC Chair, asked if they intentionally used the word 'cohesive' over 'unified' and if so, why.

Javiera Cartagena, Chief Government Affairs and Public Affairs Officer, responded saying she did not think it was intentional. She stated they had heard member Lock Dawson during interviews with Regional Council members as well as with the stakeholder group and they had heard that word a lot and it was picked up from there.

Member Lock Dawson shared she did not have an issue with it, but those words had different meanings to her. She stated cohesive meant to her that it could potentially be fragile and falling apart and they needed to keep everyone together. She stated they [did need to do that] sometimes and it did not always mean unified. She stated unified meant they were strong because they had one voice.

Immediate Past President Jan Harnik stated she too had some comments. She appreciated they had added "cultivate belonging" and the way it listed "embrace differences" to SCAGs values. She stated she always questioned [why] they had the museum of tolerance as it was so negative to her. She stated they should not be tolerating the differences but rather celebrating and embracing them. She stated she thought that adding [that value] was so important to the whole value system.

Mr. Chidsey thanked the members for all their comments. He stated that on that day, they were sharing the draft and hoping there would be support from it and they could take a vote and move it directly onto the Regional Council with some thought around the revisions that had been suggested. He stated this way they would be able to present it to the Regional Council in June. He stated that while that was an important step what was equally as important, was what came after that. He stated it was their commitment as staff, to sit down and identify how they would accomplish each objective but also how they would ensure there was a mechanism to understand clearly when the [objectives] had been met. He stated this was something as staff they would commit to working through over the summer and reporting back to the members. He stated they did not plan on having that as part of the plan because those changed, whereas the priorities and the objectives were locked in but certainly were integrated as part of the plan.



A MOTION was made (Hagman) to approve SCAG’s 2024 Strategic Plan, including its Vision, Mission, Values, Strategic Priorities, and Objectives. Motion was SECONDED (Solache) and passed by the following votes:

AYES: Allen, Brown, Goodman, Hagman, Harnik, Judge, Lock Dawson, Lorimore, McCallon, Plancarte, Shapiro, Solache and Yokoyama (13)

NOES: None (0)

ABSTAIN: None (0)

2. Resolution No. 24-665-1 Approving the Fiscal Year 2024-25 Final Comprehensive Budget
(Cindy Giraldo, Chief Financial Officer)

There were no public comments for Item 2.

Cindy Giraldo, Chief Financial Officer, provided a brief overview of the budget. She reported that on March 6, the EAC and the Regional Council respectively approved the draft comprehensive budget which included the overall work program and the general fund budget. She stated staff had been authorized to release the draft overall work program for public comment. She stated the public comment period closed on April 8, and no comments were received. She shared with members the budget had been prepared to comply with SCAGs primary responsibility, which was to develop a Sustainable Communities Strategy, the Federal Transportation Improvement Program along with the air quality management plans. She shared the draft overall work program had been submitted to Caltrans, FHWA and FTA for their review and all comments received were addressed. She explained that because their budget development process began so early in the fiscal year, there were changes that were incorporated between the draft presented in March and the final budget before them that day. She stated that in total, the budget stood at \$403.7 million which was \$26.3 million more than the budget presented in March. She explained the increase could be attributed to two factors, the first being \$13.6 million for the adjustment of project carryover budgets based on updated status of fiscal year 24 approved projects that would continue into their next fiscal year. She stated that of the \$13.6, \$13.2 million was for the Last Mile Freight program. She stated subrecipients were completing their projects with closeout anticipated in fiscal year 25. She stated the second factor was the incorporation of three new grants awarded to SCAG and all three combined totaled \$12.6 million. Additionally, she stated the federal grants, Safe Streets and Roads for All grant and a fourth-year grant, from the Department of Energy, both totaled to \$12.1 million. She stated they also included a third state grant, \$500,000 awarded from the Agricultural Lands and Conservancy Program. She stated these three grants, along with the carryover of the Last Mile Freight Program totaled \$25.8 million of the \$26.3 million increase in the budget with the balance related to carryover adjustments to various other approved projects. She shared a complete

breakdown of those adjustments were provided in attachment 3 of the staff report. Lastly, she reminded the committee that the budget before them included the estimated carryover for the full funding of REAP 2021. She stated once they had certainty on what impact if any, the state budget will have on this funding, they would prepare a budget amendment which would be presented to the EAC and the Regional Council for any adjustments needed to the budget.

A MOTION was made (Hagman) that the Executive Administration Committee recommend that the Regional Council: 1) Adopt Resolution No. 24-665-1 approving the Fiscal Year 2024-25 (FY2024-25) Final Comprehensive Budget, subject to approval of the General Fund Budget and Membership Dues Assessment by the SCAG General Assembly; 2) Authorize the Executive Director, or his designee, to submit the FY 2024-25 Overall Work Program (OWP) to the California Department of Transportation (Caltrans), Federal Highway Administration (FHWA), and Federal Transit Administration (FTA); and 3) Authorize the Executive Director, or his designee, to submit the FY2024-25 Indirect Cost Rate Proposal (ICRP) and the FY2024-25 Fringe Benefits Cost Rate Proposal to the FTA. Motion was SECONDED (Yokoyama) and passed by the following votes:

AYES: Allen, Brown, Goodman, Hagman, Harnik, Judge, Lock Dawson, Lorimore, McCallon, Plancarte, Shapiro, Solache and Yokoyama (13)

NOES: None (0)

ABSTAIN: None (0)

CONSENT CALENDAR

There were no public comments on the Consent Calendar.

Approval Items

3. Minutes of the Regular Meeting – April 3, 2024
4. Contracts \$500,000 or Greater: Contract No. 24-027-C01, eFTIP Software as a Service (SaaS) Application
5. Contracts \$500,000 or Greater: Contract No. 24-030-C01, Transportation Safety Predictive Modeling & Analysis Platform
6. SCAG Memberships and Sponsorships

Receive and File

- 7. Purchase Orders, Contracts and Amendments below Regional Council Approval Threshold
- 8. CFO Monthly Report

A MOTION was made (Hagman) to approve the Consent Calendar Items 3 through 6; and Receive and File Items 7 through 8. Motion was SECONDED (Yokoyama) and passed by the following votes:

AYES: Allen, Brown, Goodman, Hagman, Harnik, Judge, Lock Dawson, Lorimore, McCallon, Plancarte, Shapiro, Solache and Yokoyama (13)

NOES: None (0)

ABSTAIN: None (0)

CFO REPORT

There was no CFO report.

PRESIDENT'S REPORT

President Brown provided an update on legislative activity for Fiscal Year 2024. He reported SCAG sponsored Assembly Bill 2485, authored by Assemblymember Juan Carrillo, chair of the Assembly Committee on Local Government and a former member of the SCAG Regional Council. He stated AB 2485 would establish procedures for the California Department of Housing and Community Development to publicize data sources, analyses and methodology used in the development of a region's Regional Housing Needs Determination. He shared that over the past year, SCAG representatives met with California State Assembly Speaker Robert Rivas and State Assemblymember Juan Carrillo to share legislative and budgetary priorities, such as support for ongoing statewide investments in active transportation and infill infrastructure grant programs, as well as the funding and implementation of the Regional Early Action Planning 2.0 program. He also reported that a delegation of SCAG leaders visited the state capitol for the agency's annual Sacramento Summit on March 19-20 to discuss protecting the REAP 2.0 grant program; supporting Assembly Bill 2485; and honoring promises made to the Active Transportation Program and Infill Infrastructure Grant program. Lastly, he reported the next regular meeting of the EAC was scheduled for Wednesday, June 5, 2024, at 3 p.m.

EXECUTIVE DIRECTOR'S REPORT

Kome Ajise, Executive Director, reported that the Caltrans Internal Audits Office informed SCAG they would be performing an audit of costs on all Caltrans-administered funds. He stated the audit would determine whether SCAG's costs were adequately supported and incurred in accordance

with applicable state and federal laws, regulations, and contract provisions. He informed the members the audit was underway, and SCAG staff was working to provide all requested information and documentation. Additionally, Mr. Ajise reported Governor Newsom and legislative leaders reached a deal to tackle part of California’s estimated deficit as negotiations continued before the June 15 deadline to pass a budget. He explained AB 106, the early action budget bill that was passed by the Legislature and signed into law by Governor Newsom on April 15 included \$17 billion in cuts. He stated it also provides the authority for the Department of Finance to “freeze” certain one-time, General Fund spending from the 2021, 2022, and 2023 Budget Years. He stated they were committed to their advocacy efforts to protect REAP funding as these conversations continued. Furthermore, he provided members with a REAP 2.0 update. He shared with members that in order to stabilize the REAP 2.0 program amid budget uncertainty, SCAG staff was preparing a phased expenditure plan to prioritize available funding. He stated funding priority would be based on the program's core objectives and guiding principles, as defined in an updated version of the REAP 2.0 Framework. Moreover, he stated SCAG staff would host two information sessions, on Tuesday, May 14 at 10:00 a.m. and the second on Wednesday, May 15 at 1:00 p.m. He stated that with Regional Council approval, the phased expenditure plan would allow some work to restart during the summer while efforts continued to restore the full budget. Mr. Ajise also provided an update on Connect SoCal 2024. He reported staff submitted the plan and its transportation conformity determination to the Federal Highway Administration and Federal Transit Administration, which in consultation with the U.S. Environmental Protection Agency, will review it to make a final transportation conformity determination by June 5. He informed members that later this summer, SCAG would submit Connect SoCal 2024 to the California Air Resources Board for review. He shared SCAG staff was already working to advance Connect SoCal 2024 Implementation Strategies. He stated that in June, SCAG would launch the Sustainable Communities Program Active Transportation and Safety call for projects to fund implementation efforts in local communities across the region. Lastly, Mr. Ajise shared some remarks thanking President Brown for his leadership in the last year, he stated he had been a pleasure and a delight to work with.

ADJOURNMENT

There being no further business, President Brown adjourned the Meeting of the Executive Administration Committee at 3:55 p.m.

[MINUTES ARE UNOFFICIAL UNTIL APPROVED BY THE EAC]

//

Executive / Administration Committee Attendance Report

MEMBERS	CITY	Representing	2023-24													Total M Attend To Da
			31-May	29-Jun	30-Jun	JULY	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	
Hon. Art Brown, President, Chair	Buena Park	District 21	1	1	1	1	1	1	1	1	1	1	1	1	1	13
Hon. Curt Hagman, 1st Vice Chair		San Bernardino County	1	1	1	1	1	1	1	1	1	0	1	1	1	12
Hon. Cindy Allen, 2nd Vice Chair	Long Beach	District 30	1	1	1	1	1	0	1	0	1	1	0	1	1	10
Hon. Jan Harnik, Chair, Imm. Past President		RCTC	1	1	1	1	1	1	1	1	1	1	1	1	1	13
Hon. Frank Yokoyama, Chair, CEHD	Cerritos	District 23	1	1	1	1	1	1	1	1	1	1	1	0	1	12
Hon. David J. Shapiro, Vice Chair, CEHD	Cerritos	District 44	1	1	1	1	1	1	1	1	1	1	1	1	1	13
Hon. Deborah Roberston, Chair, EEC	Rialto	District 8	1	1	1	0	1	1	0	0	0	1	0	0	0	6
Hon. Luis Plancarte, Vice Chair, EEC		Imperial County	1	0	0	1	1	1	1	1	1	1	1	1	1	11
Hon. Tim Sandoval, Chair, TC	Pomona	District 38	1	1	0	1	0	1	1	1	1	0	0	0	0	7
Hon. Mike Judge, Vice Chair, TC		VCTC	1	1	1	1	1	1	1	1	1	1	1	1	1	13
Hon. Patricia Lock Dawson, Chair, LCMC	Riverside	District 68	1	1	1	1	1	0	1	0	1	1	0	1	1	10
Hon. Jose Luis Solache, Vice Chair, LCMC	Lynwood	District 26	1	1	0	0	1	1	1	0	1	1	0	1	1	9
Hon. Marshall Goodman, President's Appt.	La Palma	District 18	1	1	1	1	1	1	1	1	1	1	0	1	1	12
Hon. Clint Lorimore, President's Appt.	Eastvale	District 4	1	1	1	1	1	1	1	1	1	1	1	1	1	13
Hon. Larry McCallon, President's Appt.		Air District Representative	1	0	0	1	1	1	1	1	1	1	1	1	1	11
Hon. Tim McOsker, President's Appt.	Los Angeles	District 62	0	0	0	0	1	1	0	1	0	0	0	0	0	3
Hon. Andrew Masiel, Sr.	Pechanga Dev. Corporation	Tribal Government Regional Planning Board	0	1	1	1	0	1	0	0	1	0	0	0	0	5
Ms. Lucy Dunn, Ex-Officio Member	Lucy Dunn Strategic Issues Ma	Business Representative	1	1	1	1	1	1	1	1	1	1	0	1	1	12
			16	15	13	15	16	16	15	13	15	15	9	13	14	

Attachment: EAC Attendance Sheet 2023-24 May (Minutes of the Meeting - May 1, 2024)



AGENDA ITEM 4
REPORT

Southern California Association of Governments
June 5, 2024

To: Executive/Administration Committee (EAC)
Regional Council (RC)

**EXECUTIVE DIRECTOR'S
APPROVAL**

From: Cindy Giraldo, Chief Financial Officer
(213) 630-1413, giraldo@scag.ca.gov

Subject: Contract 18-002-SS1 Amendment 13, Legal Services

RECOMMENDED ACTION:

Approve Contract No. 18-002-SS1 Amendment 13 to increase the not to exceed amount from \$718,910 to \$918,910 (an increase of \$200,000) with PC Law Group to provide Legal Services and other Litigation Support for an additional year.

