



MINUTES OF THE MEETING
EXECUTIVE/ADMINISTRATION COMMITTEE (EAC)
WEDNESDAY, NOVEMBER 1, 2023

THE FOLLOWING MINUTES IS A SUMMARY OF ACTIONS TAKEN BY THE EXECUTIVE/ADMINISTRATION COMMITTEE (EAC). AN AUDIO RECORDING OF THE ACTUAL MEETING IS AVAILABLE AT: <http://scag.iqm2.com/Citizens/>.

The Executive/Administration Committee (EAC) of the Southern California Association of Governments (SCAG) held its regular meeting both in person and virtually (telephonically and electronically). A quorum was present.

Members Present

Hon. Art Brown, President	<i>Buena Park</i>	District 21
Sup. Curt Hagman, 1st Vice President		San Bernardino County
Hon. Cindy Allen, 2nd Vice President	<i>Long Beach</i>	Los Angeles County
Hon. Jan Harnik, Imm. Past President	<i>RCTC</i>	Riverside
Hon. Frank Yokoyama, Chair, CEHD	<i>Cerritos</i>	District 23
Hon. David J. Shapiro, Vice Chair, CEHD	<i>Calabasas</i>	District 44
Hon. Luis Plancarte, Vice Chair, EEC		Imperial County
Hon. Tim Sandoval, Chair, TC	<i>Pomona</i>	District 38
Hon. Mike Judge, Vice Chair, TC	<i>VCTC</i>	Ventura County
Hon. Patricia Lock Dawson, Chair, LCMC	Riverside	District 68
Hon. Jose Luis Solache, Vice Chair, LCMC	Lynwood	District 26
Hon. Clint Lorimore, President’s Appt.	Eastvale	District 4
Hon. Marshall Goodman, President’s Appt.	<i>La Palma</i>	District 18
Hon. Larry McCallon, President’s Appt.	<i>Highland</i>	District 7
Hon. Lucy Dunn		Business Representative

Members Not Present

Hon. Deborah Robertson, Chair, EEC	<i>Rialto</i>	District 8
Hon. Andrew Masiel, Sr.	<i>Pechanga Dev. Corp.</i>	TGRP Representative
Hon. Tim McOsker, President’s Appt	<i>Los Angeles</i>	District 62

Staff Present

Kome Ajise, Executive Director
Darin Chidsey, Chief Operating Officer

Debbie Dillon, Chief Strategy Officer
Cindy Giraldo, Chief Financial Officer
Sarah Jepson, Chief Planning Officer
Javiera Cartagena, Chief Government and Public Affairs Officer
Ruben Duran, Board Counsel
Jeffery Elder, Acting Chief Counsel/Director of Legal Services
Maggie Aguilar, Clerk of the Board
Cecilia Pulido, Deputy Clerk of the Board

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The Honorable Art Brown called the meeting to order at 3:00 p.m. President Brown asked Regional Council Member Larry McCallon, Air District representative, to lead the Pledge of Allegiance.

PUBLIC COMMENT PERIOD

President Brown opened the Public Comment Period and outlined instructions for public comments. He noted this was the time for persons to comment on any matter pertinent to SCAG's jurisdiction that were not listed on the agenda. He reminded the public to submit comments via email to ePublicComment@scag.ca.gov.

The Clerk of the Board acknowledged there no written public comments received before or after the deadline.

Seeing no public comment speakers, President Brown closed the Public Comment Period.

REVIEW AND PRIORITIZE AGENDA ITEMS

There was no prioritization of agenda items.

ACTION ITEM

1. Resolution No. 23-660-1 Approving Amendment 1 to the FY 2023-24 Comprehensive Budget

There were no public comments on Items 1.

