



Southern California Association of Governments  
Hybrid (In-Person and Remote Participation)  
900 Wilshire Boulevard, Suite 1700 - Policy B Meeting Room  
Los Angeles, CA 90017  
**October 6, 2022**

**MINUTES OF THE MEETING  
EXECUTIVE/ADMINISTRATION COMMITTEE (EAC)  
WEDNESDAY, AUGUST 31, 2022**

THE FOLLOWING MINUTES IS A SUMMARY OF ACTIONS TAKEN BY THE EXECUTIVE/ADMINISTRATION COMMITTEE (EAC). AN AUDIO RECORDING OF THE ACTUAL MEETING IS AVAILABLE AT: <http://scag.iqm2.com/Citizens/>.

The Executive/Administration Committee (EAC) of the Southern California Association of Governments (SCAG) held its special meeting virtually (telephonically and electronically), given the declared state of emergency (pursuant to State of Emergency Proclamation dated March 4, 2020) and local public health directives imposing and recommending social distancing measures due to the threat of COVID-19, and pursuant to Government Code Section 54953(e)(1)(A). A quorum was present.

**Members Present**

<b>Hon. Jan Harnik, President</b>		<b>RCTC</b>
<b>Hon. Art Brown, 2<sup>nd</sup> Vice President</b>	<b><i>Buena Park</i></b>	<b>District 21</b>
<b>Hon. Clint Lorimore, Imm. Past President</b>	<b><i>Eastvale</i></b>	<b>District 4</b>
Hon. Frank Yokoyama, Chair, CEHD	<i>Cerritos</i>	District 23
Hon. David J. Shapiro, Vice Chair, CEHD	<i>Calabasas</i>	District 44
Hon. Deborah Robertson, Chair, EEC	<i>Rialto</i>	District 8
Hon. Luis Plancarte, Vice Chair, EEC		Imperial County
Hon. Ray Marquez, Chair, TC	<i>Chino Hills</i>	District 10
Hon. Peggy Huang, Chair, LCMC		TCA
Hon. Margaret Finlay, President’s Appt.	<i>Duarte</i>	District 35
Hon. Kathleen Kelly, President’s Appt.	<i>Palm Desert</i>	District 2
Hon. Larry McCallon, President’s Appt.	<i>Highland</i>	District 7
Hon. Nithya Raman, President’s Appt.	<i>Los Angeles</i>	District 51
Hon. Andrew Masiel, Sr.	<i>Pechanga Dev. Corp.</i>	TGRP Representative
Hon. Lucy Dunn		Business Representative

**Members Not Present**

Hon. Tim Sandoval, Vice Chair, TC	<i>Pomona</i>	District 38
Hon. Jose Luis Solache, Vice Chair, LCMC	<i>Lynwood</i>	District 26



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**Staff Present**

Kome Ajise, Executive Director  
Darin Chidsey, Chief Operating Officer  
Debbie Dillon, Chief Strategy Officer  
Cindy Giraldo, Chief Financial Officer  
Sarah Jepson, Director of Planning  
Javiera Cartagena, Director of Government and Public Affairs  
Julie Shroyer, Chief Information Officer  
Michael Houston, Chief Counsel, Director of Legal Services  
Ruben Duran, Board Counsel  
Maggie Aguilar, Clerk of the Board  
Cecilia Pulido, Deputy Clerk of the Board

**CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

The Honorable Jan Harnik called the meeting to order at 3:00 p.m. President Harnik asked Regional Council Member Larry McCallon, Highland, District 7, to lead the Pledge of Allegiance.

President Harnik expressed they had experienced a devastating loss since their last meeting, the loss of First Vice President Carmen Ramirez who tragically died last month. She informed members that they would take time at the Regional Council meeting to commemorate Vice President Ramirez. She also noted there were plans for proposals to name the annual SCAG scholarship in Ventura County in her name and bestow on her the posthumous title of Regional Council President in Memoriam for 2023-2024. She extended their deepest sympathies to her husband and her family, and the many more who knew and loved her.