STRATEGIC PLAN:

This item supports the following Strategic Plan Goal 1: Produce innovative solutions that improve the quality of life for Southern Californians. 2: Advance Southern California’s policy interests and planning priorities through regional, statewide, and national engagement and advocacy.

EXECUTIVE SUMMARY:

On June 27, 2017, SCAG awarded Contract No. 18-002-SS1 to PC Law Group for attorney Patricia Chen to serve as the agency’s special counsel to provide legal services related to the regional transportation plan/sustainable communities strategy and the associated Program Environmental Impact Report (PEIR), matters involving the California Environmental Quality Act (CEQA), applicable state and federal environmental laws, providing advice on RHNA matters, and legal defense for matters, as needed. Having provided legal services to SCAG since 1998, Ms. Chen is readily familiar with regional transportation planning and related CEQA matters. Ms. Chen has assisted other MPOs, such as the San Diego Association of Governments and Kern County Council of Governments in a similar capacity. Ms. Chen is also familiar with the RHNA process and provided SCAG with legal services and litigation support during previous RHNA cycles.

Staff will continue to need these services in FY 25. This amendment increases the contract value from \$718,910 to \$918,910 and extends the contract term from 6/30/24 to 6/30/25.

This amendment exceeds \$150,000 and 30% of the contract’s original value. Therefore, in accordance with the Regional Council Policy Manual, it requires the Regional Council’s approval.

BACKGROUND:

Staff recommends executing the following contract amendment to extend the contract term for an additional (1) year and to increase the not to exceed contract value by \$200,000:

<u>Consultant/Contract #</u>	<u>Contract Purpose</u>	<u>Contract Amendment Amount</u>
PC Law 18-002-SS1 Amendment 13	The consultant will continue to provide Legal Services and Litigation Support Services at pre-negotiated hourly rates.	\$200,000

FISCAL IMPACT:

Funding of \$200,000 is available in the FY 25 budget, spread throughout various project numbers in the General Fund, Indirect Cost, and Overall Work Program. The project numbers and amounts will be listed in the Purchase Order.

ATTACHMENT(S):

1. 18-002-SS1 A13 Contract Summary
2. 18-002-SS1 A13 Conflict of Interest Form

CONSULTANT CONTRACT NO. 18-002-SS1 AMENDMENT NO. 13

Consultant: PC Law Group

Background & Scope of Work: On June 27, 2017, SCAG awarded Contract No. 18-002-SS1 to PC Law Group for attorney Patricia Chen to serve as the agency’s special counsel to provide legal services related to the regional transportation plan/sustainable communities strategy and the associated Program Environmental Impact Report (PEIR), matters involving the California Environmental Quality Act (CEQA), applicable state and federal environmental laws, providing advice on RHNA matters, and legal defense for matters, as needed. Having provided legal services to SCAG since 1998, Ms. Chen is readily familiar with regional transportation planning and related CEQA matters. Ms. Chen has assisted other MPOs, such as the San Diego Association of Governments and Kern County Council of Governments in a similar capacity. Ms. Chen is also familiar with the RHNA process and provided SCAG with legal services and litigation support during previous RHNA cycles.

Staff will continue to need these services in FY 25. This amendment increases the contract value from \$718,910 to \$918,910 and extends the contract term from 6/30/24 to 6/30/25.

Project’s Benefits & Key Deliverables: The project’s benefits and key deliverables include, but are not limited to: Access to the unique and specialized experience of the firm on PEIR, CEQA, and RHNA matters, and expert legal advice.

Strategic Plan: Goal 1: Produce innovative solutions that improve the quality of life for Southern Californians; and Goal 2: Advance Southern California’s policy interest and planning priorities through regional, statewide, and national engagement and advocacy.

Amendment Amount:	Amendment 13	\$200,000
	Amendment 12 (administrative – no change to contract’s value)	\$0
	Amendment 11 (administrative – no change to contract’s value)	\$0
	Amendment 10 (administrative – no change to contract’s value)	\$0
	Amendment 9 (administrative – no change to contract’s value)	\$0
	Amendment 8 (administrative – no change to contract’s value)	\$0
	Amendment 7	\$200,000
	Amendment 6 (administrative – no change to contract’s value)	\$0
	Amendment 5	\$272,000
	Amendment 4 (administrative – no change to contract’s value)	\$0
	Amendment 3	\$156,960
	Amendment 2 (administrative – no change to contract’s value)	\$0
	Amendment 1	\$65,000
	Original contract value	<u>\$24,950</u>
	Total contract value is not to exceed	\$918,910

This amendment exceeds \$150,000 and 30% of the contract’s original value. Therefore, in accordance with the Regional Council Policy Manual, it requires the Regional Council’s approval.

Attachment: 18-002-SS1 A13 Contract Summary (Contract 18-002-SS1 Amendment 13, Legal Services)

Contract Period: June 27, 2017 through June 30, 2025.

Project Number: Funding of \$200,000 is available in the FY 25 budget, spread throughout various project numbers in the General Fund, Indirect Cost, and Overall Work Program. The project numbers and amounts will be listed in the Purchase Order.

Basis for the Amendment: Due to limited resources in-house, it is anticipated that Ms. Chen will continue to provide legal services to SCAG staff related to the implementation of Connect SoCal, matters involving CEQA and other applicable state and federal environmental laws, and providing advice on RHNA matters. This amendment is needed to (1) extend the term of the contract for an additional 12-month period and (2) increase the contract value to account for the cost of the extended term.

**Conflict Of Interest (COI) Form - Attachment
For June 6, 2024 Regional Council Approval**

Approve Contract No. 18-002-SS1 Amendment 13 to increase the not to exceed amount from \$718,910 to \$918,910 (an increase of \$200,000) with PC Law Group to provide Legal Services and other Litigation Support for an additional year.

The consultant team for this contract includes:

Consultant Name	Did the consultant disclose a conflict in the Conflict of Interest Form they submitted with its original proposal (Yes or No)?
PC Law Group	No – form attached

Attachment: 18-002-SS1 A13 Contract Summary (Contract 18-002-SS1 Amendment 13, Legal Services)

**TITLE 49, CODE OF FEDERAL REGULATIONS, PART 29
DEBARMENT AND SUSPENSION CERTIFICATION**


Contract No. XXXXXXXXXX 18-002-SS1

- 1) All persons or firms, including subconsultants, must complete this certification and certify, under penalty of perjury, that, except as noted below, he/she or any person associated therewith in the capacity of owner, partner, director, officer, or manager:
 - a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or agency;
 - b) Have not, within the three (3) year period preceding this certification, been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction, violation of Federal or state antitrust statutes, or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
 - c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state, or local) with commission of any of the offenses listed in subparagraph (1)(b) of this certification; and
 - d) Have not, within the three (3) year period preceding this certification, had one or more public transactions (Federal, state, and local) terminated for cause or default.
- 2) If such persons or firms later become aware of any information contradicting the statements of paragraph (1), they will promptly provide that information to SCAG.

If there are any exceptions to this certification, insert the exceptions in the following space.

Exceptions will not necessarily result in denial of award, but will be considered in determining proposer/bidder responsibility. For any exception noted above, indicate below to whom it applies, initiating agency, and dates of actions.

PC Law Group
Name of Firm


Signature (original signature required)

4/17/24
Date

Attachment: 18-002-SS1 A13 Conflict of Interest Form (Contract 18-002-SS1 Amendment 13, Legal Services)

SCAG CONFLICT OF INTEREST FORM

RFP No./Contract No. _____ 18-002-SS1

SECTION I: INSTRUCTIONS

All persons or firms seeking contracts must complete and submit a SCAG Conflict of Interest Form along with the proposal. This requirement also applies to any proposed subconsultant(s). Failure to comply with this requirement may cause your proposal to be declared non-responsive.

In order to answer the questions contained in this form, please review SCAG's Conflict of Interest Policy, the list of SCAG employees, and the list of SCAG's Regional Council members. All three documents can be viewed online at <https://scag.ca.gov>. The SCAG Conflict of Interest Policy is located under "GET INVOLVED", then "Contract & Vendor Opportunities" and scroll down under the "Vendor Contracts Documents" tab; whereas the SCAG staff may be found under "ABOUT US" then "OUR TEAM" then "Employee Directory"; and Regional Council members can be found under "MEETINGS", then scroll down to "LEADERSHIP" then select "REGIONAL COUNCIL" on the left side of the page and click on "Regional Council Officers and Member List."

Any questions regarding the information required to be disclosed in this form should be directed to SCAG's Legal Division, especially if you answer "yes" to any question in this form, as doing so MAY also disqualify your firm from submitting an offer on this proposal

Name of Firm: PC Law Group
Name of Preparer: Patricia Chessa
Project Title: _____
Date Submitted: 4/7/24

SECTION II: QUESTIONS

1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

YES NO

If "yes," please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest
_____	_____
_____	_____
_____	_____

2. Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

YES NO

If "yes," please list name, position, and dates of service:

Name	Position	Dates of Service
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

YES NO

If "yes," please list name, date gift or contribution was given/offered, and dollar value:

Name	Date	Dollar Value
_____	_____	_____
_____	_____	_____
_____	_____	_____

SECTION III: VALIDATION STATEMENT

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

DECLARATION

I, (printed full name) Patricia Chen, hereby declare that I am the (position or title) President of (firm name) PC Law Group, and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated 4/17/24 is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.

 Signature of Person Certifying for Proposer
 (original signature required)

 Date

NOTICE

A material false statement, omission, or fraudulent inducement made in connection with this SCAG Conflict of Interest Form is sufficient cause for rejection of the contract proposal or revocation of a prior contract award.



AGENDA ITEM 5
REPORT

Southern California Association of Governments
June 5, 2024

To: Executive/Administration Committee (EAC)
Regional Council (RC)

**EXECUTIVE DIRECTOR'S
APPROVAL**

From: Cindy Giraldo, Chief Financial Officer
(213) 630-1413, giraldo@scag.ca.gov

Subject: Contract 20-002-C01 Amendment 7, Board Counsel Services

RECOMMENDED ACTION:

Approve Contract No. 20-002-C01 Amendment 7 to increase the not to exceed amount from \$907,830 to \$1,336,680 (an increase of \$428,850) with Best Best & Krieger to provide Board Counsel & other Legal Services for an additional two years.

STRATEGIC PLAN:

This item supports the following Strategic Plan Goal 1: Produce innovative solutions that improve the quality of life for Southern Californians. 4: Provide innovative information and value-added services to enhance member agencies'

EXECUTIVE SUMMARY:

On October 3, 2020, SCAG awarded Contract 20-002-C01 to Best Best & Krieger, LLP (BBK) to provide legal services as Board Counsel to the Regional Council and its committees and to provide as needed services, including litigation services and other services. Under this agreement, BBK provides legal services under Task 1 that include, but are not limited to: attending and serving as Board Counsel at Regional Council (RC) and other committee meetings; consulting and providing advice to the RC, committees, Executive Director and other staff on various legal matters; assisting with the annual performance review of the Executive Director; reviewing and revising as needed proposed changes to the SCAG Bylaws and RC policies; and additional services as requested by the RC or the Executive Director. Task 1 services are rendered in accordance with an agreed-upon flat monthly fee. As needed services under Task 2 include litigation assistance (if approved by the Regional Council) and other services (as approved by the Executive Director), in accordance with an agreed upon hourly rate structure.