Cindy Giraldo, Chief Financial Officer, presented the EAC members with budget amendment 1 for their consideration. She explained that if approved, this would place SCAG's total comprehensive budget at just under \$450 million, an increase of \$95.2 million. She stated this included an increase

in SCAG's overall work program of \$95.1 million, an increase to their indirect cost budget of \$832,000, a decrease to their FTA Grant budget of \$238,000, and finally an increase to their general fund budget of \$57,000. She explained that the details of the proposed changes were provided in the staff report however she briefly reviewed some of the more significant items included in the amendment. She shared that Table 2 of the staff report highlighted the changes to the overall work program budget by funding source and Table 3 showed the change by expenditure category. She explained that of the \$95.1 million increase to the overall work program, \$84 million was to incorporate required local match for subrecipients participating in the MSRC Last Mile Freight Program. She noted that the next largest contributor was to incorporate the change in their CPG revenue estimates of approximately \$3.5 million, which was being set aside for needs in fiscal year 2025 and \$2.8 million to program two new Office of Traffic Safety grants. She further explained that the balance of \$4.8 million was to account for smaller new grant revenues and adjustments of grant carryover balances from their prior fiscal year. She noted that a detailed listing of those adjustments had been provided at the bottom of page 11 of their agenda packet. She also explained that the FTA and formula grant budget that was decreasing by \$238,000 was to eliminate budget that was carried over from the prior year because they were able to complete that project in their past fiscal year, and therefore, the carryover budget was no longer needed. She noted that the indirect cost budget would also increase by \$832,000, which was predominantly attributable to increasing staff costs due to incorporating six previously approved REAP limited term positions. She also explained that the Budget Amendment included the approval of an updated salary schedule which incorporates two changes to two IT classifications, the Solutions Architect and the Chief Information Officer. Additionally, she noted that after completing an evaluation of organizational needs, the amendment included four position upgrades, two position downgrades, and the reallocation of six positions. She explained that these staffing changes were detailed in Attachment 4 of the staff report, and when combined, had a total net budget impact of \$196,000.

The comprehensive staff report was included in the agenda packet and posted on the SCAG website. The meeting audio is also available on the SCAG website.

A MOTION was made (Solache) to approve that the Executive/Administration Committee (EAC) recommend that the Regional Council adopt Resolution No. 23-660-1 approving a first amendment to the Fiscal Year 2023-24 Comprehensive Budget including: 1) A first amendment to the Fiscal Year 2023-24 Overall Work Program (FY24 OWP) Budget in the amount of \$95,142,892, increasing the FY24 OWP Budget from \$342,245,885 to \$437,388,777; 2) A first amendment to the FTA Discretionary and Formula Grant Budget (FTA Budget) in the amount of (\$238,394), decreasing the FTA Budget from \$546,062 to \$307,668; 3) A first amendment to the Indirect Cost Budget, in the amount of \$832,199, increasing the Indirect Cost Budget from \$34,525,897 to \$35,358,096; and 4) A first amendment to the General Fund Budget in the amount of \$57,210, increasing the General Fund Budget from \$3,089,747 to \$3,146,957. Motion was SECONDED (Shapiro) and passed by the following votes:

AYES: Brown, Goodman, Harnik, Judge, Lock Dawson, Lorimore, McCallon, Plancarte, Sandoval, Shapiro, Solache and Yokoyama (12)

NOES: None (0)

ABSTAIN: None (0)

CONSENT CALENDAR

There were no public comments on the Consent Calendar.

Approval Items

2. Minutes of the Meeting – October 4, 2023
3. 2024 Meeting Schedule of the Executive Administration Committee, Policy Committees, and Regional Council
4. SCAG Participation in the American University of Sharjah (AUS) California Transportation Delegation Trip to the United Arab Emirates, December 11 - 14, 2023
5. Resolution No. 23-660-2 Authorizing Acceptance of One-Time FY22 Community Project Funding/Congressionally Directed Spending (CPF/CDS)
6. Contracts \$500,000 or Greater: Contract No. 23-042-C01, Highways to Boulevards Regional Study

