



Southern California Association of Governments
900 Wilshire Blvd., Suite 1700, Los Angeles, CA 90017

MINUTES OF THE REGULAR MEETING
EXECUTIVE/ADMINISTRATION COMMITTEE (EAC)
THURSDAY, NOVEMBER 1, 2018

THE FOLLOWING MINUTES ARE A SUMMARY OF ACTIONS TAKEN BY THE EXECUTIVE/ADMINISTRATION COMMITTEE (EAC).

The Executive/Administration Committee (EAC) of the Southern California Association of Governments (SCAG) held its regular meeting at 900 Wilshire Boulevard, Suite 1700, Los Angeles, CA 90017. A quorum was present.

Members Present

Hon. Alan Wapner, <i>Chair</i>		SBCTA
Hon. Bill Jahn, <i>1ST Vice Chair</i>	<i>Big Bear Lake</i>	District 11
Hon. Randon Lane, <i>2ND Vice Chair</i>	<i>Murrieta</i>	District 5
Hon. Margaret E. Finlay, <i>Immediate Past Chair</i>	<i>Duarte</i>	District 35
Hon. Peggy Huang, <i>Chair, CEHD</i>		TCA
Hon. James Mulvihill, <i>Vice Chair, CEHD</i>	<i>San Bernardino</i>	District 7
Sup. Linda Parks, <i>Chair, EEC</i>		Ventura County
Sup. Luis Plancarte, <i>Vice Chair, EEC</i>		Imperial County
Sup. Curt Hagman, <i>Chair, TC</i>		San Bernardino County
Hon. Cheryl Viegas-Walker, <i>Vice Chair, TC</i>	<i>El Centro</i>	District 1
Hon. Clint Lorimore, <i>Chair, LCMC</i>	<i>Eastvale</i>	District 4
Hon. Greg Pettis, <i>Vice Chair, LCMC</i>	<i>Cathedral City</i>	District 2
Hon. Frank Navarro, <i>President's Appt.</i>	<i>Colton</i>	District 6
Hon. Michele Martinez, <i>President's Appt.</i>	<i>Santa Ana</i>	District 16
Hon. Judy Mitchell, <i>President's Appt.</i>	<i>Rolling Hills Estates</i>	District 40
Hon. Carmen Ramirez, <i>President's Appt.</i>	<i>Oxnard</i>	District 45
Mr. Randall Lewis, <i>Ex-officio</i>	<i>Lewis Group of Companies</i>	Business Representative

Member Not Present

VACANT Tribal Government Planning Board

Attachment: EAC Meeting Minutes - Nov 2018 (Minutes of the Meeting - November 1, 2018)

Staff Present

Darin Chidsey, Interim Executive Director
Debbie Dillon, Deputy Executive Director of Administration
Kome Ajise, Director of Planning
Art Yoon, Director of Policy and Public Affairs
Frank J. Lizarraga, Jr., General Counsel
Joann Africa, Chief Legal Counsel/Director of Legal Services
Basil Panas, Chief Financial Officer
Julie Loats, Chief Information Officer
Tess Rey-Chaput, Office of Regional Council Support

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The Honorable Alan D. Wapner, called the meeting to order at 9:00 a.m. and asked Councilmember Greg Pettis, Cathedral City, District 2, to lead the Pledge of Allegiance.

PUBLIC COMMENT PERIOD

There was no public comment speaker.

CLOSED SESSION

Chair Wapner announced the EAC would convene into Closed Session pursuant to California Government Code Section 54957(b)(1), Public Employment, Interim Executive Director. Members of the public, SCAG staff and SCAG Interim Executive Director, Darin Chidsey left the meeting room.

RECONVENE OPEN SESSION

At approximately 9:11 a.m. at the conclusion of the Closed Session, SCAG staff; SCAG Interim Executive Director Darin Chidsey; and members of the public returned to the meeting room while Chair Wapner reconvened Open Session. Frank Lizarraga, Jr., General Counsel announced no reportable action was taken by the EAC in the Closed Session.