This contract amendment extends the current agreement for an additional two (2) years through 6/30/2026. Additionally, this contract amendment would increase the contract value by \$428,850 from \$907,830 to \$1,336,680. The funding increase accounts for the Task 1 flat monthly fee to cover Board Counsel Services and for the estimated Task 2 as needed services over the extended term.

This amendment exceeds \$150,000 and 30% of the contract's original value. Therefore, in accordance with the Regional Council Policy Manual, it requires the Regional Council's approval.



BACKGROUND:

Staff recommends executing the following contract amendment to extend the contract term for an additional two (2) years and to increase the not to exceed contract value by \$428,850:

<u>Consultant/Contract #</u>	<u>Contract Purpose</u>	<u>Contract Amendment Amount</u>
Best Best & Krieger 20-002-C01 Amendment 7	The consultant will continue to provide Board Counsel and other Legal services at pre-negotiated rates.	\$428,850

FISCAL IMPACT:

Funding of \$150,000 is available in the Fiscal Year (FY) 25 General Fund budget in Project Number 800-0160.01, subject to budget availability. Funding of \$190,000 is available in the FY 25 Indirect Cost Program budget, in Project Number 810-0120.09. The remaining amount will be requested in future fiscal year budgets.

ATTACHMENT(S):

1. 20-002-C01 A07 Contract Summary
2. 20-002-C01 Conflict of Interest Form

CONSULTANT CONTRACT NO. 20-002-C01 AMENDMENT 7

Consultant: Best Best & Krieger, LLP

Background & Scope of Work: On October 3, 2020, SCAG awarded Contract 20-002-C01 to Best Best & Krieger, LLP (BBK) to provide legal services as Board Counsel to the Regional Council and its committees and to provide as needed services, including litigation services and other services. Under this agreement, BBK provides legal services under Task 1 that include, but are not limited to: attending and serving as Board Counsel at Regional Council (RC) and other committee meetings; consulting and providing advice to the RC, committees, Executive Director and other staff on various legal matters; assisting with the annual performance review of the Executive Director; reviewing and revising as needed proposed changes to the SCAG Bylaws and RC policies; and additional services as requested by the RC or the Executive Director. Task 1 services are rendered in accordance with an agreed-upon flat monthly fee. As needed services under Task 2 include litigation assistance (if approved by the Regional Council) and other services (as approved by the Executive Director), in accordance with an agreed upon hourly rate structure. This contract amendment extends the current agreement for an additional two (2) years through 6/30/2026. Additionally, this contract amendment increases the contract value by \$428,850 from \$907,830 to \$1,336,680. The funding increase accounts for the Task 1 flat monthly fee to cover Board Counsel Services and for the estimated Task 2 as needed services over the extended term.

Project’s Benefits & Key Deliverables: The project’s benefits and key deliverables include, but are not limited to:

- Task 1: Legal Counsel Services to the Regional Council for a flat fee on a monthly basis in FY 25 through FY 26.
- Task 2: As Needed Services on an hourly fee basis.

Strategic Plan: This item supports SCAG’s Strategic Plan:
Goal: 1: Produce innovative solutions that improve the quality of life for Southern Californians
Goal 4: Provide innovative information and value-added services to enhance member agencies’ planning and operations and promote regional collaboration.

Amendment Amount:	Amendment 7 (extend term through FY26, increase contract value)	\$428,850
	Amendment 6 (administrative, added FY24 funding)	\$0
	Amendment 5 (administrative, extended term through FY24)	\$0
	Amendment 4 (administrative, increased hourly rates for FY23-FY24)	\$0
	Amendment 3	\$48,870
	Amendment 2	\$363,480
	Amendment 1 (administrative only)	\$0
	Original contract value	<u>\$495,480</u>
	Total contract value is not to exceed	\$1,336,680

This amendment exceeds \$150,000 and 30% of the contract’s original value. Therefore, in accordance with the Regional Council Policy Manual, it requires the Regional Council’s approval.

Contract Period: October 23, 2019 through June 30, 2026

Project Number: 800-0160.01 \$228,850
Funding source: General Fund

Funding of \$150,000 is available in the FY 2024-25 General Fund budget, in Project Number 800-0160.01, subject to budget availability. The remaining amount will be requested in future fiscal year budgets.

810-0120.09 \$200,000
Funding source: Indirect Cost

Funding of \$190,000 is available in the FY 2024-25 Indirect Cost Program budget, in Project Number 810-0120.09, subject to budget availability. The remaining amount will be requested in future fiscal year budgets.

Basis for the Amendment: This amendment is needed to extend the term of an additional two (2) years and increase the contract value to account for the cost of the extended term. This term extension provides continuity in critical legal services and provides the new SCAG Chief Counsel with time to adequately prepare for a new solicitation for Board Counsel Services.

**Conflict Of Interest (COI) Form - Attachment
For June 6, 2024 Regional Council Approval**

Approve Contract No. 20-002-C01 Amendment 7 to increase the not to exceed amount from \$907,830 to \$1,336,680 (an increase of \$428,850) with Best Best & Krieger to provide Board Counsel & other Legal Services for an additional two years.

The consultant team for this contract includes:

Consultant Name	Did the consultant disclose a conflict in the Conflict of Interest Form they submitted with its original proposal (Yes or No)?
Best Best & Krieger, LLP (prime consultant)	No - form attached

TITLE 49, CODE OF FEDERAL REGULATIONS, PART 29 DEBARMENT AND SUSPENSION CERTIFICATION

Contract No. 20-002-C01

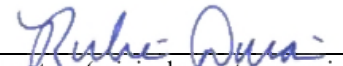
- 1) All persons or firms, including subconsultants, must complete this certification and certify, under penalty of perjury, that, except as noted below, he/she or any person associated therewith in the capacity of owner, partner, director, officer, or manager:
 - a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or agency;
 - b) Have not, within the three (3) year period preceding this certification, been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction, violation of Federal or state antitrust statutes, or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
 - c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state, or local) with commission of any of the offenses listed in subparagraph (1)(b) of this certification; and
 - d) Have not, within the three (3) year period preceding this certification, had one or more public transactions (Federal, state, and local) terminated for cause or default.
- 2) If such persons or firms later become aware of any information contradicting the statements of paragraph (1), they will promptly provide that information to SCAG.

If there are any exceptions to this certification, insert the exceptions in the following space.

Exceptions will not necessarily result in denial of award, but will be considered in determining proposer/bidder responsibility. For any exception noted above, indicate below to whom it applies, initiating agency, and dates of actions.

Best Best & Krieger LLP

Name of Firm


Signature (original signature required)

May 22, 2024

Date

SCAG CONFLICT OF INTEREST FORM

RFP No./Contract No. 20-002-C01

SECTION I: INSTRUCTIONS

All persons or firms seeking contracts must complete and submit a SCAG Conflict of Interest Form along with the proposal. This requirement also applies to any proposed subconsultant(s). Failure to comply with this requirement may cause your proposal to be declared non-responsive.

In order to answer the questions contained in this form, please review SCAG’s Conflict of Interest Policy, the list of SCAG employees, and the list of SCAG’s Regional Council members. All three documents can be viewed online at <https://scag.ca.gov>. The SCAG Conflict of Interest Policy is located under “GET INVOLVED”, then “Contract & Vendor Opportunities” and scroll down under the “Vendor Contracts Documents” tab; whereas the SCAG staff may be found under “ABOUT US” then “OUR TEAM” then “Employee Directory”; and Regional Council members can be found under “MEETINGS”, then scroll down to “LEADERSHIP” then select “REGIONAL COUNCIL” on the left side of the page and click on “Regional Council Officers and Member List.”

Any questions regarding the information required to be disclosed in this form should be directed to SCAG’s Legal Division, especially if you answer “yes” to any question in this form, as doing so MAY also disqualify your firm from submitting an offer on this proposal

Name of Firm: Best Best & Krieger LLP
Name of Preparer: Ruben Duran, Partner
Project Title: Board Counsel
Date Submitted: May 22, 2024

SECTION II: QUESTIONS

1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

YES NO

If “yes,” please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest
_____	_____
_____	_____
_____	_____

2. Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

Attachment: 20-002-C01 Conflict of Interest Form (Contract 20-002-C01 Amendment 7, Board Counsel Services)

YES NO

If "yes," please list name, position, and dates of service:

Name	Position	Dates of Service
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

YES NO

If "yes," please list name, date gift or contribution was given/offered, and dollar value:

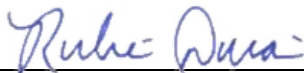
Name	Date	Dollar Value
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

SECTION III: VALIDATION STATEMENT

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

DECLARATION

I, (printed full name) Ruben Duran, hereby declare that I am the (position or title) Partner of (firm name) _____, and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated May 22, 2024 is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.



Signature of Person Certifying for Proposer
(original signature required)

May 22, 2024

Date

NOTICE

A material false statement, omission, or fraudulent inducement made in connection with this SCAG Conflict of Interest Form is sufficient cause for rejection of the contract proposal or revocation of a prior contract award.



AGENDA ITEM 6
REPORT

Southern California Association of Governments
June 5, 2024

To: Executive/Administration Committee (EAC)
Regional Council (RC)

**EXECUTIVE DIRECTOR'S
APPROVAL**

From: Cindy Giraldo, Chief Financial Officer
(213) 630-1413, giraldo@scag.ca.gov

Subject: Contract 20-035-C01 Amendment 6, Information Technology (IT)
Managed Services

RECOMMENDED ACTION:

Approve Contract No. 20-035-C01 Amendment 6 to increase the not-to-exceed amount from \$4,515,839.33 to \$6,515,839.33 (an increase of \$2,000,000) with E.K. Associates to provide IT Managed Services for an additional two years.

STRATEGIC PLAN:

This item supports the following Strategic Plan Goal 3: Be the foremost data information hub for the region.

EXECUTIVE SUMMARY:

On July 29, 2020, SCAG awarded Contract 20-035-C01 to E.K. Associates for on-demand managed information technology services. Specifically, E.K. Associates provides the following services: infrastructure planning and design, monitoring, troubleshooting and repair, maintenance, and support services. These services extend to SCAG's computers, servers, network equipment, peripherals, related system software, cloud services, and professional services related to remote and on-site monitoring. The services provided by E.K. Associates under this contract are critical to the everyday operations of SCAG business. As such, the need for continuity for projects that are currently in progress and efficiency in our everyday IT operations support, SCAG staff request to extend the term of the current contract for an additional two years. In addition to extending the term, this amendment also increases the contract value from \$4,515,839.33 to \$6,515,839.33 to cover the cost of day-to-day operations and anticipated task orders over the additional term period.

This amendment exceeds \$150,000 and 30% of the contract's original value. Therefore, in accordance with the Regional Council Policy Manual, it requires the Regional Council's approval.

BACKGROUND:

Staff recommends executing the following contract amendment to extend the contract term for an additional two years and to increase the not to exceed contract value by \$2,000,000:



<u>Consultant/Contract #</u>	<u>Contract Purpose</u>	<u>Contract Amendment Amount</u>
E.K. Associates 20-035-C01 Amendment 6	The consultant will continue to provide expert scheduled and on-demand managed IT services.	\$2,000,000

FISCAL IMPACT:

Funding of \$600,000 is in the Fiscal Year (FY) 2024-25 Indirect Cost Program budget in Project Number 811-1163.08 and the remaining \$1,400,000 is expected to be available in future fiscal year budgets, subject to budget availability.

ATTACHMENT(S):

1. 20-035-C01 Contract Summary
2. 20-035-C01 Conflict of Interest Form

CONSULTANT CONTRACT NO. 20-035-C01 AMENDMENT 6

Consultant: E.K. Associates

Background & Scope of Work: On July 29, 2020, SCAG awarded Contract 20-035-C01 to E.K. Associates for on-demand managed information technology (IT) services.

Specifically, Consultant provides the following services: infrastructure planning and design, monitoring, troubleshooting and repair, maintenance, and support services. These services extend to SCAG’s computers, servers, network equipment, peripherals, related system software, cloud services, and professional services related to remote and on-site monitoring.

The contract was structured into two parts: 1. A flat monthly fee for IT managed services as outlined above; and 2. As needed optional services not included in the flat monthly fee, billed on a time & materials basis at pre-negotiated hourly rates.

The services provided by E.K. Associates under this contract are critical to the everyday operations of SCAG business. As such, the need for continuity for projects that are currently in progress and efficiency in our everyday IT operations support, SCAG staff request to extend the term of the current contract for an additional two years.

In addition to extending the term, this amendment also increases the contract value from \$4,515,839.33 to \$6,515,839.33 to cover the cost of day-to-day operations and anticipated task orders over the additional term period.