Receive and File

7. Purchase Orders, Contract and Amendments below Regional Council Approval Threshold
8. CFO Monthly Report

A MOTION was made (Goodman) to approve the Consent Calendar Item 2 through 6; and Receive and File Items 7 through 8. Motion was SECONDED (Solache) and passed by the following votes:

AYES: Brown, Goodman, Harnik, Judge, Lock Dawson, Lorimore, McCallon, Plancarte, Sandoval, Shapiro, Solache and Yokoyama (12)



NOES: None (0)

ABSTAIN: None (0)

CFO REPORT

Cindy Giraldo, Chief Financial Officer, reported that within the CFO report, Chief Planning Officer, Sarah Jepson, included highlights about the work that had been completed over the past quarter. Additionally, she shared they had done the reporting for the disadvantaged business enterprises. She stated they had goals in order to help these businesses succeed in the region. She stated as part of that, they were required to track their success in contracting with disadvantaged business enterprises (DBE) and that at the end of the past 6 months of their federally awarded contract, 18% of that contract value was awarded to DBEs. She stated this was detailed in a report that had been provided to Caltrans the past month.

PRESIDENT’S REPORT

President Brown reminded members to register for SCAG’s 14th annual Southern California Economic Summit which would be taking place on December 7, 2023. President Brown provided an update on the Imperial County Mobile Workshop reporting he had joined a SCAG delegation for a tour of important sites in Imperial County. He shared they visited the Calexico East Port of Entry (POE) California Highway Patrol (CHP) Heavy Truck Vehicle Inspection Facility. Additionally, he shared they saw several ongoing projects in downtown Calexico, including a \$191 million federally funded upgrade to the Calexico West Port of Entry. President Brown shared their last stop had been the “Lotus Living Tiny Homes” project in El Centro, which had been created in partnership with Imperial Valley College and completed in 2021 to support unhoused college students. Lastly, President Brown stated the next regular meeting of the EAC meeting was scheduled for Wednesday, December 6, 2023, at 3:00 p.m. and reminded members there would not be Policy Committees or Regional Council meetings in December. He informed members the next meetings of the Policy Committees and Regional Council were scheduled for Thursday, January 4, 2024, at 9:30 a.m. and 12:00 p.m., respectively.

EXECUTIVE DIRECTOR’S REPORT

Kome Ajise, Executive Director, provided an update on the Draft Connect SoCal 2024 and the Draft PEIR Public Comment Period. He reported that the following day, they would be asking the Regional Council to approve SCAGs Draft Connect SoCal 2024 Plan and the associated Draft Program Environmental Impact Report. He explained this plan was important in meeting SCAG’s state and

federal requirements and continuing the flow of transportation funding into the region. He stated that upon approval, they would start the public review and comment period for these documents, which was set to begin November 2 for the Draft Connect SoCal 2024 and November 9 for the Program Environmental Impact Report. He shared staff would facilitate the comment period by conducting briefings with elected officials throughout the region, as well as three public hearings on December 4, 5 and 8. He stated both comment periods end January 12, after which staff would review and catalogue comments, making revisions where needed to the draft plan and program environmental impact report before bringing them back to the Regional Council for final adoption in April 2024. Furthermore, he reported the final Greenprint Technical Advisory Committee Meeting was held on October 30. He stated the meeting included discussion of updated Greenprint draft data standards and potential data layers, tool functionality and user testing as part of this group's work advising staff on development of the Greenprint tool ensuring its alignment with the approved Regional Advanced Mitigation Planning Policy framework. He stated staff would integrate the guidance and feedback from all three meetings into recommendations presented to the Energy and Environment Committee in January and the Regional Council in February. Additionally, Mr. Ajise provided an update on SCAG's participation in the CTC, CARB and HCD Joint meeting. He stated Ma'Ayn Johnson, SCAG Housing Manager, would represent SCAG at a joint meeting of the California Transportation Commission, California Air Resources Board and the California Housing and Community Development Department the following day in Riverside. He shared the joint meeting was an important convening of SCAGs state partners and an opportunity for them to share SCAG's work on the Connect SoCal 2024 Sustainable Communities Strategy and what SCAG was doing to implement almost \$300 million in REAP 1 and REAP 2 funding across the region. Mr. Ajise also provided an update on the County allotments of REAP Suballocations by stating they would be advancing the Notice of Funds Available for Lasting Affordability at the Regional Council. He shared this was part of SCAGs \$246 million REAP 2.0 grant award, 80% of which they were suballocating for partner-led projects to ensure work was delivered efficiently while investing funding back into the region. He also touched on the Sustainable Communities Program stating it provided resources and direct technical assistance to jurisdictions to complete local planning efforts that implement Connect SoCal 2020. He shared how through this program, they strengthened partnerships with local agencies responsible for land use and transportation decisions. He reported the Regional Council approved the current SCP Guidelines in 2020 and since then, SCAG had issued four calls for applications and awarded \$11.8 million to 56 projects. Lastly, Mr. Ajise recognized Debbie Dillon, Chief Strategy Officer as she was retiring. Mr. Ajise highlighted some of Ms. Dillons accomplishments in her 20+ year career with SCAG.