**PUBLIC COMMENT PERIOD**

President Harnik opened the Public Comment Period and outlined instructions for public comments. She noted this was the time for persons to comment on any matter pertinent to SCAG's jurisdiction that were not listed on the agenda. She reminded the public to submit comments via email to [ePublicComment@scag.ca.gov](mailto:ePublicComment@scag.ca.gov).

Ruben Duran, Board Counsel, acknowledged there no written public comments for items not listed on the agenda.

Seeing no public comment speakers, President Harnik closed the Public Comment Period.

**REVIEW AND PRIORITIZE AGENDA ITEMS**

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There was no prioritization of agenda items.

**ACTION ITEM**

1. Findings to Continue Holding Virtual Regional Council and Committee Meetings under AB 361

President Harnik opened the Public Comment Period.

Seeing no public comment speakers, President Harnik closed the Public Comment Period.

A MOTION was made (McCallon) that the Executive Administration Committee (EAC): (1) make the following findings required by Government Code Section 54953(e)(3) on the basis of the staff report, which is incorporated by this reference, that (i) a proclaimed state of emergency remains active in connection with the COVID-19 public health crisis, (ii) the EAC has reconsidered the circumstances of the state of emergency and (iii) state and local officials continue to impose or recommend measures to promote social distancing in relation to the COVID-19 public health crisis and, further, (2) authorize all legislative bodies of the Southern California Association of Government (SCAG), including the EAC, RC and all committees and task forces established by the RC or SCAG's Bylaws, to utilize remote teleconference meetings pursuant to and in compliance with Brown Act provisions contained in Government Code Section 54953(e). Motion was SECONDED (Marquez) and passed by the following votes:

**AYES:** Brown, Finlay, Harnik, Huang, Kelly, Lorimore, Marquez, Masiel, McCallon, Plancarte, Raman, Shapiro, and Yokoyama (13)

**NOES:** None (0)

**ABSTAIN:** None (0)

2. 2022-2023 Executive Administration Committee Strategic Work Plan

President Harnik opened the Public Comment Period.

Seeing no public comment speakers, President Harnik closed the Public Comment Period.

Kome Ajise, Executive Director, expressed appreciation for the feedback that the EAC members provided at the retreat in June. He indicated they were continuing the tradition they began a couple of years of having a presidential workplan that guides this work based on the feedback from the retreat.

Sarah Jepson provided a brief overview of the suggested changes to the 2022-2023 EAC Strategic Workplan. She highlighted two main changes to the workplan as follows: 1) Leadership in Resource Deployment - Connect SoCal implementation, which includes an action item focused on expanding communication strategies and outreach. She noted that SCAG had a lot of new programs that they wanted to promote so that local agencies could take advantage of them. She explained that they were looking at a variety of different strategies to expand their communications and outreach. She highlighted Money Monday which had been implemented and provided information on funding opportunities that were available; and 2) Expand the discussion on major policy issues that have not been fully addressed in the workplan. She noted those issues were water resilience, digital equity, the clean energy economy, and particularly how their clean transportation technology and promotion of that can support workforce development. She indicated that they had talked [at the retreat] about issues of hydrogen and electric vehicles (EV), the impacts on a need for lithium as part of the batteries that would supply those EVs, issues related to the supply chain, and SCAG's need to continue to provide leadership. She noted that they had recognized those major policy issues as priorities for discussion among the Regional Council and added to the outlook of agendas, a Regional Council agenda policy outlook, which included month to month policy conversations on these issues. She provided a brief overview of the policy discussion over the next several months, which was included in the staff report.

Lastly, she noted that the staff report also included an outlook for the Emerging Technologies Committee and the policy issues that they would be looking to address.

Regional Councilmember McCallon thanked staff for implementing Money Monday's and stated he had seen the communications on this and noted that it was going to be beneficial.

A MOTION was made (Finlay) that the Executive/Administration Committee review and finalize the 2022-2023 EAC Strategic Work Plan and recommend approval by the Regional Council at the October 6, 2022 meeting. Motion was SECONDED (Kelly) and passed by the following votes:

**AYES:** Brown, Finlay, Harnik, Huang, Kelly, Lorimore, Marquez, Masiel, McCallon, Plancarte, Raman, Robertson, Shapiro, and Yokoyama (14)

**NOES:** None (0)

**ABSTAIN:** None (0)

#### **CONSENT CALENDAR**

President Harnik opened the Public Comment Period.