Project’s Benefits & Key Deliverables: The project’s benefits and key deliverables include, but are not limited to:

- Helpdesk phone, e-mail, and onsite support;
- System patching, monitoring, and maintenance;
- System design, planning, and maintenance of SCAG IT infrastructure;
- Manage SCAG cloud infrastructure; and
- Work closely with SCAG’s CIO and Operations Manager to coordinate IT Planning, budgeting, user response, security and deployment activities.

Strategic Plan: This item supports SCAG’s Strategic Plan Goal 3: Be the foremost data information hub for the region.

Amendment Amount:	Amendment 6 (extend term and increase contract value)	\$2,000,000
	Amendment 5 (administrative - no change to contract value)	\$0
	Amendment 4 (funding for Optional Work Request Form)	\$0
	Amendment 3 (funding for Optional Work Request Form)	\$1,961,340
	Amendment 2 (administrative - no change to contract value)	\$0
	Amendment 1 (administrative - no change to contract value)	\$0
	Original contract value	\$2,554,499.33
	Total contract value is not to exceed	\$6,515,839.33

This amendment exceeds \$150,000 and 30% of the contract’s original value. Therefore, in accordance with the Regional Council Policy Manual, it requires the Regional Council’s approval.

Contract Period: July 29, 2020 through June 30, 2027

Project Number: 811-1163.08
Funding source(s): Indirect Cost Program

Funding of \$600,000 is available in the FY 2025-26 Indirect Cost Program budget, and the remaining \$1,400,000 is expected to be available in future fiscal year budgets, subject to budget availability.

Basis for the Amendment: This contract term extension and contract value increase are needed to continue to provide expert scheduled and on-demand managed IT services.

**Conflict Of Interest (COI) Form - Attachment
For June 6, 2024 Regional Council Approval**

Approve Contract No. 20-035-C01 Amendment 6 to increase the not-to-exceed amount from \$4,515,839.33 to \$6,515,839.33 (an increase of \$2,000,000) with E.K. Associates to provide IT Managed Services for an additional two years.

The consultant team for this contract includes:

Consultant Name	Did the consultant disclose a conflict in the Conflict of Interest Form they submitted with its original proposal (Yes or No)?
E.K. Associates	No – form attached

TITLE 49, CODE OF FEDERAL REGULATIONS, PART 29 DEBARMENT AND SUSPENSION CERTIFICATION

Contract No. 20-035

- 1) All persons or firms, including subconsultants, must complete this certification and certify, under penalty of perjury, that, except as noted below, he/she or any person associated therewith in the capacity of owner, partner, director, officer, or manager:
 - a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or agency;
 - b) Have not, within the three (3) year period preceding this certification, been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction, violation of Federal or state antitrust statutes, or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
 - c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state, or local) with commission of any of the offenses listed in subparagraph (1)(b) of this certification; and
 - d) Have not, within the three (3) year period preceding this certification, had one or more public transactions (Federal, state, and local) terminated for cause or default.
- 2) If such persons or firms later become aware of any information contradicting the statements of paragraph (1), they will promptly provide that information to SCAG.

If there are any exceptions to this certification, insert the exceptions in the following space.

Exceptions will not necessarily result in denial of award, but will be considered in determining proposer/bidder responsibility. For any exception noted above, indicate below to whom it applies, initiating agency, and dates of actions.

E.K. Technologies dba E.K. Associates
Name of Firm

Reena V

Signature (original signature required)

5/22/2024
Date

Attachment: 20-035-C01 Conflict of Interest Form (Contract 20-035-C01 Amendment 6, IT Managed Services)

SCAG CONFLICT OF INTEREST FORM

RFP No./Contract No. 20-035-C01

SECTION I: INSTRUCTIONS

All persons or firms seeking contracts must complete and submit a SCAG Conflict of Interest Form along with the proposal. This requirement also applies to any proposed subconsultant(s). Failure to comply with this requirement may cause your proposal to be declared non-responsive.

In order to answer the questions contained in this form, please review SCAG’s Conflict of Interest Policy, the list of SCAG employees, and the list of SCAG’s Regional Council members. All three documents can be viewed online at <https://scag.ca.gov>. The SCAG Conflict of Interest Policy is located under “GET INVOLVED”, then “Contract & Vendor Opportunities” and scroll down under the “Vendor Contracts Documents” tab; whereas the SCAG staff may be found under “ABOUT US” then “OUR TEAM” then “Employee Directory”; and Regional Council members can be found under “MEETINGS”, then scroll down to “LEADERSHIP” then select “REGIONAL COUNCIL” on the left side of the page and click on “Regional Council Officers and Member List.”

Any questions regarding the information required to be disclosed in this form should be directed to SCAG’s Legal Division, especially if you answer “yes” to any question in this form, as doing so MAY also disqualify your firm from submitting an offer on this proposal

Name of Firm: E.K. TECHNOLOGIES dba E.K.ASSOCIATES
Name of Preparer: Reena J Vaswani
Project Title: President
Date Submitted: 5/22/2024

SECTION II: QUESTIONS

1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

YES NO

If “yes,” please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest
_____	_____
_____	_____
_____	_____

2. Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

YES NO

If "yes," please list name, position, and dates of service:

Name	Position	Dates of Service
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

YES NO

If "yes," please list name, date gift or contribution was given/offered, and dollar value:

Name	Date	Dollar Value
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

SECTION III: VALIDATION STATEMENT

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

DECLARATION

I, (printed full name) Reena J Vaswani, hereby declare that I am the (position or title) President of (firm name) E.K. Technologies dba E.K. Associates, and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated May 22, 2024 is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.

Reena V

5/22/2024

Signature of Person Certifying for Proposer
(original signature required)

Date

NOTICE

A material false statement, omission, or fraudulent inducement made in connection with this SCAG Conflict of Interest Form is sufficient cause for rejection of the contract proposal or revocation of a prior contract award.



**AGENDA ITEM 7
REPORT**

Southern California Association of Governments
June 5, 2024

To: Executive/Administration Committee (EAC)
Regional Council (RC)

**EXECUTIVE DIRECTOR'S
APPROVAL**

From: David Angel, Legislative Affairs Analyst
(213) 630-1422, angel@scag.ca.gov

Subject: AB 2535 (Bonta) - TCEP Funding for Zero-Emission Freight

RECOMMENDED ACTION:

The Legislative/Communications and Membership Committee (LCMC) recommends an oppose position for Assembly Bill (AB) 2535 (Bonta).

STRATEGIC PLAN:

This item supports the following Strategic Plan Goal 2: Advance Southern California’s policy interests and planning priorities through regional, statewide, and national engagement and advocacy.

EXECUTIVE SUMMARY:

Assembly Bill (AB) 2535 (Bonta) would require the California Transportation Commission (CTC) to establish and increase targets to program higher percentages of Trade Corridor Enhancement Program (TCEP) funds to investments in zero-emission freight infrastructure. At its May 21, 2021, meeting, members of the Legislative/Communications and Membership Committee (LCMC) received an updated report on the bill. After discussion and deliberation, the LCMC voted to forward a recommendation to the Regional Council (RC) to adopt an oppose position on AB 2535 (Bonta).

BACKGROUND:

SCAG is monitoring almost 400 legislative bills that relate to active transportation, affordable housing and housing production, land use, transportation, California Environmental Quality Act (CEQA) modernization, and more. With the new Legislative Year beginning a few months ago, state bills are enduring the legislative process within policy committees and being consistently revised. Throughout this process, SCAG staff identified several legislative bills on which the Committee may wish to recommend that the agency adopt a formal position.

At the April 2024 LCMC, staff presented various bills to the committee, including AB 2535 (Bonta). At the May 21, 2021, meeting, staff brought AB 2535 back to the LCMC to provide an update and recommend that the Committee forward an “oppose” position on AB 2535 (Bonta) to the Regional Council.

Bill: AB 2535 **Author:** Assemblymember Mia Bonta (D-Oakland)
Title: Trade Corridor Enhancement Program
Status: Held under submission in Assembly Appropriations Committee on 5/16/24.
Link: https://leginfo.legislature.ca.gov/faces/billTextClient.xhtml?bill_id=202320240AB2535
Recommendation: Oppose.

Background

Assemblymember Bonta introduced AB 2535 on February 13, 2024. As originally introduced, AB 2535 would have prohibited Trade Corridor Enhancement Program (TCEP) funding for projects that expand the physical footprint of a highway in communities that are disproportionately burdened by diesel particulate matter. It would have also required applicants to complete various CEQA and NEPA requirements within six months of the California Transportation Commission (CTC) adopting the project. Additionally, AB 2535 would have required that the California Transportation Commission establish percentage targets for TCEP funds for zero-emission freight investments, with a goal of 50 percent of TCEP funding being awarded to zero-emission freight projects by 2030. Lastly, this bill would restrict the CTC to award TCEP funding only to projects that result in a net decrease of diesel particulate emissions in specified communities that experienced disproportionate burdens from diesel particulate matter in 2024 and didn't experience a 50 percent decline in absolute levels of diesel particulate matter by 2030.

Staff presented AB 2535 on April 16, 2024, for informational purposes. The bill was amended on April 22, 2024, in the Assembly Transportation Committee and subsequently passed by that committee with nine "yes" votes, four "no" votes, and two abstentions.

First, amendments eliminated the provision that would have prohibited the CTC from funding a project that expands the physical footprint of a highway in a community that experiences disproportionate burdens from diesel particulate matter (PM). Instead, AB 2535 now requires the CTC, the Department of Housing and Community Development (HCD), and the California Air Resources Board (CARB) to create guidance on providing funding to TCEP projects that expand the physical footprint of a highway in a community in the highest 10 percent of CalEnviroScreen. The amendments also modified the flat 50 percent funding target for zero-emission freight to an initial target of 15 percent, which would increase by five percent each cycle until reaching 50 percent.

The Trade Corridor Enhancement Program (TCEP) is a statewide, competitive program that was created through SB 1 (2017) and provides approximately \$300 million per year for infrastructure projects located along specified transportation corridors. TCEP projects have historically included highway improvements to accommodate the movement of freight more efficiently, environmental and community mitigation, and efforts to reduce the environmental impacts of freight movement.

AB 2535 was referred to the Appropriations Committee’s “Suspense File,” and was held under submission on May 16, 2024. While this means the bill is technically “dead,” it could continue to move before the end of the session.

Analysis

Congested highways and port routes can have disproportionate impacts on various communities throughout the SCAG region, so ensuring that future TCEP funding addresses the harmful health effects within these communities is not unreasonable. While AB 2535 has good intentions in reserving funding for zero-emission freight in disadvantaged communities, SCAG staff concludes that the bill would severely limit the region’s ability to fund transportation projects that address critical safety projects, congestion, and bottlenecks, among others, across the region. SCAG staff also underscores the importance of Caltrans’ support for highway improvements across the SCAG region to address freight and goods movement.

Furthermore, involving HCD and CARB in CTC’s TCEP programming process would create increased administrative hurdles and bureaucratic influence in TCEP funding. It is unclear what value HCD would bring in developing programming guidelines for transportation dollars, rather than the California State Transportation Agency (CalSTA) or the Department of Transportation (Caltrans).

The following chart lists SCAG-region TCEP projects from the 2022 cycle that were meant to address truck congestion, bottlenecks, safety issues, and other concerns, some of which may not have been awarded TCEP funds, had they applied in future cycles if AB 2535 passes, since a significant portion of funds could be reserved for zero-emission freight projects only.

TCEP Project	TCEP Funding (\$ in thousands)	Type
America's Green Port Gateway, Pier B Early Rail Enhancements Project - East Expansion	37,335	Rail
America's Green Port Gateway, Pier B Early Rail Enhancements Project - Locomotive	33,107	Rail
I-10: 1-15 to Pepper Avenue (Contract 2A)	75,000	HWY
I-605 Valley Boulevard Interchange Improvements	33,570	HWY
SR 91 Operational and Multimodal Improvements	42,566	HWY
I-710 Integrated Corridor Management (ICM)	27,840	HWY
SR 60 Potrero Boulevard Interchange	33,500	HWY
Maritime Support Facility Access – Terminal Island	14,936	HWY
US 395 – Phase 2 Freight Mobility and Safety Project-CON Mainline	30,000	HWY
US 395 – Phase 2 Freight Mobility and Safety Project- CON Zero Emission	5,000	HWY

48 organizations were officially in support of AB 2535, including San Gabriel Valley American Lung Association of California; Breast Cancer Prevention Partners; Calbike; California Environmental Voters; Climate Plan Coalition for a Safe and Healthy Environment; Coalition for Clean Air; Communities for a Better Environment; Environment California; Environmental Defense Fund; Natural Resources Defense Council (NRDC); Safe Routes to School National Partnership; Sierra Club California; and Streets for All.