REVIEW AND PRIORITIZE AGENDA ITEMS

There was no prioritization of agenda items.

ACTION / DISCUSSION ITEMS

- 1. Future Communities Pilot Program Guidelines

Chair Wapner introduced the item and asked Rye Baerg, SCAG staff, to provide background information. Illustrating with a PowerPoint presentation, Rye Baerg reported the Future Communities Pilot Program Guidelines—the cornerstone of the Future Communities Framework—was adopted from the Open Data/Big Data Smart and Connected SCAG Region Committee. He discussed the program goals, eligible project types, evaluation criteria and call for projects schedule. At the conclusion of Rye Baerg’s presentation, Darin Chidsey, Interim Executive Director, reported that SCAG partnered with Mobile Source Air Pollution Reduction

Committee (MSRC) of the South Coast Air Quality Management District (SCAQMD). He stated the program will place the agency at the forefront of helping cities and counties use technology and data to achieve policy goals. Moreover, he acknowledged the role that Past President Michele Martinez played in being a driving force while urging the agency to do more around big data, open data and data analytics. It was through Past President Martinez that SCAG launched its Open Data/Big Data Committee which identified the need for this program. Further, Mr. Chidsey stated that Past President Martinez, as SCAG’s representative to MSRC, transformed its funding criteria. On behalf of SCAG, Mr. Chidsey expressed appreciation and commended Past President Martinez for her efforts with moving the program forward.

A MOTION (Martinez) was made recommending that the Regional Council approve the Future Communities Pilot Program Guidelines. Motion was SECONDED (Finlay) and passed by the following votes:

AYE/S: Wapner, Jahn, Lane, Finlay, Huang, Mulvihill, Parks, Plancarte, Hagman, Viegas-Walker, Pettis, Navarro, Martinez, Mitchell and Ramirez (15).

NOE/S: None (0).

ABSTAIN: None (0).

2. Resolution No. 18-605-1 Approving Amendment 3 to the FY 2018-19 Overall Work Program

Chair Wapner introduced the item and asked Basil Panas, Chief Financial Officer, to provide background information.

A MOTION (Lorimore) was made adopting Resolution No. 18-605-1; approving Amendment 3 to the FY 2018-19 Overall Work Program (OWP); and authorizing the Interim Executive Director, or his designee, to submit the necessary documentation to the California Department of Transportation (Caltrans). Motion was SECONDED (Hagman) and passed by the following votes:

AYE/S: Wapner, Jahn, Lane, Finlay, Huang, Mulvihill, Parks, Plancarte, Hagman, Viegas-Walker, Lorimore, Pettis, Navarro, Martinez, Mitchell and Ramirez (16).

NOE/S: None (0).

ABSTAIN: None (0).

CONSENT CALENDAR

Approval Items

3. Minutes of the EAC Meeting – October 4, 2018

4. Contract Amendment that Exceeds 30% of the Contract’s Original Value: Contract No. 17-038-SSG1, Special Advisory Services

Receive and File

5. State and Federal Legislative Monthly Update

6. Purchase Orders more than \$5,000 but less than \$200,000; Contracts more than \$25,000 but less than \$200,000; and Amendments \$5,000 but less than \$75,000

Councilmember Judy Mitchell asked to amend Agenda Item No. 3 relating to the Minutes of the October 4, 2018 EAC Meeting to note that she was not present at the meeting. There were no other corrections. President Wapner acknowledged Councilmember Mitchell’s request and asked staff to note the correction on the record.

A MOTION was made (Jahn) to approve the Consent Calendar, Item Nos. 3 through 6, AS AMENDED. Motion was SECONDED (Navarro) and passed by the following votes:

AYE/S: Wapner, Jahn, Lane, Finlay, Huang, Mulvihill, Parks, Plancarte, Hagman, Viegas-Walker, Lorimore, Pettis, Navarro, Martinez, Mitchell and Ramirez (16).