Seeing no public comment speakers, President Harnik closed the Public Comment Period.

#### Approval Items

3. Minutes of the Special Meeting – August 3, 2022
4. Minutes of the Special Meeting – August 15, 2022
5. Amend Previous Approval of Participation in the Vienna Social Housing Field Study, Occurring Sept 11-17, 2022 to Confirm and Identify SCAG Delegates for Attendance
6. Resolution No. 22-646-1 Approving Amendment 1 to the FY 2022-23 Overall Work Program (OWP)
7. Contracts \$200,000 or Greater: Contract No. 22-57-C01, Regional Data Platform Phase 2
8. Contracts \$200,000 or Greater: Contract No. 22-052-C01, Connect SoCal 2024 Public and Stakeholder Engagement
9. Contracts \$200,000 or Greater: Contract No. 22-055-C01 through 22-055-C09, Economic Advisory and Analysis Services Supporting Annual Economic Summit and SCAG Quarterly Indicators Dashboard (SQID)
10. Contracts \$200,000 or Greater: Contract No. 22-061-C01, Streamlining Services for SCAG's Broadband Program
11. Contracts \$200,000 or Greater: Contract No. 22-062-C01, Strategic Services for SCAG's Broadband Program
12. Contract Amendment Greater than \$75,000 and 30% of the Contract's Original Value: Contract No. 22-064-C01, Amendment No. 1, Computing and Storage Services (On-Demand Availability of Scalable Computing Resources and Storage Over the Internet) Provided by Amazon Web Services (AWS)
13. Contracts \$200,000 or Greater: Contract No. 22-066-C01, Industry Forum: Tribal Engagement and General Outreach
14. SCAG Memberships and Sponsorships

#### Receive and File

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15. Purchase Orders \$5,000 - \$199,999; Contracts \$25,000 - \$199,999 and Amendments \$5,000 - \$74,999

16. CFO Monthly Report

A MOTION was made (Finlay) to approve Consent Calendar, Items 3 through 14; Receive and File Item 15-16. Motion was SECONDED (Brown) and passed by the following votes:

**AYES:** Brown, Finlay, Harnik, Huang, Kelly, Lorimore, Marquez, Masiel, McCallon, Plancarte, Raman, Robertson, Shapiro, and Yokoyama (14)

**NOES:** None (0)

**ABSTAIN:** Lorimore (1) Abstained on Agenda Item 5 due to a possible conflict of interest.

**INFORMATION ITEM**

17. 2022 Federal Certification Review

Executive Director Ajise reported that the federal certification review was something that occurred every four years and certified that SCAG could continue practices as a Metropolitan Planning Organization (MPO). He noted that they appreciated the partnership they had with the federal agencies. He indicated that the federal agencies not only reviewed SCAG's documents and processes, but they also interviewed several stakeholders across the region. He highlighted that there were some commendations on the work that SCAG did, one notable example was Toolbox Tuesday's. He stated they also appreciated the work SCAG had done on equity and public engagement. He also noted there was one finding pertaining to the CMAQ-STBG processes and they had started to work with the Commissions and hoped to have a recommendation for the corrective action in the spring to the RC.

**CFO REPORT**

Cindy Giraldo, Chief Financial Officer, reported the CFO report included the quarterly CFO charts that highlighted agency business through June 30, 2022. She noted the charts had a new design and layout, and in some cases, the content had been updated with the goal of providing more meaningful information to the EAC and the Regional Council. She also explained that two new reports had been added to provide timely information on the core agency planning work that was either currently underway or would be soon. She noted the first report provided information on the planning Request for Proposals completed in the prior quarter and detailed the major SCAG

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program or initiative, the specific project name and description, the amounts of funds awarded, and the specific agency or region served by the work to be performed. She also noted that the second report was an outlook on planning procurements and that the report provided their best estimate on when funded projects would be contracted with service providers. She stated that collectively they hoped these reports would provide more insight into the work currently underway.