36 organizations were officially opposed to AB 2535, including the American Council of Engineering Companies; Building Owners and Managers Association of California; California Chamber of Commerce; California State Association of Counties; Coachella Valley Association of Governments; League of California Cities; Los Angeles Area Chamber of Commerce; Riverside County Transportation Commission; San Gabriel Valley Economic Partnership; Southern California Contractors Association; Southern California Leadership Council; and Transportation California.

Recommendation

Recognizing both the pivotal role that the SCAG region plays in domestic and international trade and, consequently, the disproportionate impacts carried by Southern California, SCAG's adopted legislative platform supports increased funding to the Trade Corridors Enhancement Program (TCEP) to preserve and maintain transportation infrastructure for key regional goods movement corridors that link freight facilities and systems to the rest of the nation. AB 2535 would reduce available funding for all non-zero-emission freight-related projects, even if those projects are less efficient and less critical to the region's freight and goods movement system.

In addition, SCAG's adopted legislative platform supports protecting all existing and new transportation funding sources from any new conditions on the distributions of funds that reprioritize transportation projects.

For these reasons, staff recommended that the LCMC forward an OPPOSE position on AB 2535 to the Executive/Administration Committee and Regional Council.

Prior Committee Action

At the LCMC meeting on May 21, 2024, staff presented AB 2535 to the Committee with a recommendation to "oppose."

After providing brief remarks on AB 2535, the LCMC voted unanimously to forward an "oppose" position on AB 2535 to the Regional Council.

FISCAL IMPACT:

Work associated with the staff report on AB 2535 (Bonta) - TCEP Funding for Zero-Emission Freight is contained in the Indirect Cost budget, Legislation 810-0120.10.



**AGENDA ITEM 8
REPORT**

Southern California Association of Governments
June 5, 2024

To: Energy & Environment Committee (EEC)
Transportation Committee (TC)
Regional Council (RC)
From: Rongsheng Luo, Planning Supervisor
(213) 236-1994, luo@scag.ca.gov
Subject: Update on U.S. Environmental Protection Agency's Proposed Action on
South Coast Air Quality Management District's Plan to Meet the 1997
Ozone Standard

EXECUTIVE DIRECTOR'S
APPROVAL

RECOMMENDED ACTION FOR TC:

Information Only – No Action Required

RECOMMENDED ACTION FOR RC, EAC AND EEC:

Receive and File

STRATEGIC PLAN:

This item supports the following Strategic Plan Goal 1: Produce innovative solutions that improve the quality of life for Southern Californians.

EXECUTIVE SUMMARY:

On February 2, 2024, U.S. Environmental Protection Agency (EPA) published in the Federal Register a proposed disapproval of South Coast Air Quality Management District's (AQMD) 2019 Contingency Measure State Implementation Plan (SIP) for the 1997 federal ozone standard in the South Coast Air Basin. The EPA action was a follow-up to a proposed consent decree regarding the two lawsuits filed respectively by the AQMD and three environmental organizations to compel EPA to act on the SIP. If finalized as proposed, the disapproval would trigger a 24-month highway sanction clock. Furthermore, if the underlying issue is not fully addressed within the 24-month highway sanction clock period, a highway sanction and a federal air plan would be imposed in the South Coast Air Basin, which covers the entire Orange County and the urbanized areas of Los Angeles, Riverside, and San Bernardino counties. Dr. Sarah Rees, Deputy Executive Officer of the South Coast AQMD, will provide an update regarding the EPA's proposed action, including background on the need for federal actions to reduce emissions and potential pathways forward.

BACKGROUND:**I. Notices of Intent (NOIs) to Sue EPA and Subsequent Lawsuits**

Staff previously provided RC and Policy Committees with a comprehensive update on the potential lawsuits that the South Coast Air Quality Management District (AQMD) and Earthjustice (a non-profit environmental law organization) intended to file against the U.S. Environmental Protection Agency (EPA). The July 7, 2022 staff report covered background information on AQMD's 2019 Contingency Measure State Implementation Plan (SIP and also referred as "Plan") for the 1997 federal 8-hour ozone standard, summary of two separate notices of intent (NOIs), and implications of the NOIs (<https://scag.ca.gov/sites/main/files/file-attachments/rc070722fullpacket.pdf>, Item 24).

Subsequently in April and May 2023, AQMD and three environmental organizations (East Yard Communities for Environmental Justice, People's Collective of Environmental Justice, and Sierra Club) followed through on their respective NOIs and sued EPA. The lawsuits alleged that EPA had failed to act on AQMD's 2019 Contingency Measure SIP by the statutory deadline of July 1, 2021 and were filed to compel EPA to take action on the SIP. In November 2023, the two lawsuits were consolidated into one lawsuit (collectively, "AQMD et al.").

II. Proposed Consent Decree

On January 18, 2024, EPA published a notice of proposed consent decree in the Federal Register (<https://www.govinfo.gov/content/pkg/FR-2024-01-18/pdf/2024-00827.pdf>). The proposed consent decree is to address the consolidated lawsuit and is a complete settlement of all claims mutually agreed by AQMD et al. and EPA.

Pursuant to the proposed consent decree, EPA must take one of four actions on AQMD's 2019 Contingency Measure Plan no later than July 1, 2024: 1) fully approve; 2) fully disapprove; 3) conditionally approve; or 4) approval in part and disapprove in part. In response to public comments, the July 1, 2024 deadline has been extended to July 31, 2024. Additionally, under the proposed Consent Decree, AQMD et al., through CARB, has the option to withdraw the Plan. Then, EPA does not need to take any action on the Plan. Although the proposed consent decree establishes a deadline for EPA's final action, it does not indicate or imply which action EPA must take. The proposed consent decree is scheduled to be finalized by July 31, 2024, and dismissal of the consolidated lawsuit is expected to occur afterwards.

III. EPA Proposed Disapproval of AQMD's 2019 Contingency Measure Ozone SIP

On February 2, 2024, EPA published a proposed rule to disapprove AQMD's 2019 Contingency Measure SIP in the Federal Register (<https://www.govinfo.gov/content/pkg/FR-2024-02-02/pdf/2024-02082.pdf>). In the proposed rule, EPA identified two deficiencies in AQMD's 2019 Contingency Measure SIP to support the proposed disapproval. First, CARB/AQMD portion of contingency measures could not be implemented because they were not yet developed at the time when the Plan was submitted. This was inconsistent with the federal CAA provisions, which require

submission of contingency measures that can be implemented in the event the Extreme ozone nonattainment area fails to attain as a result of the state's inability to fully implement new technology measures. Second, AQMD's 2019 Contingency Measure's assignment of NOx emission reductions to federal measures and sources subject to federal authority is not approvable as a matter of law. Specifically, states (e.g., CARB/AQMD) do not have authority under the federal CAA or the U.S. Constitution to assign or shift SIP responsibilities to federal government. The deadline for EPA to finalize the proposed action has also been extended to July 31, 2024.

IV. Sanction Clocks and Sanctions

Pursuant to federal CAA, local air districts and the CARB are responsible for preparing air quality SIPs in California to fulfill air quality planning requirements to attain applicable national ambient air quality standards established by EPA. A SIP deficiency (e.g., SIP disapproval or finding of failure to submit a required SIP) and, if finalized by EPA, will trigger: an 18-month stationary sanction clock and a 24-month highway sanction clock.

If the underlying deficiency is not resolved within 18 months, the first imposed sanction would be the offset sanction on stationary sources impacting the AQMD's ability to issue new or modified permits for major facilities. Major facilities may include, but not limited to, refineries, landfills, manufacturing facilities, water treatment and recycling facilities, and waste management facilities that are located within the South Coast Air Basin portion of the AQMD's jurisdiction.

If within six additional months (or 24 months after disapproval becomes effective) the underlying deficiency is still not resolved, highway sanction will apply. A highway sanction is prohibition on federal approval or award of any federal grants to highway projects in the sanctioned area unless projects are exempt. It is important to note that a highway sanction was previously imposed in Imperial County in 2012, triggered by EPA's disapproval of a rule of the Imperial County Air Pollution Control District that is not directly related to any transportation plan, program, or project.

Both offset and highway sanctions are federal CAA-mandatory sanctions (not discretionary) (CAA Section 179). To turn off the sanction clocks that are triggered by EPA disapproval, AQMD/CARB must complete their respective public process to develop, adopt, and submit a subsequent SIP revision to correct deficiencies identified in EPA's disapproval, and then EPA must approve the corrective actions before the highway sanction imposition deadline.

In this case, given the extraordinary difficulty in resolving the underlying issues identified in AQMD's 2019 Contingency Measure SIP, there are no easy solutions to resolve the deficiencies and lift the highway sanction once imposed.

Highway sanction has serious consequences on transportation projects and the region's economy and jobs. If EPA finalizes disapproval of AQMD's 2019 Contingency Measure SIP by July 31, 2024, and the underlying deficiencies are not resolved within the 24-month highway sanction clock period, imposition of highway sanction is anticipated around August 2026 – during the year (2026) when the Los Angeles area is set to host the 2026 FIFA World Cup matches and two years before Los Angeles hosts the 2028 Summer Olympics.

V. Federal Implementation Plan (FIP)

In addition to the sanctions, EPA's disapproval of AQMD's 2019 Contingency Measure SIP, if finalized as proposed, would trigger a requirement on EPA to promulgate a non-discretionary FIP within 24 months upon effectiveness of final disapproval (CAA Section 110(c)). The highway sanction and FIP clock commence in parallel when EPA's disapproval is effective. In other words, the FIP clock also runs for 24 months when EPA finalizes the disapproval. The FIP is turned off only after EPA approves a subsequent SIP revision before the promulgation. Based on a review of EPA's recent proposed FIP for the San Joaquin Valley's PM_{2.5} Contingency Measure Plan, a FIP can include state and local measures, not limited to only federal measures.

VI. SCAG's Effort to Address the Proposed SIP Disapproval

SCAG staff at all levels takes the potential highway sanction from the EPA proposed disapproval very seriously and has been actively tracking, evaluating, reporting on, and addressing the proposed disapproval in collaboration with the management, legal, and planning staff of EPA, the South Coast AQMD, as well as the four County Transportation Commissions within the South Coast AQMD jurisdiction. As part of the effort, SCAG staff submitted two separate comment letters to EPA to request a 30-day extension of the public comment period on the proposed consent decree and on the proposed SIP disapproval, respectively. As noted above, both public comment periods were subsequently extended by one month.

SCAG President Curt Hagman led a small delegation to Washington, D.C. from Tuesday, May 14, through Thursday, May 16, to advocate for SCAG's federal legislative priorities. Included in those priorities was an update on South Coast AQMD and CARB's 2019 Contingency Measure Plan (Plan). Joined by SCAG's First Vice President Cindy Allen, Second Vice President Ray Marquez, Legislative/Communications and Membership Committee Vice Chair José Luis Solache, Executive Director Kome Ajise, Chief Operating Officer Darin Chidsey, Chief Government and Public Affairs Officer Javiera Cartagena, Legislative Affairs Manager Kevin Gilhooley, and Senior Legislative Affairs Analyst Francisco Barajas, the delegation was able to meet with key federal agencies, Congressional representatives and staff. Meetings where the EPA's proposed action were discussed directly included Mr. Joseph Goffman with the U.S. Environmental Protection Agency, Representatives Pete Aguilar, Robert Garcia, Young Kim, Jay Obernolte, Michelle Steel, Mark Takano, and Norma Torres,



the offices of Representatives Grace Napolitano and Adam Schiff, and the office of Senator Alex Padilla.

Additionally, SCAG has been working with Mobility 21, a coalition of public, business, and community stakeholders pursuing regional solutions to the transportation challenges facing Southern California, as they prepared for their Washington, D.C. advocacy trip from June 4 through June 5. As part of our collaborative efforts, we worked with the group to have an update on the Plan included in their leave behind for discussion during meetings with agency and Congressional representatives.

Staff will provide periodic updates to RC, EAC, EEC, and/or the TC in the future as appropriate.

FISCAL IMPACT:

Work associated with this item is included in the current FY 2023-24 Overall Work Program (24-025.0164.01: Air Quality Planning and Conformity).

