



Southern California Association of Governments
Hybrid (In-Person and Remote Participation)
900 Wilshire Boulevard, Suite 1700 - Policy B Meeting Room
Los Angeles, CA 90017
November 2, 2022

**MINUTES OF THE MEETING
EXECUTIVE/ADMINISTRATION COMMITTEE (EAC)
THURSDAY, OCTOBER 6, 2022**

THE FOLLOWING MINUTES IS A SUMMARY OF ACTIONS TAKEN BY THE EXECUTIVE/ADMINISTRATION COMMITTEE (EAC). AN AUDIO RECORDING OF THE ACTUAL MEETING IS AVAILABLE AT: <http://scag.ig2.com/Citizens/>.

The Executive/Administration Committee (EAC) of the Southern California Association of Governments (SCAG) held its special meeting both in person and virtually (telephonically and electronically), given the declared state of emergency (pursuant to State of Emergency Proclamation dated March 4, 2020) and local public health directives imposing and recommending social distancing measures due to the threat of COVID-19, and pursuant to Government Code Section 54953(e)(1)(A). A quorum was present.

Members Present

Hon. Jan Harnik, President

Hon. Art Brown, 2nd Vice President

Hon. Clint Lorimore, Imm. Past President

Hon. Frank Yokoyama, Chair, CEHD

Hon. David J. Shapiro, Vice Chair, CEHD

Hon. Deborah Robertson, Chair, EEC

Hon. Luis Plancarte, Vice Chair, EEC

Hon. Ray Marquez, Chair, TC

Hon. Jose Luis Solache, Vice Chair, LCMC

Hon. Kathleen Kelly, President’s Appt.

Hon. Larry McCallon, President’s Appt.

Hon. Lucy Dunn

Buena Park

Eastvale

Cerritos

Calabasas

Rialto

Chino Hills

Lynwood

Palm Desert

Highland

RCTC

District 21

District 4

District 23

District 44

District 8

Imperial County

District 10

District 26

District 2

District 7

Business Representative

Members Not Present

Hon. Tim Sandoval, Vice Chair, TC

Hon. Peggy Huang, Chair, LCMC

Hon. Margaret Finlay, President’s Appt.

Hon. Nithya Raman, President’s Appt.

Hon. Andrew Masiel, Sr.

Pomona

Duarte

Los Angeles

Pechanga Dev. Corp.

District 38

TCA

District 35

District 51

TGRPB Representative

Staff Present

Darin Chidsey, Chief Operating Officer
Debbie Dillon, Chief Strategy Officer
Cindy Giraldo, Chief Financial Officer
Sarah Jepson, Director of Planning
Javiera Cartagena, Director of Government and Public Affairs
Julie Shroyer, Chief Information Officer
Michael Houston, Chief Counsel, Director of Legal Services
Ruben Duran, Board Counsel
Maggie Aguilar, Clerk of the Board
Cecilia Pulido, Deputy Clerk of the Board

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The Honorable Jan Harnik called the meeting to order at 8:33 a.m. President Harnik asked Regional Council Member Ray Marquez, Chino Hills, District 10, to lead the Pledge of Allegiance.

PUBLIC COMMENT PERIOD

President Harnik opened the Public Comment Period and outlined instructions for public comments. She noted this was the time for persons to comment on any matter pertinent to SCAG's jurisdiction that were not listed on the agenda. She reminded the public to submit comments via email to ePublicComment@scag.ca.gov.

Ruben Duran, Board Counsel, acknowledged there no written public comments for items not listed on the agenda.

Seeing no public comment speakers, President Harnik closed the Public Comment Period.

REVIEW AND PRIORITIZE AGENDA ITEMS

There was no prioritization of agenda items.

ACTION ITEM

1. Findings to Continue Holding Virtual Regional Council and Committee Meetings under AB 361

There were no public comments on this item.

A MOTION was made (McCallon) that the Executive Administration Committee (EAC): 1) make the following findings required by Government Code Section 54953(e)(3) on the basis of the staff report, which is incorporated by this reference, that (i) a proclaimed state of emergency remains active in connection with the COVID-19 public health crisis, (ii) the EAC has reconsidered the circumstances of the state of emergency and (iii) state and local officials continue to impose or recommend measures to promote social distancing in relation to the COVID-19 public health crisis and, further, (2) authorize all legislative bodies of the Southern California Association of Government (SCAG), including the EAC, RC and all committees, subcommittees and task forces established by the RC or SCAG's Bylaws, to utilize remote teleconference meetings pursuant to and in compliance with Brown Act provisions contained in Government Code Section 54953(e). Motion was SECONDED (Marquez) and passed by the following votes:

