MINUTES OF THE MEETING  
EXECUTIVE/ADMINISTRATION COMMITTEE (EAC)  
WEDNESDAY, AUGUST 3, 2022


The Executive/Administration Committee (EAC) of the Southern California Association of Governments (SCAG) held its special meeting virtually (telephonically and electronically), given the declared state of emergency (pursuant to State of Emergency Proclamation dated March 4, 2020) and local public health directives imposing and recommending social distancing measures due to the threat of COVID-19, and pursuant to Government Code Section 54953(e)(1)(A). A quorum was present.

**Members Present**
- Hon. Jan Harnik, President  
- Hon. Carmen Ramirez, 1st Vice President  
- Hon. Art Brown, 2nd Vice President  
- Hon. Clint Lorimore, Imm. Past President  
- Hon. Frank Yokoyama, Chair, CEHD  
- Hon. David J. Shapiro, Vice Chair, CEHD  
- Hon. Deborah Robertson, Chair, EEC  
- Hon. Luis Plancarte, Vice Chair, EEC  
- Hon. Peggy Huang, Chair, LCMC  
- Hon. Margaret Finlay, President’s Appt.  
- Hon. Kathleen Kelly, President’s Appt.  
- Hon. Larry McCallon, President’s Appt.  
- Hon. Nithya Raman, President’s Appt.  
- Hon. Lucy Dunn

**Members Not Present**
- Hon. Ray Marquez, Chair, TC  
- Hon. Andrew Masiel, Sr.  
- Hon. Tim Sandoval, Vice Chair, TC  
- Hon. Jose Luis Solache, Vice Chair, LCMC  
- RCTC  
  - Ventura County  
  - District 21  
  - District 4  
  - District 23  
  - District 44  
  - District 8  
  - Imperial County  
  - TCA  
  - District 35  
  - District 2  
  - District 7  
  - District 51  
- Chino Hills  
- Pechanga Dev. Corp.  
- Pomona  
- Lynwood  
- Chino Hills  
- District 10  
- TGRPB Representative  
- District 38  
- District 26
Staff Present
Kome Ajise, Executive Director
Darin Chidsey, Chief Operating Officer
Debbie Dillon, Chief Strategy Officer
Cindy Giraldo, Chief Financial Officer
Sarah Jepson, Director of Planning
Javiera Cartagena, Director of Government and Public Affairs
Julie Shroyer, Chief Information Officer
Michael Houston, Chief Counsel, Director of Legal Services
Ruben Duran, Board Counsel
Maggie Aguilar, Clerk of the Board
Cecilia Pulido, Deputy Clerk of the Board

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The Honorable Jan Harnik called the meeting to order at 3:02 p.m. President Harnik asked Regional Council Member Margaret Finlay, Duarte, District 35, to lead the Pledge of Allegiance.

PUBLIC COMMENT PERIOD

President Harnik opened the Public Comment Period and outlined instructions for public comments. She noted this was the time for persons to comment on any matter pertinent to SCAG’s jurisdiction that were not listed on the agenda. She reminded the public to submit comments via email to ePublicComment@scag.ca.gov.

Ruben Duran, Board Counsel, acknowledged there no written public comments for items not listed on the agenda.

Seeing no public comment speakers, President Harnik closed the Public Comment Period.

REVIEW AND PRIORITIZE AGENDA ITEMS

There was no prioritization of agenda items.

ACTION ITEM

1. Findings to Continue Holding Virtual Regional Council and Committee Meetings under AB 361

President Harnik opened the Public Comment Period.
Seeing no public comment speakers, President Harnik closed the Public Comment Period.

A MOTION was made (McCallon) that the Executive Administration Committee (EAC): (1) make the following findings required by Government Code Section 54953(e)(3) on the basis of the staff report, which is incorporated by this reference, that (i) a proclaimed state of emergency remains active in connection with the COVID-19 public health crisis, (ii) the EAC has reconsidered the circumstances of the state of emergency and (iii) state and local officials continue to impose or recommend measures to promote social distancing in relation to the COVID-19 public health crisis and, further, (2) authorize all legislative bodies of the Southern California Association of Government (SCAG), including the EAC, RC and all committees and task forces established by the RC or SCAG’s Bylaws, to utilize remote teleconference meetings pursuant to and in compliance with Brown Act provisions contained in Government Code Section 54953(e). Motion was SECONDED (Ramirez) and passed by the following votes:

AYES: Brown, Finlay, Harnik, Huang, Kelly, Lorimore, McCallon, Plancarte, Raman, Ramirez, Robertson, Shapiro, and Yokoyama (14)

NOES: None (0)

ABSTAIN: None (0)

CONSENT CALENDAR

President Harnik opened the Public Comment Period.

Seeing no public comment speakers, President Harnik closed the Public Comment Period.

First Vice President Ramirez acknowledged Item 8 on the Consent Calendar, H.R. 7642 Transportation Assistance for Olympic Cities Act of 2022, which was Julie Brownley, her Congresswoman in Ventura County doing something for the greater good and hoped it got support.