ATTACHMENT(S):

1. PowerPoint Presentation - Update on USEPA Proposed Action on South Coast AQMD 2019 Contingency Measure Plan

Update on U.S. EPA's Proposed Action on South Coast AQMD's Plan to Meet the 1997 Ozone Standard

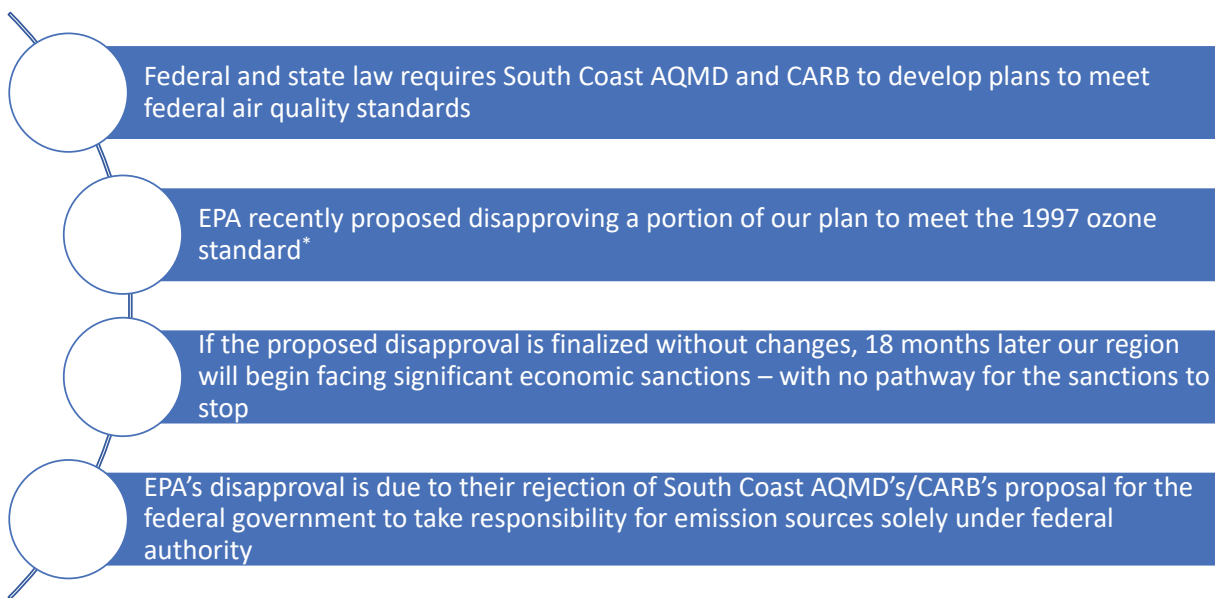
SCAG Transportation Committee Meeting

June 6, 2024

Sarah Rees, Ph.D.
Deputy Executive Officer
South Coast Air Quality Management District



Overview



* 89 FR 7320, <https://www.federalregister.gov/documents/2024/02/02/2024-02082/air-plan-disapproval-california-los-angeles-south-coast-air-basin-1997-8-hour-ozone>

Background

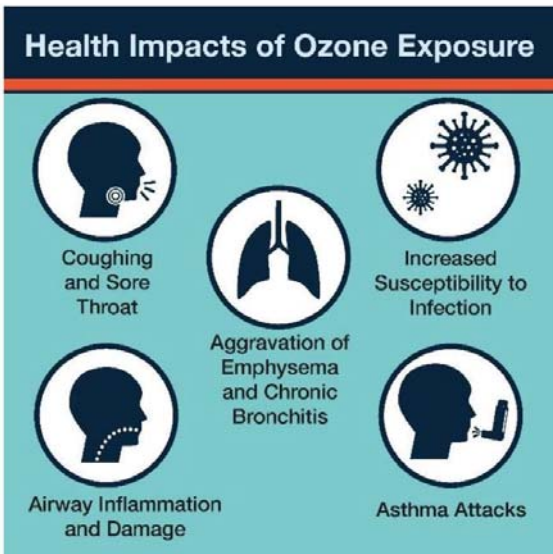
- Under the Clean Air Act, U.S. EPA sets multiple health-based air quality standards that all areas of the country must meet on specified timelines
- In 2017, South Coast AQMD and CARB submitted a plan to meet the federal 1997 ozone standard by the attainment date in 2023
 - Key pollutant = Nitrogen Oxides (NOx)
- The plan relied on flexibility within the Clean Air Act to define specific actions in the future
 - Called 182(e)(5) or 'black box' measures
- In 2019, South Coast AQMD and CARB developed a required, supplemental Contingency Measure Plan to address the 'black box'



Contingency Measure Plan

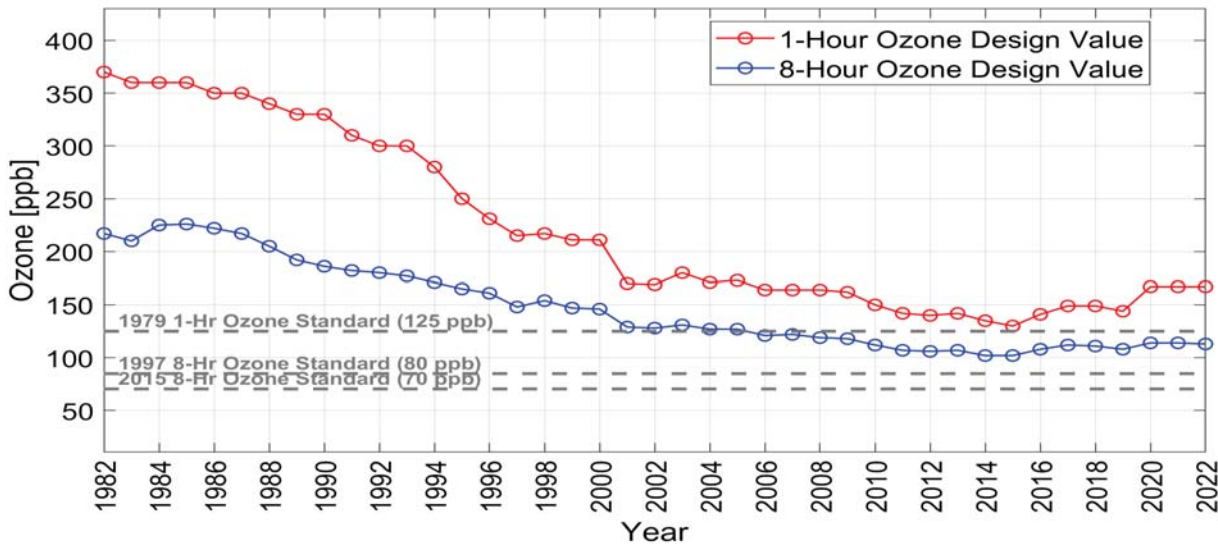


Health Effects of Ozone

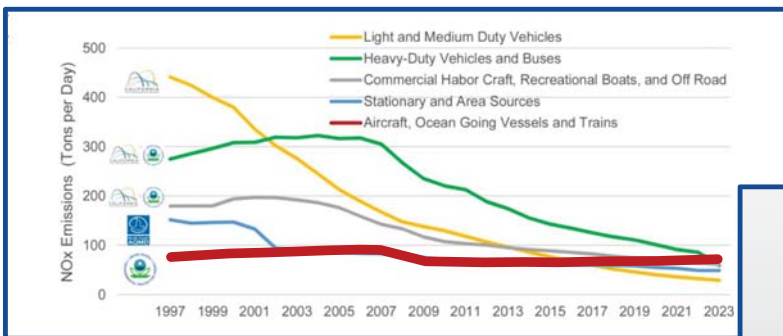


- Clean Air Act requires air quality standards to be solely based on protection of public health
- Attaining air quality standards in our region would avoid:
 - 1,600 premature deaths per year
 - More than \$19 billion per year in monetized public health impacts

Ozone Trends in the South Coast Air Basin

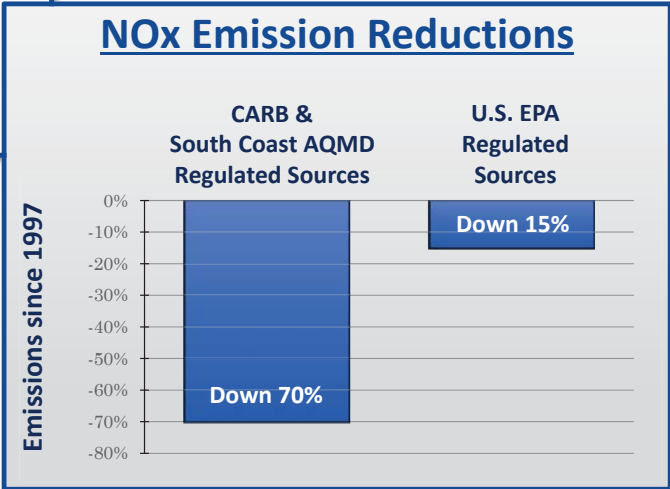


NOx Emissions and the Importance of Federal Sources



Nitrogen oxides (NOx) are most important contributor to ozone

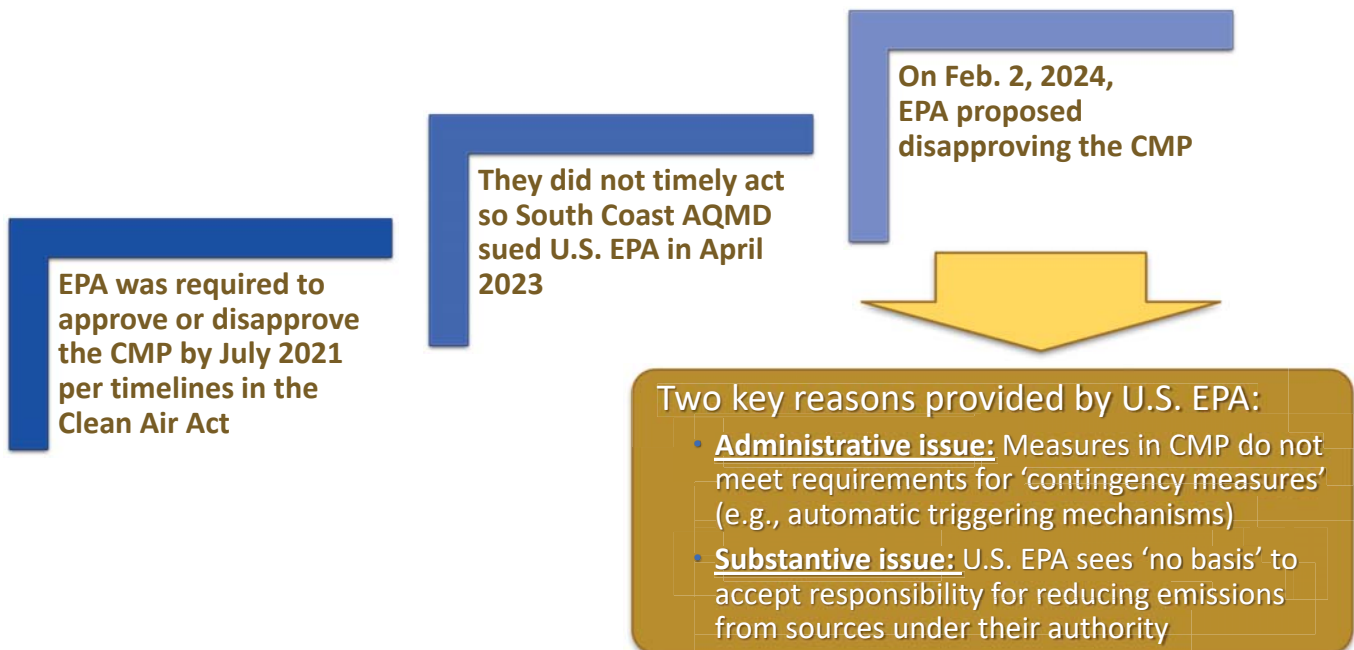
Over 80% of NOx in our region is from mobile sources




Contingency Measure Plan (CMP)

- Proposed approach in CMP required all three agencies (U.S. EPA, CARB, South Coast AQMD) to reduce emissions from sources within each agency's authority
- Almost 2/3rd of needed emission reductions are under federal authority
 - U.S. EPA was asked to address these emission sources in the CMP
 - Specific potential approaches were included in CMP
 - Precedent exists for U.S. EPA to accept this responsibility

U.S. EPA Proposed Action



Two Types of Consequences Mandated by Federal Clean Air Act

1. Planning deficiencies (e.g., disapproval of a plan, failure to submit a plan, etc.)
 - **Sanction 1: Permit emission reduction offsets increase from 1.2:1 to 2:1**
[18 months after EPA finding]
 - **Sanction 2: Prohibition on federal highway funding (except safety and transit)**
[24 months after EPA finding]
 - **Federal Implementation Plan**
[24 months after EPA finding]
2. Failure to attain a standard by due date 
 - Increased fees for major permitted sources (about \$25 million/year total from all sources)
 - A new plan is required that must include measures required by U.S. EPA
- Consequences continue until deficiency is resolved
 - U.S. EPA has not proposed any resolution to address federal emission sources