### **PRESIDENT'S REPORT**

President Harnik reported they would be doing a call for candidates for Second Vice President position. She noted that the Bylaws outlined next steps for filing a vacant officer position. She reported that effective immediately Second Vice President Art Brown would assume the role of First Vice President for the remainder of the term and noted that staff would be sending an email on a call for Second Vice President candidates. She stated that once a list of interested candidates was compiled the Nominating Committee would consider the candidates and make a recommendation to the Regional Council at its October meeting. Lastly, President Harnik announced that the next EAC meeting would be on Thursday, October 6 at 8:30 a.m. due to Yom Kippur beginning on Tuesday, October 4 and ending on the evening of Wednesday, October 5.

### **EXECUTIVE DIRECTOR'S REPORT**

Executive Director Kome Ajise reminded the EAC about the important air quality issue related to the Notice of Intent (NOI) to sue filed by the South Coast Air Quality Management District (SCAQMD) against the EPA. He also noted that a comprehensive staff report status update on two regional air quality and conformity challenges including the NOI issue was included as an Receive and File item on the July Regional Council meeting agenda. He reported that on the NOI, staff recently requested a status update from the SCAQMD staff, and they were informed that they are continuing to meet with the EPA about this issue, but they had not taken any further steps on the NOI with the EPA. He indicated this was a good sign that they were still having conversations with the EPA. Regarding the conformity lockdown, he stated they were cautiously optimistic that significant progress had been made, and that proactive steps had been taken with RTP and FTIP amendments to minimize the lockdown impact. He reported that ARB updated their mission model and was currently under review. He stated that if the EPA approves the new model, it could significantly address the issues implicated in the conformity lockdown, but it would not fully address it. He indicated that he thought there was motivation on all sides to find a way and not go through a lockdown. He explained that under the most optimal scenario it was possible that the lockdown could be resolved in time for the needed federal approvals for SCAG's proactive RTP and FTIP amendments by the timeline around April/May 2023. Additionally, he also brought their attention to two emerging air quality issues related to the Mojave Desert AQMD and the Antelope Valley AQMD that could potentially trigger some sanctions in the region.

He also provided an update on the meeting they had on August 10<sup>th</sup> with HCD. He indicated that staff and he traveled to Sacramento to meet with HCD Director Gustavo Velasquez and his executive team to share the progress of the REAP 1.0 program, a \$47M program that they launched with the Regional Council's direction 18 plus months ago. He explained that they shared that SCAG was on track in delivering the largest technical assistance program it had ever provided in the region, and the only technical assistance program they had ever provided on housing; had executed 19 contracts totaling \$7.1 million to support this work to date, mostly in direct support of local housing planning; and executed 15 MOU's with all interested subregional Councils of Governments (COG) allocating half of their REAP 1.0 funding to the COGs based on their 6th Cycle RHNA numbers to match resources with units to be accommodated in housing element updates. He noted that these agreements were supporting 60 COG led projects across the region. He highlighted that it was a positive meeting and that what was really critical about these opportunities to meet and share SCAG's work was that it helps them gain better footing with their state partners.

He also provided an update on the progress of the Regional Advance Mitigation Planning Advisory Task Group (RAMP-ATG) and the Greenprint and indicated that the RAMP-ATG had met five times. He reported that as of April, the RAMP-ATG had asked staff that they work closely with stakeholders. He reported that staff had presented best practices from various transportation agencies on RAMP and had reviewed the white paper with the ATG. He also reported that staff developed draft Policy Framework which was also addressed with the ATG. He informed the Regional Council that the ATG members asked to continue outreach, particularly with the building community, and get their feedback and comments. He stated they had been meeting with stakeholders and were wrapping up those meetings where they intended to meet with the business coalition. He explained that based on this feedback, staff would revise the draft policy document and bring it back to the ATG, which they expected would be sometime in late September. He noted that the contract with the Nature Conservancy contract would conclude at the end of September 2022 and contract deliverables would set SCAG up to finish the work however directed by the Regional Council. He indicated that they probably would have to go through another procurement to allow them to get to the Greenprint.