AYES: Brown, Harnik, Kelly, Lorimore, Marquez, McCallon, Plancarte, Robertson, Shapiro, Solache and Yokoyama (11)

NOES: None (0)

ABSTAIN: None (0)

2. Approval of Amendment No. 1 to Executive Director's Employment Agreement

Board Counsel Duran indicated this was the culmination of the EAC and Regional Council's work with respect to the Executive Director's performance evaluation having taken place over a series of months. He explained that what they had before them was the recommended amendment to Mr. Kome Ajise's employment agreement, the first one since having been hired as Executive Director for SCAG. He noted the amendment primarily achieved two objectives: 1) to adjust the salary in conformance with their discussion and recommendation at the EAC meeting, which was an adjustment of \$382,000 annual base salary; and 2) to cleanup items on Mr. Ajise's employment agreement by eliminating reference to a cost of living adjustment that had been included in the original employment agreement and to align the timing of Mr. Ajise's performance evaluation with what was required in the bylaws, as opposed to what had been included in the original agreement which left vagueness as to the timing.

There were no public comments on this item.

A MOTION was made (Robertson) to approve the attached [in the agenda packet] Amendment No. 1 to the Employment Agreement between SCAG and Kome Ajise. Motion was SECONDED (Solache) and passed by the following votes:

AYES: Brown, Harnik, Kelly, Lorimore, Marquez, McCallon, Plancarte, Robertson, Shapiro,

Solache and Yokoyama (11)

NOES: None (0)

ABSTAIN: None (0)

CONSENT CALENDAR

There were no public comments on the Consent Calendar.

Approval Items

3. Minutes of the Regular Meeting – August 31, 2022
4. Resolution 22-647-6 Acceptance of Office of Traffic Safety Grant Funds to Support the Active Transportation Safety and Encouragement Campaign
5. Contract Amendment Greater Than 30% of the Contract’s Original Value and \$75,000 or Greater: Contract No. 18-046-C01, Project Portfolio Management - Implementation
6. Contracts \$200,000 or Greater: Contract No. 22-054-C01, City of Buena Park Comprehensive Active Transportation Program
7. Contracts \$200,000 or Greater: Contract No. 23-007-C01, ESRI Enterprise Agreement Software
8. SCAG Memberships and Sponsorships

Receive and File

9. Purchase Orders \$5,000 - \$199,999; Contracts \$25,000 - \$199,999 and Amendments \$5,000 - \$74,999
10. CFO Monthly Report

A MOTION was made (Robertson) to approve Consent Calendar, Items 3 through 8; Receive and File Item 9-10. Motion was SECONDED (Shapiro) and passed by the following votes:

AYES: Brown, Harnik, Kelly, Lorimore, Marquez, McCallon, Plancarte, Robertson, Shapiro, Solache and Yokoyama (11)

NOES: None (0)

ABSTAIN: Lorimore (1) Abstained on Agenda Item 5 due to a possible conflict of interest.

INFORMATION ITEM

3. REAP 2 Program Development Update

Sarah Jepson, Director of Planning, provided an update on the REAP 2 program development. Her report included an update on program development activities, the refinement of major Program areas, an overview of the budget to support those programs, the additional outreach and opportunities for engagement and feedback, and the schedule for Policy Committees and Regional Council consideration in advance of the December 31, 2022, application deadline.

Darin Chidsey, Chief Operating Officer, congratulated staff for the work they have done. He stated that this was a very large grant that was coming to SCAG and had the opportunity to really benefit so many of our local jurisdictions and transportation projects.

The comprehensive staff report and PowerPoint presentation were included in the agenda packet.

There were no public comments on this item.

CFO REPORT

Cindy Giraldo, Chief Financial Officer, reported that Mr. Emad Gewaily, Controller, had decided to return to local government and that Ms. Erika Bustamante would be the Acting Controller. She also reported that the goal was to complete the audit and the Annual Comprehensive Financial Report by the end of November, with a presentation to the Audit Committee in December so that the final Report can come to the EAC and Regional Council in January. She also indicated that the Budget and Grants department was preparing budget amendment 2 for the current fiscal year budget. She noted that this amendment would incorporate the balance of the Caltrans confirmed, unexpended Consolidated Planning Grant and State planning grant funds from the prior fiscal year. She indicated that budget amendment 2 would be coming to this committee in November.