South Coast AQMD Response to Proposed U.S. EPA Disapproval of CMP

- Requested 30-day extension of comment period; comment period closed April 3rd, 2024
- Detailed comment letter and background materials available at <https://www.aqmd.gov/home/air-quality/air-quality-management-plans/contingency-measure-plan-for-1997-ozone-standard>
- Key points:
 - Federal government must take responsibility for emission sources under its authority
 - This is consistent with Congressional intent of Clean Air Act amendments of 1990
 - U.S. EPA has previously accepted federal responsibility (approval of our 1994 Plan)
 - It's impossible to meet 1997 ozone standard, or other ozone standards, without federal action
 - South Coast AQMD and CARB have strictest rules in the country, yet we will have no way to avoid or turn off sanctions absent federal action

Next Steps

- We believe there can be paths forward that avoid or minimize federal sanctions, but EPA must work with South Coast AQMD and CARB to achieve this
 - EPA has to address federal sources, either by voluntarily agreeing to do so in a plan with CARB and AQMD, or through a FIP
 - The only difference is sanctions
- South Coast AQMD will continue to engage with stakeholders and EPA about this issue
- U.S. EPA currently expected to take final action on CMP by July 31, 2024



AGENDA ITEM 9
REPORT

Southern California Association of Governments
June 5, 2024

To: Executive/Administration Committee (EAC)
Regional Council (RC)

**EXECUTIVE DIRECTOR'S
APPROVAL**

From: Cindy Giraldo, Chief Financial Officer
(213) 630-1413, giraldo@scag.ca.gov

Subject: Purchase Orders, Contract and Amendments below Regional Council's
Approval Threshold

RECOMMENDED ACTION:

Information Only - No Action Required

STRATEGIC PLAN:

This item supports the following Strategic Plan Goal 7: Secure funding to support agency priorities to effectively and efficiently deliver work products.

BACKGROUND:

SCAG executed the following Purchase Orders (POs) for more than \$5,000 but less than \$500,000:

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
Carahsoft Technology Corp.	LinkedIn Learning Renewal	\$5,040
Tape Specialty, Inc. DBA Promoblvd.com	General Assembly Tote Bags	\$6,570
Evolvearts, Inc. DBA Speaking.com	General Assembly Keynote Speaker	\$20,000

SCAG executed the following Contracts for more than \$25,000 but less than \$500,000:

<u>Consultant/Contract #</u>	<u>Description</u>	<u>Amount</u>
Key Code Media, Inc. 24-048-C01	The consultant will conduct a site and equipment assessment for the replacement and installation of video conference equipment at four (4) SCAG office locations.	\$61,621
TraffiQure LLC 24-031-C01	The consultant will develop a dynamic traffic assignment (DTA) tool as an optional module for SCAG's regional travel demand model. The tool will provide better highway network traffic speed and volume predictions than the current statistic highway assignment model.	\$115,993



<u>Consultant/Contract #</u>	<u>Description</u>	<u>Amount</u>
Cornerstone OnDemand, Inc. 24-047-C01	This contract provides continuity for SCAG's performance management system and learning management system.	\$129,696
Mark Thomas & Company 24-033-C01	The consultant will develop an implementation-ready Bus Stop Safety and Accessibility Plan for the ¼ mile around the busiest bus stops in the Orange County Transportation Authority (OCTA) service area.	\$298,742

SCAG executed the following Contract Amendments for more than \$5,000 but less than \$150,000 and 30% of the initial contract value:

<u>Consultant/Contract #</u>	<u>Description</u>	<u>Amount</u>
Caliper Corporation 22-027-C01 Amendment 3	The consultant shall provide additional effort in verifying the functionality of the TransCAD v8 platform in support of SCAG's modeling work.	\$96,550

ATTACHMENT(S):

1. Contract Summary 24-048-C01
2. Contract Summary 24-031-C01
3. Contract Summary 24-047-C01
4. Contract Summary 24-033-C01
5. Contract Summary 22-027-C01 Amend. 3

CONSULTANT CONTRACT NO. 24-048-C01

Recommended Consultant:

Key Code Media, Inc.

Background & Scope of Work:

Consultant shall conduct a site and equipment assessment of the SCAG Los Angeles office and determine the types of video conferencing systems and labor requirements. Procure the video conference equipment, including any associated licensing and additional cabling equipment that may be required for system operation. Include itemized pricing of equipment and labor required for each SCAG location, as well as the overall cost of the project. Uninstall and dispose of video conference equipment at four (4) SCAG office locations: Imperial, Riverside, Ventura, and Los Angeles. Install and test new video conferencing equipment at four (4) SCAG office locations.

Project’s Benefits & Key Deliverables:

The project’s benefits and key deliverables include, but are not limited to:

- Video Conference Equipment Refresh will further provide support and facilitate SCAG meetings that involve Elected Officials and partner agencies
- Refresh will allow system compatibility with other platforms that are utilized by SCAG partners
- Current video conference units are out of support due to obsolete technology.

Strategic Plan:

This item supports SCAG’s Strategic Plan Goal 1: Improve Regional Decision Making by Providing Leadership and Consensus Building on Key Plans and Policies; Objective: a) Create and facilitate a collaborative and cooperative environment to produce forward thinking regional plans.

Contract Amount:

Total not to exceed	\$61,621
Key Code Media, Inc. (prime consultant)	\$61,621

Contract Period:

May 1, 2024 through April 30, 2027

Project Number(s):

810-0120.03 \$61,621
Funding source(s): Indirect Cost (IC)

Funding of \$61,621 is available in the Fiscal Year (FY) 2023-24 Indirect Cost Program Budget in Project Number 810-0120.03.

Basis for Selection:

In accordance with SCAG’s Procurement Manual (July 2021) Section 9.3, to foster greater economy and efficiency, SCAG’s federal procurement guidance (2 CFR 200.318 [e]) authorizes SCAG to procure goods and services by using an Intergovernmental Agreement (Master Service Agreement – MSA, also known as a Leveraged Purchase Agreement – LPA). The goods and services procured under an MSA were previously competitively procured by another governmental entity. SCAG utilized an MSA with the University of California Agreement No. 2019-001407), that was competitively procured. This MSA is specifically designed for use by local agencies to leverage combined purchasing power for discounted volume pricing for audio-visual goods and services.

CONSULTANT CONTRACT NO. 24-031-C01

Recommended Consultant:

TraffiQure LLC

Background & Scope of Work:

The dynamic traffic assignment (DTA) model is the most advanced state-of-the-art traffic assignment model, and it is expected to increase model precision and provide more realistic predictions of traffic flow and speed on our highway network. The dynamic traffic assignment model will better estimate traffic congestion patterns for mobility analysis and more accurate emission calculations for transportation conformity analysis. It will also help to evaluate policies for transportation demand management strategies. With much finer time resolution in dynamic traffic assignment, it will provide accurate predictions of demands on Toll/HOV roads and support policies such as dynamic congestion pricing and cordon pricing, among others.

The consultant will develop a dynamic traffic assignment (DTA) tool as an optional module for SCAG's regional travel demand model. The consultant will develop the tool based on a fully finished official RTP/SCS model run and can run an advanced dynamic traffic assignment model with the tool to replace the current statistic highway assignment model in the final loop. The tool will provide better highway network traffic speed and volume predictions than the current statistic highway assignment model. The dynamic traffic assignment model in the tool will maintain key features of the current statistic assignment model, including multiple modes, HOV lanes, toll lanes, truck-only lanes, etc. It will also have some advanced features to help evaluate policies like trip schedule shift, dynamic congestion pricing, cordon pricing, travel demand management, etc.

The consultant will calibrate and validate the model at the regional level with PeMS traffic counts data, NPMRDS traffic speed data, SCAG Screenline count data, and/or Metro express lane data. The consultant will use the calibrated model for a specific corridor study to test model sensitivity for dynamic toll on express lanes.

Project's Benefits & Key Deliverables:

The project's benefits and deliverables include, but are not limited to:

- Enhance traffic assignment model precision and provide more realistic predictions on traffic flow and speed on our highway network,
- Provide better estimation of traffic congestion patterns for mobility analysis and more accurate emission calculations for transportation conformity analysis.
- Implemented model, technical memo, and user guides,
- Validation report and case study report.

Strategic Plan:

This item supports SCAG's Strategic Plan Goas 1and 3:

Goal 1: Produce innovative solutions that improve the quality of life for Southern Californians;

Goal 3: Be the foremost data information hub for the region.

Contract Amount: **Total not to exceed** **\$115,993**

TraffiQure LLC (prime consultant) \$115,993

Note: TraffiQure originally proposed \$115,995, but staff negotiated the price down to \$115,993 without reducing the scope of work.

Contract Period: May 2, 2024 through June 30, 2026

Project Number(s): 070-0130B.10 \$115,993
 Funding source(s): Federal Transit Administration (FTA) 5303

Funding of \$50,000 is available in the Fiscal Year (FY) 2023-24 Overall Work Program (OWP) Budget in Project Number 070-0130B.10, and the remaining balance will be requested in future fiscal year budget(s), subject to budget availability.

Request for Proposal (RFP): SCAG staff notified 1820 firms of the release of RFP 24-031 via SCAG's Solicitation Management System website. A total of 25 firms downloaded the RFP. SCAG received the following three (3) proposals in response to the solicitation:

TraffiQure LLC (no subconsultants)	\$115,995
JFL Solutions – (2 subconsultants)	\$86,725
Calper Corporations – 1 (subconsultants)	\$118,282

Selection Process: The Proposal Review Committee (PRC) evaluated each proposal in accordance with the criteria set forth in the RFP and conducted the selection process in a manner consistent with all applicable federal and state contracting regulations. After evaluating the proposals, the PRC did not conduct interviews because the proposals contained sufficient information on which to base a contract award.

The PRC consisted of the following individuals:

- Hui Deng, SCAG Project Manager, Senior Modeler, SCAG
- Hao Cheng, Modeling Supervisor, SCAG
- Robert Farley, Senior Manager, LA Metro Countywide Planning and Development

Basis for Selection: The PRC recommended TraffiQure LLC for the contract award because the consultant:

- Demonstrated the best understanding of the project, specifically their previous work using the SCAG model network shows they know SCAG's model network and model data very well; understands the challenge of running dynamic assignments for a large region like SCAG and considered model network conversion and model running time with detailed solutions; and understands SCAG's needs for emission, accessibility, and equity planning analysis and considered model elasticity in model development.
- Proposed the best technical approach with their MAC-POSTS tool; the multi-modal dynamic network loading model is suitable for large region DTA (Dynamic Traffic Assignment) simulation and proposed to do auto model calibration and validate the model at link-level.

- Project team composed of professionals in the DTA field with extensive implementation experiences.
- Project schedule and time allocation for each task are clear and reasonable.
- Proposed lowest most realistic price and best value to perform all the scope of work; and the price proposed is slightly lower than SCAG's Independent Cost Estimate.

Although one other firm, JFL Solutions proposed a lower price, the PRC did not recommend this firm for the contract award because:

- Project cost and hours proposed is not sufficient for the scope of work.
- DTA tool proposed does not have potential to feedback with SCAG's current ABM model.
- Did not demonstrate familiarity with the SCAG model, and their experience in implementing DTA for a large region is limited.
- Did not foresee the difficulties in converting the SCAG model network for DTA models and had no plan for the computational burden to run DTA for large region like SCAG.