Lastly, he reported that SCAG sponsored the 2022 Mobility 21 summit and thought it was probably the best one-day transportation policy Summit. He noted that President Harnik, Second Vice President Brown, and many other RC and PC members attended, and that Chief Operating Officer Darin Chidsey and Organizational Development Business Unit Lead Nicole Katz and he attended as well. He reported the conference focused on major themes like transit and goods movement.

#### **FUTURE AGENDA ITEMS**

There were no future agenda items.

#### **ANNOUNCEMENTS**

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Regional Council Member Frank Yokoyama, Cerritos, District 23, requested an updated list on the housing element compliance status.

**CLOSED SESSION**

Ruben Duran, Board Counsel, announced two Closed Session discussion items on:

- Public Employment: Pursuant to California Government Code Section 54957(b)(1), Public Employee Performance Evaluation - Title: Executive Director; and
- Public Employment: Pursuant to California Government Code Section 54957.6, Conference with Labor Negotiators, Agency designated representatives: Ruben Duran, Board Counsel - Unrepresented employee: Executive Director.

President Harnik opened the Public Comment Period.

Seeing no public comment speakers, President Harnik closed the Public Comment Period.

President Harnik recessed the Regional Council into Closed Session.

**REPORT OF CLOSED SESSION ACTIONS**

President Harnik reconvened the meeting of the Regional Council.

Board Counsel Duran reported there was no reportable action.

**ADJOURNMENT**

There being no further business, President Harnik adjourned the Regular Meeting of the Executive Administration Committee at 4:33 p.m. in memory of First Vice President and Supervisor Carmen Ramirez, a tireless leader who served her community and made us all better.

[MINUTES ARE UNOFFICIAL UNTIL APPROVED BY THE EAC]

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Executive / Administration Committee Attendance Report

2022-23																		Total M Attend To D
MEMBERS	CITY	Representing	JUN	30-Jun	1-Jul	JULY	AUG	15-Aug	31-Aug	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	
Hon. Jan Harnik, Chair, President, Chair		RCTC	1	1	1	1	1	1	1									7
Hon. Art Brown, 1st Vice Chair	Buena Park	District 21	1	0	0	1	1	1	1									5
Hon. Clint Lorimore, Imm. Past President	Eastvale	District 4	1	0	1	1	1	0	1									5
Hon. Frank Yokoyama, Chair, CEHD	Cerritos	District 23	1	1	1	1	1	1	1									7
Hon. David J. Shapiro, Vice Chair, CEHD	Cerritos	District 44	1	1	1	1	1	1	1									7
Hon. Deborah Roberston, Chair, EEC	Rialto	District 8	0	1	1	1	1	1	1									6
Hon. Luis Plancarte, Vice Chair, EEC		Imperial County	1	1	1	1	1	1	1									7
Hon. Ray Marquez, Chair, TC	Chino Hills	District 10	1	1	1	1	0	1	1									6
Hon. Tim Sandoval, Vice Chair, TC	Pomona	District 38	0	1	0	0	0	0	0									1
Hon. Peggy Huang, Chair, LCMC		TCA	1	1	0	1	1	1	1									6
Hon. Jose Luis Solache, Vice Chair, LCMC	Lynwood	District 26	1	1	0	0	0	1	0									3
Hon. Margaret Finlay, President's Appt.	Duarte	District 35	1	1	1	1	1	1	1									7
Hon. Kathleen Kelly, President's Appt.	Palm Desert	District 2	1	1	1	1	1	1	1									7
Hon. Larry McCallon, President's Appt.	Highland	District 7	1	1	1	1	1	1	1									7
Hon. Nithya Ramen, President's Appt.	Los Angeles	District 51	1	1	1	1	1	0	1									6
Hon. Andrew Masiel, Sr.	Pechanga Dev. Corporation	Tribal Government Regional Planning Board	0	1	1	1	0	1	1									5
Ms. Lucy Dunn, Ex-Officio Member	<b>Lucy Dunn Strategic Issues Mar</b>	Business Representative	1	1	1	1	1	1	1									7
			14	15	13	15	13	14	15	0	0	0	0	0	0	0	0	0

Attachment: EAC Attendance Sheet 2022-23 (Minutes of the Meeting - August 31, 2022)