President Harnik recused herself on Item No. 6 due to property rights conflict.

Ruben Duran, Board Counsel, stated President Harnik was recusing herself due to a financial conflict due to a real property interest.

Approval Items

2. Minutes of the Special Meeting June 30- July 1, 2022
3. Minutes of the Regular Meeting – July 6, 2022

4. Approval of Business Representative as Ex Officio Policy Committee Member

5. Contract Amendment Greater Than $75,000 and 30% of the Contract’s Original Value: Contract No. 21-030-C01, Infrastructure Upgrade – Hardware and Software

6. Contracts $200,000 or Greater: Contract No. 22-028-C01, City of Pomona Complete Streets Ordinance (CCSO) – Network Visioning & Implementation

7. Contracts $200,000 or Greater: Contract No. 22-058-C01, Industry Forum: Housing Supportive Infrastructure and Utilities

8. H.R. 7642 (Brownley) - Transportation Assistance for Olympic Cities Act of 2022

Receive and File

9. CFO Monthly Report

A MOTION was made (Brown) to approve Consent Calendar, Items 2 through 8; Receive and File Item 9. Motion was SECONDED (Finlay) and passed by the following votes:

**AYES:** Brown, Finlay, Harnik, Huang, Kelly, Lorimore, McCallon, Plancarte, Raman, Ramirez, Robertson, Shapiro, and Yokoyama (13)

**NOES:** None (0)

**ABSTAIN:** Harnik (1) Abstained on Agenda Item 6

**CFO REPORT**

Cindy Giraldo, Chief Financial Officer, highlighted the Audit Committee meeting on July 27, she reported that David James, SCAGs Internal Auditor, presented his findings on a completed procurement internal audit. She stated that while he found SCAG to be generally compliant with its policies and government regulations, he did have a number of recommendations predominantly aimed at approving the efficiency of the process. In addition, to the internal audit report, she suggested review of the Finance Status Report, which was also presented to the Audit Committee. She stated it was an updated status on the progress of the various recommendations included in the report.
PRESIDENT’S REPORT

President Harnik provided an update on the Connect SoCal subcommittee survey that was sent out on July 7th and had closed on July 31st. She informed the members staff was finalizing the lists based off of members preferences and would have a final list by the following week. President Harnik also reported members had spent significant time at the retreat discussing the current schedule for RC and PC meetings. She provided an update on two options that would facilitate more engagement of RC and PC members, with a view towards increasing both participation and the time these bodies could discuss policy issues and provide direction to staff. She informed members that SCAG staff would be sending a survey to RC members asking for their opinion and potential availability with respect to the two options. She also provided an update on the meeting SCAG hosted with State Senator Anthony Portantino on July 20. She informed members that during this meeting, they discussed their Legislative priorities and how they had reiterated their commitment to the Senator’s SB 15. Lastly, President Harnik announced that the next meeting of the EAC was scheduled for Wednesday, August 31, 2022 at 3:00 p.m.

EXECUTIVE DIRECTOR’S REPORT

Executive Director Kome Ajise followed up on President Harnik’s comments regarding meeting schedules asking members to keep an eye out for the survey. He also reported members would see a draft of the President’s Work Plan at the September meeting. He stated they would be looking for member input before they finalized it. Executive Director Ajise also touched on the Other-to-Residential Tool Kit, which he explained was a guide for policy makers on a step-by-step process of converting underutilized non-residential other land to residential uses. He stated this was one of the first deliverables under the REAP 1.0 program. He also reported on his discussion with the Director of HCD. He stated how gratified they were with the passage of SB 197 which provided the relief they were requesting. He stated that though there was relief, there was still work that needed to get done to get cities and counties certified by October 2022, in order to really make use of the relief. Furthermore, Executive Director Ajise, reported that Regional Councilmember Cheryl Viegas-Walker would not be running for re-election in November.

FUTURE AGENDA ITEMS

There were no future agenda items.

ANNOUNCEMENTS

Regional Council Member Frank Yokoyama, Cerritos, District 23, regarding the survey of the Policy Committees and Regional Council, asked the President if she or the Executive Director had
explained the options that were going to be presented. Executive Director Ajise clarified that the President had gone over that during her comments.

Deborah Robertson, Rialto, District 8, asked the Executive Director for a list of how many housing elements had been cleared, how many did not get adopted. Executive Director Ajise clarified that 21 agencies were compliant and among those there were 3 of the 6 counties and 19 cities. He stated 86 had been adopted and, in the process, and hopefully compliant by October [2022].

Regional Council Member Yokoyama also asked that the housing element status list get emailed to the EAC.

**ADJOURNMENT**

There being no further business, President Harnik adjourned the Special Meeting of the Executive Administration Committee at 3:31 p.m.

[MINUTES ARE UNOFFICIAL UNTIL APPROVED BY THE EAC]

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