CONSULTANT CONTRACT NO. 24-047-C01

Recommended Consultant:	Cornerstone OnDemand, Inc.
Background & Scope of Work:	SCAG has utilized Cornerstone OnDemand, Inc., for SCAG’s performance management system since 2009. To support SCAG’s strategic goal to recruit, support, and develop a world-class workforce, staff leveraged its Learning Management Systems (LMS) that build off SCAG’s current software. In 2020, Cornerstone acquired SABA and merged companies and clients. In order to ensure compatibility with SCAG’s existing software, Cornerstone is the only LMS option as it is proprietary to SABA. SCAG has developed and implemented annual evaluation processes with SABA and already has dedicated client support given the existing contract and relationship. Given the latter staff awarded a sole source contract to Cornerstone.
Project’s Benefits & Key Deliverables:	The project’s benefits and key deliverables include, but are not limited to: <ul style="list-style-type: none">• software that better enables staff to develop, deliver, and track training provided to SCAG employees on a wide variety of different topics, such as, human resources compliance, leadership development and communications.
Strategic Plan:	This item supports SCAG’s Strategic Plan Goal 5: Recruit, support, and develop a world-class workforce and be the workplace of choice.
Contract Amount:	Total not to exceed \$129,696 Cornerstone OnDemand, Inc. (prime consultant)
Contract Period:	January 4, 2024 through January 3, 2027
Project Number(s):	810-0120.04 \$20,220 800-0160.04 \$21,124 Funding sources: Indirect Cost and General Fund Funding of \$21,124 is available in the Fiscal Year (FY) 2023-24 in the General Fund Budget in Project Number 800-0160.04 and \$21,124 is available in the Indirect Cost Program Budget in Project Number 810-0120.04, and the remaining balance will be requested in future fiscal year budget(s), subject to budget availability.
Request for Proposal (RFP):	Not Applicable - Sole Source Contract
Selection Process:	Not Applicable - Sole Source Contract
Basis for Selection:	SCAG staff selected Cornerstone OnDemand, Inc. for the contract award because the consultant: <ul style="list-style-type: none">• Is a leading people development company and the leader in the learning market. Cornerstone’s offers a variety of learning formats so people can learn most effectively and the software is proprietary;• Provided on-demand content can be customized and curated for learners based

Attachment: Contract Summary 24-047-C01 (Purchase Orders, Contract and Amendments below Regional Council’s Approval Threshold)

- on their job and professional development objectives. Human Resources will also utilize this software to create training paths for advancement and growth for employees and upload customized SCAG training content; and
- Demonstrated an excellent understanding of staff's technical requirements.

The subject contract award is in accordance with the SCAG Procurement Manual, 7.3 Noncompetitive Procurement, which authorizes the Executive Director or designee to approve non-competitive negotiated contracts/sole source.

CONSULTANT CONTRACT NO. 24-033-C01

Recommended Consultant: Mark Thomas & Company, Inc. (Mark Thomas)

Background & Scope of Work: The Consultant shall develop an implementation-ready Bus Stop Safety and Accessibility Plan (“Plan”) for the ¼ mile around the busiest bus stops (study areas) in Orange County served by the Orange County Transportation Authority (OCTA). The Plan shall include robust technical analysis to develop a safe and comfortable pedestrian network within each project area, engage historically underrepresented and non-traditional stakeholders, analyze connections to key destinations and access to regional economic opportunities and essential services, and recommend prioritized safety enhancement projects. The Plan shall contribute to regional goals to increase the percentage of local trips made by walking and biking, reduce greenhouse gas emissions and vehicle miles traveled, increase awareness of active transportation, and plan for safe connections between essential destinations in the study areas.

Project’s Benefits & Key Deliverables: The project’s benefits and key deliverables include, but are not limited to:

- Preparing the Draft and Final Project Management Plan;
- Recruiting and forming a Community Advisory Committee, comprised of a minimum of 15 key stakeholders, to guide the development of the Plan;
- Developing a Data Request Memorandum which will outline the project data sets, data set owners, request process, timeline, and data delivery checklist;
- Preparing a Technical Memorandum documenting the Implementation strategy; and
- Completing the Final Report describing pedestrian safety and accessibility concerns as well as recommendations for the most effective and economical improvements to reduce or remove the barriers for people of all abilities.

Strategic Plan: This item supports SCAG’s Strategic Plan Goal 1: Produce innovative solutions that improve the quality of life for Southern Californians

Contract Amount:

Total not to exceed	\$298,742
Mark Thomas (prime consultant)	\$199,133
Latino Health Access (subconsultant)	\$99,609

Note: Mark Thomas originally proposed \$299,336, but staff negotiated the price down to \$298,742 without reducing the scope of work.

Contract Period: May 2, 2024 through July 31, 2025

Project Number(s): 275-4892X7.02 \$298,742
Funding source: Active Transportation Program (ATP) Cycle 5

Funding of \$298,742 is available in the Fiscal Year (FY) 2023-24 Overall Work Program (OWP) Budget in Project Number 275-4892X7.02, and any unspent funds are expected to be carried forward into future fiscal year budget(s), subject to budget availability.

Attachment: Contract Summary 24-033-C01 (Purchase Orders, Contract and Amendments below Regional Council’s Approval Threshold)

Request for Proposal (RFP):

SCAG staff notified 2,111 firms of the release of RFP 24-033 via SCAG’s Solicitation Management System website. A total of 34 firms downloaded the RFP. SCAG received the following three (3) proposals in response to the solicitation:

Mark Thomas (1 subconsultant)

Kittleson & Associates (1 subconsultant)
Toole Design Group (1 subconsultant)

Note: This solicitation was conducted as an Architectural and Engineering (A&E) procurement, and therefore as required by law each offeror was evaluated based on qualifications and not cost. The Proposal Review Committee ranked Mark Thomas as the highest (most qualified) proposer and the other two (2) offerors’ cost proposals were kept sealed.

Selection Process:

The Proposal Review Committee (PRC) evaluated each proposal in accordance with the criteria set forth in the RFP and conducted the selection process in a manner consistent with all applicable federal and state contracting regulations. After evaluating the proposals, the PRC interviewed all three (3) offerors.

The PRC consisted of the following individuals:

Rachel Om, Senior Regional Planner, SCAG
Krista Yost, Assistant Regional Planner, SCAG
Kevin Khouri, Transportation Analyst, OCTA

Basis for Selection:

The PRC recommended Mark Thomas for the contract award because the consultant:

- Proposed the most qualified team to conduct meaningful and community-driven engagement, led by Latino Health Access (LHA), and develop context-specific and feasible designs, led by Mark Thomas (MT). LHA is a community-based organization with extensive experience working on active transportation projects and engaging with key community stakeholders in the project study area; examples of relevant projects include the Santa Ana Downtown Complete Streets Plan, OCTA Bicycle and Pedestrian Education Safety Campaign, and Santa Ana Active Transportation Plan. MT has worked on several active transportation projects with planning and design components, such as the OC Loops Bikeways Study, Caltrans District 12 Freeway Ramp Active Mobility Enhancement Study, and Vision Zero Santa Ana;
- Demonstrated the best understanding of the project, specifically by partnering with their sub-consultant, LHA. In addition to extensive experience working on active transportation and transit projects, LHA has established a strong network of community organizers and stakeholders and proposed to hire their “promotores” to participate in all community events, ranging from walk audits to community workshops. Mark Thomas and LHA have a history of working together and clearly demonstrated they would bring this experience to the project;

- Provided the best technical approach by clearly demonstrating how the technical analysis and community engagement would inform project identification and development of conceptual designs and cost estimates. In addition, the Mark Thomas team brings a significant number of projects and years of experience working with local jurisdiction staff in the study area and clearly communicated how they would build on the trust and working relationships developed over time to develop and prioritize recommendations and projects that would feasibly be implemented by local jurisdictions; and
- Proposed a project management team that understands the goals of the project, has demonstrated sufficient availability and project management skills to complete the project on time, and has invested in the project study area by building relationships with key stakeholders.

CONSULTANT CONTRACT NO. 22-027-C01 AMENDMENT NO. 03

Consultant: Caliper Corporation

Background & Scope of Work: On September 12, 2022, SCAG awarded Contract 22-027-C01 to Caliper Corporation to provide a service to update a tool on the TransCAD v8 platform. The tool will enhance the productivity of the highway network development, maintenance, and extraction for SCAG’s modeling work. Amendments 1 and 2 to Contract 22-027-C01 were administrative amendments for fiscal year funding and a term extension. Amendment 3, approved in April 2024, increases the contract value from \$80,150 to \$96,550, due to the additional consultant effort in verifying the functionality of this tool.

Project’s Benefits & Key Deliverables: The project’s benefits and key deliverables include, but are not limited to:

- Enhancing the productivity of SCAG highway network development.
- Reducing the chance of human error in the highway network development.
- Increasing the flexibility to extract different versions of modeling highway networks for a variety of planning scenarios.

Strategic Plan: This item supports SCAG’s Strategic Plan Goal 3A: Develop and maintain models, tools, and data sets that support innovative plan development, policy analysis and project implementation.

Amendment Amount:	Amendment 3 (increase in contract value)	\$16,400
	Amendment 2 (Term extension - no change to contract value)	\$0
	Amendment 1 (Fiscal Year Funding- no change in contract value)	\$29,515
	Original contract value	<u>\$80,150</u>
	Total contract value is not to exceed	\$96,550

Contract Period: September 12, 2022 through June 30, 2024

Project Number: 070-0130B.10
Funding sources: Consolidated Planning Grant – FTA 5303

Funding of \$16,400 is available in the Fiscal Year (FY) 2023-24 Overall Work Program (OWP) Budget in Project Number 070-0130B.10

Basis for the Amendment: The enhanced tool will provide SCAG modeling staff with a more efficient way to develop the highway network system for our regional travel demand model, which is a critical element of the federally required regional transportation plan analysis. As the transportation system in our region becomes increasingly complex and the frequency of plan updates increases, it is very difficult to meet the tight schedules with the current technical approach. An innovative method is necessary to manage the workload without adding additional human resources.



AGENDA ITEM 10
REPORT

Southern California Association of Governments
June 5, 2024

To: Executive/Administration Committee (EAC)
Regional Council (RC)

**EXECUTIVE DIRECTOR'S
APPROVAL**

From: Cindy Giraldo, Chief Financial Officer
(213) 630-1413, giraldo@scag.ca.gov

Subject: CFO Monthly Report

RECOMMENDED ACTION:

Information Only - No Action Required

STRATEGIC PLAN:

This item supports the following Strategic Plan Goal 7: Secure funding to support agency priorities to effectively and efficiently deliver work products.

ACCOUNTING:

Membership Dues

As of April 30, 2024, 188 cities, 6 counties, 7 commissions, and 9 tribal governments have paid their FY24 membership dues. SCAG has collected \$2.46M out of the \$2.48M billed. This represents 99.30% of the membership assessment.

Investments & Interest Earnings

As required by SCAG's investment policy adopted by the Regional Council in July 2018, staff will provide a monthly report of investments and interest earnings. During FY 2022-23, SCAG transferred all funds invested in the Los Angeles County Investment Pool to the Local Agency Investment Fund (LAIF) account, except for any outstanding interest gains received in July 2023. The Los Angeles County Investment Pool account was closed in August 2023. As of March 31, 2024, SCAG has invested \$21.33 million in the LAIF account and has earned \$522,782.17 in interest income. The interest earnings are distributed quarterly, with an average interest rate of 4.30%. Additionally, SCAG has earned \$59.80 in interest from the Los Angeles County Investment Pool prior to closing that account in August 2023. Furthermore, SCAG has opened a Money Market Account to maximize interest income while monitoring the REAP's funding balance. Interest earnings from this account are distributed monthly. As of March 31, 2024, SCAG has invested \$6.41 million in the Money Market Account and has earned \$19,262.44 in interest income.

BUDGET & GRANTS (B&G):

On April 30, 2024, SCAG submitted the FY 2023-24 (FY24) Overall Work Program (OWP) 3rd Quarter Progress Report to Caltrans. The total expenditures reported are approximately \$32.42 million or 55% of the FY 2023-24 OWP Amendment 01 budget for the CPG funding.

On May 2, 2024, the Regional Council approved the FY 2024-25 (FY25) Final Comprehensive Budget, including OWP in the amount of \$403.70 million. Also, the General Assembly approved the General Fund Budget and Membership Assessment Schedule. The FY25 OWP was submitted to Caltrans on May 6th, and state and federal approval of the OWP is expected by June 30, 2024.

With support from the California Office of Traffic Safety (OTS), SCAG's Go Human Community Streets Grant Program funds implementation of traffic safety strategies through community engagement projects. SCAG closed the Call for Projects for the Go Human Community Streets Program in February 2024, and staff has been working on developing the materials needed to finalize the Memorandums of Understanding (MOU) process. Staff has completed a risk assessment review of the Go Human Community Streets subrecipients, performed rates analysis, and routed the draft MOUs for internal review.

CONTRACTS ADMINISTRATION:

The Contracts Administration Department is currently supporting 19 active procurements and 225 active contracts. SCAG executed four (4) contracts, one (1) contract amendment, and processed three (3) purchase orders to support ongoing business and enterprise operations as reported in the consent calendar agenda item "Purchase Orders, Contracts, and Amendments below Regional Council's Approval Threshold." Additionally, SCAG issued three (3) Request for Proposals (RFPs):

1. 24-042, Streets LA Warner Center Active Transportation Hub
2. 24-043, City of Moreno Valley Pedestrian Access Plan
3. 24-046, City of Cerritos Remote Services for Housing