FUTURE AGENDA ITEMS

There were no future agenda items.



ANNOUNCEMENTS

There were no future agenda items.

ADJOURNMENT

There being no further business, President Brown adjourned the Meeting of the Executive Administration Committee at 3:30 p.m.

[MINUTES ARE UNOFFICIAL UNTIL APPROVED BY THE EAC]

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Executive / Administration Committee Attendance Report

2022-23																Total M Attend To Da
MEMBERS	CITY	Representing	31-May	29-Jun	30-Jun	JULY	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	
Hon. Art Brown, President, Chair	Buena Park	District 21	1	1	1	1	1	1	1							7
Hon. Curt Hagman, 1st Vice Chair		San Bernardino County	1	1	1	1	1	1	1							7
Hon. Cindy Allen, 2nd Vice Chair	Long Beach	District 30	1	1	1	1	1	0	1							6
Hon. Jan Harnik, Chair, Imm. Past President		RCTC	1	1	1	1	1	1	1							7
Hon. Frank Yokoyama, Chair, CEHD	Cerritos	District 23	1	1	1	1	1	1	1							7
Hon. David J. Shapiro, Vice Chair, CEHD	Cerritos	District 44	1	1	1	1	1	1	1							7
Hon. Deborah Roberston, Chair, EEC	Rialto	District 8	1	1	1	0	1	1	0							5
Hon. Luis Plancarte, Vice Chair, EEC		Imperial County	1	0	0	1	1	1	1							5
Hon. Tim Sandoval, Chair, TC	Pomona	District 38	1	1	0	1	0	1	1							5
Hon. Mike Judge, Vice Chair, TC		VCTC	1	1	1	1	1	1	1							7
Hon. Patricia Lock Dawson, Chair, LCMC	Riverside	District 68	1	1	1	1	1	0	1							6
Hon. Jose Luis Solache, Vice Chair, LCMC	Lynwood	District 26	1	1	0	0	1	1	1							5
Hon. Marshall Goodman, President's Appt.	La Palma	District 18	1	1	1	1	1	1	1							7
Hon. Clint Lorimore, President's Appt.	Eastvale	District 4	1	1	1	1	1	1	1							7
Hon. Larry McCallon, President's Appt.		Air District Representative	1	0	0	1	1	1	1							5
Hon. Tim McOsker, President's Appt.	Los Angeles	District 62	0	0	0	0	1	1	0							2
Hon. Andrew Masiel, Sr.	Pechanga Dev. Corporation	Tribal Government Regional Planning Board	0	1	1	1	0	1	0							4
Ms. Lucy Dunn, Ex-Officio Member	Lucy Dunn Strategic Issues Ma	Business Representative	1	1	1	1	1	1	1							7
			16	15	13	15	16	16	15	0	0	0	0	0	0	0

Attachment: EAC Attendance Sheet 2023-24 (Minutes of the Meeting - November 1, 2023)