PRESIDENT'S REPORT

President Harnik thanked everyone who responded to the recent RC/PC scheduling survey. She also noted that presuming the public health environment continues to improve, and in connection with the EAC's ongoing review of the meeting structure, SCAG staff was preparing for more in-person participation at Policy Committees and the Regional Council and hoped to make them open to the

general public again at SCAG's offices. She indicated that staff anticipates that the November EAC meeting will include more information and a discussion of increasing in-person participation by PC and RC members and re-opening these meetings to in-person public participation starting with the January meetings. She also reported that on October 12, SCAG staff would host a workshop with public sector stakeholders to provide an overview of the Regional Advanced Mitigation Planning Draft Policy Framework developed by the RAMP-ATG. She indicated that they received an invitation by email and asked that they encourage staff from their jurisdiction to participate. Lastly, President Harnik announced that the next EAC meeting would be on Wednesday, November 2 at 3:00 p.m.

EXECUTIVE DIRECTOR'S REPORT

Chief Operating Officer Chidsey called the members attention to an item appearing on the Regional Council agenda later that day on the Regional Guidelines for the Active Transportation Program, which SCAG secured support for a \$1.5 billion ATP augmentation request from Assembly Transportation Committee Chair Laura Friedman. He also announced that the annual Economic Summit would be in-person and scheduled for December 1 at the Sheraton Grand in Downtown Los Angeles. He announced the theme this year was "Resourcing the Region." Lastly, he reported that SCAG was updating the agency's strategic plan. He thanked the EAC members for their time spent on meeting with the consultants. He noted that next steps were to reach out to the Regional Council and external stakeholders for input.

FUTURE AGENDA ITEMS

There were no future agenda items.

ANNOUNCEMENTS

Regional Council Member Larry McCallon, Highland, District 7, expressed concerned over the ever-growing logistics in the supply chain industry. Staff addressed Regional Council Member McCallon's comments.

Regional Council Member Marquez expressed concern over the number of items on the Transportation Committee agenda due to time limitations. He indicated that he talked with staff about this and hoped that in the future they can limit the number of items to three or four.

President Harnik expressed that the workload of SCAG had increased so much and they have not increased the time of the meetings. She stated they needed more time to really have in depth conversations about these things because it was all important.

ADJOURNMENT



There being no further business, President Harnik adjourned the Special Meeting of the Executive Administration Committee at 9:17 a.m.

[MINUTES ARE UNOFFICIAL UNTIL APPROVED BY THE EAC]

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Executive / Administration Committee Attendance Report

2022-23																		Total Attendance To Date
MEMBERS	CITY	Representing	JUN	30-Jun	1-Jul	JULY	AUG	15-Aug	31-Aug	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	
Hon. Jan Harnik, Chair, President, Chair		RCTC	1	1	1	1	1	1	1	1								8
Hon. Art Brown, 1st Vice Chair	Buena Park	District 21	1	0	0	1	1	1	1	1								6
Hon. Clint Lorimore, Imm. Past President	Eastvale	District 4	1	0	1	1	1	0	1	1								6
Hon. Frank Yokoyama, Chair, CEHD	Cerritos	District 23	1	1	1	1	1	1	1	1								8
Hon. David J. Shapiro, Vice Chair, CEHD	Cerritos	District 44	1	1	1	1	1	1	1	1								8
Hon. Deborah Roberston, Chair, EEC	Rialto	District 8	0	1	1	1	1	1	1	1								7
Hon. Luis Plancarte, Vice Chair, EEC		Imperial County	1	1	1	1	1	1	1	1								8
Hon. Ray Marquez, Chair, TC	Chino Hills	District 10	1	1	1	1	0	1	1	1								7
Hon. Tim Sandoval, Vice Chair, TC	Pomona	District 38	0	1	0	0	0	0	0	0								1
Hon. Peggy Huang, Chair, LCMC		TCA	1	1	0	1	1	1	1	0								6
Hon. Jose Luis Solache, Vice Chair, LCMC	Lynwood	District 26	1	1	0	0	0	1	0	1								4
Hon. Margaret Finlay, President's Appt.	Duarte	District 35	1	1	1	1	1	1	1	0								7
Hon. Kathleen Kelly, President's Appt.	Palm Desert	District 2	1	1	1	1	1	1	1	1								8
Hon. Larry McCallon, President's Appt.	Highland	District 7	1	1	1	1	1	1	1	1								8
Hon. Nithya Ramen, President's Appt.	Los Angeles	District 51	1	1	1	1	1	0	1	0								6
Hon. Andrew Masiel, Sr.	Pechanga Dev. Corporation	Tribal Government Regional Planning Board	0	1	1	1	0	1	1	0								5
Ms. Lucy Dunn, Ex-Officio Member	Lucy Dunn Strategic Issues Mar	Business Representative	1	1	1	1	1	1	1	1								8
			14	15	13	15	13	14	15	12	0	0	0	0	0	0	0	0

Attachment: EAC Attendance Sheet 2022-23 (Minutes of the Meeting - October 6, 2022)