NOE/S: None (0).

ABSTAIN: None (0).

CFO REPORT

5. CFO Monthly Report

Darin Chidsey, Interim Executive Director, provided an update regarding the results of the Caltrans audit which was initiated two (2) years ago. The audits were related to Incurred Cost and Indirect Cost Allocation Plan. He stated Caltrans provided a final Incurred Cost audit report while the audit pertaining to Indirect Cost Allocation Plan is pending. To further review the findings, the Incurred Cost audit report was presented to the SCAG Audit Committee at its October 24, 2018 meeting. Mr. Chidsey emphasized there was no misuse of funds and that SCAG is confident to rectify the issues and focused on improving its processes while being committed to developing corrective actions. He also stated the EAC and Audit Committee members will continue to be informed of further developments.

Basil Panas, Chief Financial Officer, reported that independent external auditors Vavrinek, Trine, Day and Co. will present its FY 2017-18 report to the Audit Committee at its next meeting. He also reported on SCAG’s membership dues, budget, grants and contracts.

ADJOURNMENT

There being no further business, Chair Wapner adjourned the meeting at 9:33 a.m.

[MINUTES ARE UNOFFICAL UNTIL APPROVED BY THE EAC]

Executive/Administration Committee (EAC) Attendance Report

2018

MEMBERS	CITY	Representing	Jan (SpM)	Feb	Mar	Apr	May	Jun	Jun (Retreat)	Jul (SpM)	Aug (SpM)	Sept	Oct	Nov	Dec (SpM)	Total Mtgs Attended To Date
Alan D. Wapner (CHAIR)	Ontario	SBCTA	1	1	1	1		1	1	1	1	1	1	1		11
Bill Jahn (1st VICE CHAIR)	Big Bear Lake	District 11	1	1	1	1		1	1	1	1	1	1	1		11
Randon Lane (2nd VICE CHAIR)	Murrieta	District 5	0	1	1	1		1	1	1	1	1	1	1		10
Margaret E. Finlay (IMM. PAST CHAIR)	Duarte	District 35	1	1	1	1		1	1	1	1	1	1	1		11
Peggy Huang (CEHD Chair)	Yorba Linda	TCA						1	1	1	1	1	1	1		7
James Mulvihill, CEHD Vice Chair)	San Bernardino	District 7											1	1		2
Linda Parks (EEC Chair)		Ventura County	1	1	1	1		1	1	1	1	0	1	1		10
Luis Plancarte (EEC Vice Chair)		Imperial County						1	1	1	0	1	0	1		5
Curt Hagman (TC Chair)		San Bernardino County	1	1	1	1		1	1	0	1	1	1	1		10
Cheryl Viegas-Walker (TC Vice Chair)	El Centro	District 1	1	1	1	1		1	1	1	1	0	1	1		10
Clint Lorimore (LCMC Chair)	Eastvale	District 4	1	1	1	1		1	1	1	1	1	0	1		10
Greg Pettis (LCMC Vice Chair)	Cathedral City	District 2	1	1	1	1		1	0	1	1	1	1	1		10
Frank Navarro (Pres. Appointment)	Colton	District 6						1	1	1	1	0	1	1		6
Michele Martinez (Pres. Appointment)	Santa Ana	District 16	1	1	1	1		1	0	0	1	1	1	1		9
Judy Mitchell (Pres. Appointment)	Rolling Hills Estates	District 40						1	1	0	1	1	0	1		5
Carmen Ramirez (Pres. Appointment)	Oxnard	District 45	1	1	1	1		1	1	1	1	1	1	1		11
Randall Lewis (Ex-Officio Member)		Business Representative	1	1	1	1		1	1	1	1	1	1	1		11
Sabrina LeRoy (Tribal Govt Plng Board)		San Manuel Band of MI	0	1	1	0		0	0	0	0	0				2